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Town of Wilmington

2013 Annual Report

LocalHistory
Annual Report
2013

In Memoriam

Dolphin Paul Bodenstein
Fern M. Boudreau
Irene M. Brennan
Antoinette Campbell
Leonard M. Clark
Sean A. Collier
Agnes E. DePiano
Judith M. DiPalma
Edward A. Downs
Francis E. Downs, Sr.
Harold R. Gillam
James J. Gilligan, Jr.
Sidney R. Kaizer
Mary M. Krasinski
Tirzah M. F. Krey
John D. Laffin
David A. Leclair
Marilyn K. McCarthy
Mary McDougall
Frank H. McLean, Jr.
Alberta R. Mooney
Ruth Mullarky
Daniel P. O'Neil
Evangeline E. Murray
Edith L. Narduzzo
Alfred C. Potenza
Lester E. White
Bridget Zukas

(front cover)

Artificial Turf at Alumni Field

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WILMINGTON, MASSACHUSETTS

The "Mission Statement for the Town of Wilmington" is as follows:

> "The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.

Office of the
Board of Selectmen
(978) 658-3311

Town of Wilmington

121 Glen Road
Wilmington, MA 01887-3597

FAX (978) 658-3334
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Dear Fellow Resident:

On behalf of the Board of Selectmen it is with great honor that I submit our annual report highlighting the Board's work during the course of 2013.

The Board remains committed to the principle that, to the greatest extent possible, local government services including police, fire, public facilities maintenance, roadway and parks infrastructure maintenance, library, elder affairs and education to name a few services should be provided through existing revenue streams. There continues to be a conscious and deliberate effort to avoid fees for student participation in athletics or music, for student transportation, for trash collection or for other services.

The expectations for the new Town Manager, Jeffrey Hull, and his administration was to craft a budget for the fiscal year beginning July 1, 2013 that continued the practice of estimating revenues conservatively, holding the line on expenditures while at the same time providing reasonable compensation to employees, making long term investments in our facilities and maintaining a reliable vehicle fleet. Through our initiative working with the Town administration and with the support of Town Meeting, an investment of over $1.6 million is being made in replacing all North Intermediate School windows and two boilers original to the school. Replacement of nearly 10,000 square feet of roof at the West Intermediate has been authorized in the amount of $185,000. An appropriation of $249,500 was authorized to address upgrades to technology in the School Department including interactive smart boards at the Middle School and personal computers at the North and West Intermediate Schools. The Board remains mindful of the need to spend taxpayer dollars wisely while at the same time addressing long-term maintenance to ensure that facilities currently relied upon remain capable of providing services for many years to come.

After a delay of one year in the construction of the new high school due to needless appeals by project opponents and an abutter to the property, the final appeal was dismissed by Superior Court Judge Peter Krupp in September. In January, Selectmen endorsed the Town Manager's desire to authorize the construction manager at-risk, Gilbane Construction Company, to award contracts for work to avoid further delay. That decision proved to be the right one as the court appeal of the Department of Environmental Protection's Final Order of Conditions was denied.

Since that time significant progress has been made on the high school project. Demolition of the gymnasium has been completed. The artificial turf athletic field was ready in time for Wilmington's first football game in September. While the Wildcats sustained a disappointing loss in the last seconds of play the hometown crowd turned out in force to witness a beautiful turf field and new solar powered scoreboard. Construction of the high school has continued throughout the year with cement floors poured and the exterior shell of the building complete.

As anticipated the construction of the new high school will require a change in the annual July 4th celebration in 2014. Selectmen are in agreement with the Town Manager's decision not to allow launching of fireworks from the high school campus due to the nature of ongoing construction and the risks of damage to the new facilities. While it is unclear whether the Fourth of July Committee will conduct the annual event next year, the Board believes that the event is an essential part of what makes Wilmington special and hopes that this longstanding tradition will continue.

The Town suffered a tremendous loss during the events surrounding the Boston Marathon bombing. Many lives were changed and in the most senseless act of violence Wilmington lost one of our own. Sean Collier was a son of Wilmington and on his way towards a promising career in pubic service as a police officer. He lost his life in the line of duty performing the work that was his passion. Through the horrific events of the week of April 22nd, Wilmington stood as one, rallying around each other and the family of Sean Collier. The ceremonies held at the Town Common to pay tribute were solemn and moving but demonstrated the strength of Wilmington as a community. Officer Collier will be forever remembered as a hero.

The manufacturing sector has been struggling for many years nationally and Wilmington has not been immune to those struggles. However, the Town's tradition of hosting strong manufacturing companies that remain on the cutting edge continues and was on display with the unveiling of Textron's patented heat shield technology in July. Town officials including Board members were invited along with representatives from NASA and state and federal officials to learn about the deployment of the heat shield to be used as part of NASA's Orion Mission to Mars. The heat shield, which is designed to protect the capsule and astronauts from the harsh environment of deep space, is just one example of the innovation that continues to occur at companies here in Wilmington.

The Board was presented with a tremendous opportunity to acquire nearly eight acres of undeveloped prime land next to St. Dorothy's Church. As Wilmington continues to grow and develop, the amount of land suitable for construction of public facilities, athletic fields or parks continues to shrink. Considering the Town's future needs Board members unanimously agreed that acquisition of this property would be in the long term best interests of the Town. Working with Town Manager Jeff Hull and Town Counsel, and with the support of residents who attended a Special Town Meeting in November, the property was purchased for $1,725,000 from the Catholic Archdiocese of Boston. Due to the Town's deliberate steps to build and maintain free cash reserves, Town Meeting was able to draw upon the $14,190,933 to purchase the property. No borrowing was required.

Collective bargaining agreements were executed with the police superiors, fire fighters and public safety dispatchers. The ability to work constructively with representatives from each of the employee groups and reach agreement on the terms and conditions of employment is critical to the continued smooth operation of the various departments.

As individuals elected by you, the residents of Wilmington, our mission is to provide broad policy direction to the Town Manager and his department chiefs to create a safe and friendly place to live and work where residents of all ages can exercise and develop their minds and bodies. The implementation and execution of these policies could not occur without the dedication and commitment of the Town employees and many volunteers who serve on boards and committees. We sincerely thank them for their dedication. On behalf of the Board I wish to give specific acknowledgement to the great work day in and day out of Town Manager Jeff Hull, Assistant Town Manager Kendra Amaral, the Board's Administrative Assistant Beverly Dalton and the staff in the Town Manager's office.

I speak for each Board member in extending our heartfelt appreciation to the residents who place your trust in us to guide the affairs of the Town. Thank you for extending to us the opportunity to serve this great community.

Respectfully submitted,

Michael V. McCoy, Chairman
Board of Selectmen

Board of Selectmen from left, Michael J. Newhouse, Michael L. Champoux, Michael V. McCoy, Chairman, Judith L. O'Connell and Louis Cimaglia, IV

Town of Wilmington

121 Glen Road
Wilmington, MA 01887-3597

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Town Manager
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To The Honorable Board of Selectmen and Residents of Wilmington:

The largest public construction project in the Town's history made significant progress during 2013. In January a critical decision was made to authorize the acceptance of bids from various building trades and to authorize Gilbane Construction Company, the general contractor, to enter into trade and non-trade contracts for construction of the new high school. This decision was made in spite of the on-going litigation which stemmed from an appeal by Gerald O'Reilly of the state Department of Environmental Protection's (DEP) Final Order of Conditions. While Mr. O'Reilly had appealed the Order of Conditions to Superior Court, the Town was confident, based upon the facts, that DEP's Final Order of Conditions would be upheld. The decision was made that it was in the Town's best interest to avoid further project delay and potential cost escalation by proceeding with project construction.

Groundbreaking ceremonies took place on the Town Common on April 25, 2013. Dignitaries included the Town's legislative delegation and State Treasurer Steven Grossman, representative from the Massachusetts School Building Authority and local officials gathered to offer their comments about the opportunities for educational excellence that will be available with the completion of a 21st century learning center.

In September of 2013 Superior Court Judge Peter Krupp denied Mr. O'Reilly's appeal in part noting that "DEP did not abuse its discretion or act arbitrarily or capriciously in granting the (Town's) motion to dismiss O'Reilly's claims." While the decision was not a surprise it was a welcomed end to attempts to derail this important project.

The artificial turf football field and running track were completed in time for the Wildcats football team to host their home opener on September 12, 2013 against Winchester. By the end of 2013 the foundation and structural framing of the high school building had been completed. The project remains on schedule for opening in late February 2015 and within budget.

Establishing a plan for use of the former Yentile Farm property located off Cross Street has been an ongoing effort by members of the Yentile Farm Development Committee. Survey results from over 1,000 participants provided a strong indication that residents are seeking a public space that is multipurpose in nature and that offers recreational opportunities for structured sports activities and non-structured activities for people of varying ages and abilities. While athletic field space was identified, walking and running trails, picnic areas and play areas received significant support. In order to establish the areas that may be developed for recreational space, the resource areas were flagged. An Abbreviated Notice of Resource Area Determination (ANRAD) was approved by the Conservation Commission. With funds authorized at the May 4, 2013 Annual Town Meeting, the architectural firm Waterfield Crowe was hired to assist with development of conceptual design options based upon the public input received regarding use of the property. As the concepts are developed, residents will be asked for additional feedback.

Under the direction of Carole Hamilton, Director of Planning and Conservation, a group of volunteers were appointed to the Open Space and Recreation Committee and charged with working with the Town's consultant to update the Open Space and Recreation Plan. The plan, which was last approved by the state Department of Conservation and Recreation in 2002, expresses the Town's intentions for maintenance and use of open space. The plan has been finalized and approved by the state which makes the Town eligible for grant funding for projects such as development of the former Yentile Farm property.

Efforts are ongoing to more fully use technology to make information more readily available to the public. For the first time GIS maps, accessible via the Town's website, provide the public with a myriad of information ranging from ownership and zoning of all property in Wilmington to nearby municipal services. The GIS is searchable and shows approximate property lines, allows for preliminary evaluation of frontage, setbacks and other key development and permitting information. Additionally, the new system simplifies the generation of certified abutters lists from a three step process to one step in the Assessor's Office.

In February, the Catholic Archdiocese of Boston inquired about the Town's interest in purchasing a 7.86 acre parcel of property adjoining St. Dorothy's Church on Main Street. The proximity of this undeveloped property to the Town Hall and athletic fields, its location on both Main Street and Glen Road and its access to water and sewer made this site highly desirable for future use by the Town. After discussions with the Selectmen it was agreed to pursue acquisition of the property. Once terms between the parties were reached, the Board of Selectmen scheduled a Special Town Meeting for November 13, 2013 for the specific purpose of purchasing the parcel. Town Meeting attendees voted overwhelmingly in favor of purchasing the property for $1,725,000. The property represents a valuable asset for the Town when considering future needs for athletic fields and building facilities needs.

The Town's efforts to prepare conservative budgets and spend wisely continue to pay dividends. The Department of Revenue certified the Town's free cash or unencumbered funds as of the close of fiscal year 2013 at $14,190,939. This represents a 26% increase over the balance of $11,255,673 at the close of fiscal year 2012. As has been noted on many occasions, establishing a free cash reserve enables the Town to weather the fiscal storms that occur on a cyclical basis without significant impact to services and enables the Town to take advantage of unanticipated opportunities. The offer to purchase property from the Archdiocese of Boston was just such an unanticipated opportunity. The Town's ample reserves enabled the Town to act swiftly without the need to engage in long-term financing.

While the economic recovery is slow to materialize nationally, Wilmington has seen favorable indicators both on the resident and business fronts. The pace of home sales has started to increase. The average assessed residential value increased from $349,457 to $358,277. The retailer Target has committed to construction of a store on Ballardvale Street with an expected opening in October 2014. Additional retail development is also on track for that area. Initial steps have been taken for a 36-lot conservation subdivision to be located off Marion Street. During 2013, 25 existing homes have been removed and replaced with new homes. Construction of a new restaurant on Lowell Street was completed in 2013 with a planned opening date for late March 2014.

The Massachusetts Department of Transportation (MassDOT) notified the Town in September that the Glen Road/Middlesex Avenue/Wildwood Street intersection project has been designated as "Potential Way Forward Project at 75%". The project, which was initiated by the Town in 2005, is estimated to be advertised for bidding in January 2014. Representatives from MassDOT completed their review of the 75% design plans. The estimated construction cost, which would be state funded, is $850,000. Most work is expected to be completed in one construction season with close-out expected during a second construction season. Completion of this project is expected to provide much safer intersections for vehicular, cycling and pedestrian traffic.

In April many of us watched news accounts with shock as the horrific events of the Boston Marathon bombing unfolded before our eyes. The event, typically seen as a triumphant testament of courage, endurance and will was marred by the tragic loss of life and severe injuries. Far too many experienced the life altering mental and physical injuries first hand. Wilmington was touched by tragedy with the loss of Sean Collier, a Wilmington native, killed in the line of duty while serving as an officer with the MIT police force. Effected marathon participants, spectators, medical responders, law enforcement and fire personnel demonstrated courage and endurance in ways previously unimagined. "Boston Strong" will forever occupy a special meaning in the lexicon of Boston's storied history.

The caliber of services provided to the residents and businesses of Wilmington is a team effort. Employees and volunteers dedicate their time and talents throughout the year to addressing the needs of the community. I extend my sincere "thank you" to each individual for your contribution to the Town. Several volunteers have stepped down from their posts on boards and committees. Frank Ingram and Charles Fiore have stepped down from their positions on the Conservation Commission. Barbara Forrestall stepped down from the Council for the Arts and Susanne Clarkin, a member of the Library Board of Trustees since 2008 stepped down.

A number of employees retired during 2013 providing the Town with many years of dedicated service. Brian Anderson and Terry McKenna retired after serving as fire fighters for 29 and 25 years respectively. Stephen Mauriello retired after serving 29 years as a Wilmington police officer. Karen Whitfield retired after 16 years of service in Library as the Circulation Assistant in the Children's Department. After 27 years of service with the Public Buildings Department Mark Costantino retired. Elise Semmler, employed in the Public Buildings Department also retired after 19 years of service. Mark Peters retired from the Public Works Department with 40 years of service to the Town and Donald Onusseit, Public Works Superintendent, retired after nearly 15 years of service with the Town.

Local governance, in my estimation, presents the greatest rewards of government at any level because the broad range of services provided have such a direct and immediate impact on the people and businesses living and operating in the community. The challenges are real and constant but in the words of Thomas Edison "We often miss opportunity because it's dressed in overalls and looks like work." In closing, it is with great honor that I serve the Town of Wilmington and will continue to perform the work necessary to create opportunities to improve Wilmington as a place to raise a family and to conduct business.

Respectfully Submitted,

Jeffrey M. Hull

Jeffrey M. Hull
Town Manager

Town Manager Hull presents Karen Whitfield with the crystal apple

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2013:

Births	239
Marriage Intentions	84
Marriages	85
Deaths	273
Deaths - Out of State	0
Burial Permits	184
Veterans Buried in Wildwood Cemetery	38

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-one permits were issued during the year.

Permits & Recordings:

Uniform Commercial Code Terminations	0
Business Certificates and Withdrawals	173
Federal Lien Recordings	0
Federal Lien Releases	0
Fish and Wildlife Licenses	0
Pole & Conduit Locations	5
Dog Licenses	2,285
Raffle and Bazaar Permits	3

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2013

Annual Town Election	April 30, 2013
Annual Town Meeting	May 4, 2013
Special State Primary Election	April 30, 2013
Special State Election	June 25, 2013
Special Town Meeting	November 13, 2013

Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2013 had a total of 15,635 registered voters from our listed 22,238 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2013.

Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various Town officials and Boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various Town rules and regulations, warrants for Town Meetings and other legal documents.

2. Contracting & Procurement. During the period of our involvement with the Town, we reviewed contracts, agreements, procurement documents and Massachusetts School Building Authority (MSBA) documentation.

3. Projects. We assisted the Town in connection with the Olin property contamination issue, new high school project, purchase of property at 120 Main Street and various real estate projects, betterment agreements, easement issues and controversies related to the impact of the operations of Krochmal Farm.

4. Labor. Our labor specialists provided advice to the Town on various personnel issues and collective bargaining disputes.

5. Administrative Agency Proceedings. We assisted the Town in various proceedings before various administrative agencies including the Appellate Tax Board, State Labor Relations Commission and State Joint Labor Management Committee.

6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager and various other public officials regarding a variety of matters. These issues included permitting and licensing issues, conflicts of interest, open meeting law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.

7. Litigation, Adversary Proceedings & Claims.

   As of December 31, 2013, there were a total of 29 lawsuits, adversary proceedings and claims pending of which we have been informed:

   3 lawsuits involving the Board of Appeals:

   - Charles Sullivan v. Bruce MacDonald, et al, Land Court Misc. No. 179451.
   - Max Johnson v. Bruce MacDonald, et al, Land Court Misc. No. 179448.
   - Tresca Brothers Sand & Gravel, Inc. and Lehigh Northeast Cement Co. v. Town of Wilmington Board of Appeals, Middlesex Superior Court Civil Action Nos. 2011-CV-3909, 2011-CV-3910, 2011-CV-3911, 2012-CV-0122, 2012-CV-0123.

2 lawsuits involving the Planning Board:

- Robert Troy v. Wilmington Planning Board, Land Court Misc. No. 274810.
- Peter Spinazola, Trustee, Anchor Realty Trust, et al. v. Town of Wilmington, et al., Land Court, No. 2013 MISC 477288 (Long, J.).

1 proceeding involving the Board of Selectmen:

- New England Transrail, LLC Petition for Exemption, Surface Transportation Board, Docket No. 34797.

2 lawsuits involving the Police Department:

- Carter v. Wilmington, Massachusetts Commission Against Discrimination, No. 06BPD01306 (Police Department).
- Robert F. Murphy, III v. Wilmington, Massachusetts Commission Against Discrimination.

2 proceedings involving the Public Buildings Department:

- AFSCME Council 93, Local 1703 v. Town of Wilmington, AAA No. 11 390 00819 12.
- AFSCME Council 93, Local 1703 v. Town of Wilmington, AAA No. 11 390 00282 13.

6 proceedings involving the Inspector of Buildings:

- Nelson v. Town of Wilmington Building Commissioner, Code Appeals Board, Docket No. 12-1186.
- Nelson v. Town of Wilmington Building Inspector, et al., Middlesex Superior Court, Civil Action No. 2012-4873.
- Town of Wilmington v. Bruce Hilliard, Woburn District Court, Docket No. 13 53CI 000012.
- Bruce Hilliard v. Town of Wilmington, Middlesex Superior Court Civil Action No. 13-03511
- Town of Wilmington v. Daniel Fonzi, Woburn District Court, Docket No. 12 53CR 002100.
- Timothy R. Penney and Lorraine A. Penney v. Town of Wilmington, et al., Land Court, No. 13 MISC 478137.

3 proceedings involving the Conservation Commission:

- App Tree, Inc. and Robert Riley, Jr. (27 Gunderson Road).
- Wilmington v. App Tree, Inc., Middlesex Superior Court, Civil Action No. 11-2940.
- Town of Wilmington v. Mark D. Nelson (4 Poplar Street).

5 lawsuits involving the Board of Assessors:

- Kaiser Realty Trust v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310035.
- Mark D. Nelson, Power of Attorney for George Nelson v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket No. F310076.
- VIF/Ballardvale 181-187 LLC; VIF/Ballardvale 200 LLC v. Board of Assessors of the Town of Wilmington, Docket No.: F307067; F307068; F307069; F313628; F313629; F313630
- John Cave v. Board of Assessors, Appellate Tax Board Docket Nos. F314665; F314927.
- Avalon Oaks West v. Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F312178 and F317068.

2 lawsuits involving the Fire Department:

- Jason Kennedy v. Edward Bradbury, Middlesex Superior Court, Civil Action No. 12-0699.
- Wilmington Fire Fighter Local 1370 and Town of Wilmington (Vassallo), AAA No. 11 390 00326 13.

3 claims which are not yet lawsuits:

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Mark D. Nelson's Request for Public Records (Town Clerk).

Each of the above efforts required the participation of numerous Town officials and private citizen volunteers - all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager and all other Town officials and citizens for their cooperation and assistance towards another successful year.

Wilmington High School Student Ryan Clark was recognized by Town Manager Hull and the Board of Selectmen for his achievement in photography

Board of Assessors

RECAPITULATION – 2013 FISCAL YEAR

Total Appropriation		$86,613,349.00
Mass. Bay Transportation Authority	471,680.00	
Air Pollution District	7,197.00	
Metropolitan Area Planning Council	7,033.00	
Mosquito Control Project	51,280.00	
Tuition Assessment	187,113.00	
Overlay of Current Year	687,667.83	
Cherry Sheet Offsets	42,423.00	
Final Court Judgments	0.00	
RMV Non-Renewal Surcharge	6,260.00	
Miscellaneous Other Amounts to be Raised	100,000.00	
Special Education	6,101.00	
		1,566,754.83
		$88,180,103.83

Less Estimated Receipts and Available Funds

2010 Estimated Receipts from Local Aid	$13,585,983.00
Motor Vehicle and Trailer Excise	3,026,808.00
Penalties and Interest on Taxes	300,000.00
Payments in Lieu of Taxes	746,000.00
Charges for Services - Sewer	2,500,000.00
Other Charges for Services	810,000.00
Fees	35,000.00
Rentals	100,000.00
Departmental Revenue - School	1,000.00
Departmental Revenue - Library	12,000.00
Departmental Revenue - Cemetery	80,000.00
Other Department Revenue	100,000.00
Licenses and Permits	500,000.00
Special Assessments	00.00
Fines and Forfeits	130,000.00
Investment Income	200,000.00
Voted from Available Funds	2,767,634.00
Miscellaneous Recurring	$24,894,425.00

Real Estate	Assessed Value	Tax
Residential	$2,569,767,481 @ 13.61 p/t	34,974,535.42
Commercial	$ 143,507,345 @ 32.08 p/t	4,603,715.63
Industrial	$ 650,962,374 @ 32.08 p/t	20,882,872.96
Personal Property	$ 88,047,220 @ 32.08 p/t	2,824,554.82
	$3,452,284,420	$63,285,678.83

Treasurer/Collector

Commitments

2014 Preliminary Real Estate	$	31,080,462.94
2013 Real Estate		60,458,512.36
2014 Preliminary Personal Property		1,514,058.12
2013 Personal Property		2,833,814.66
2013 Excise		3,132,439.96
2012 Excise		318,445.73
Ambulance		1,171,894.44
Apportioned Sewer Betterments		40,801.66
Interest		15,489.13
Sewer Liens		73,181.18
Water Liens		233,899.84
Electric Liens		8,332.18
Apportioned Title 5 Betterments		31,818.35
Interest		10,334.36
Total	$	100,923,484.91

Collections

Real Estate	$	60,566,495.95
Personal Property		2,852,764.17
Excise		3,369,225.27
Sewer Betterments		63,234.55
Title 5 Betterments		42,152.71
Water Liens		230,093.57
Sewer Liens		68,842.44
Electric Liens		11,849.72
Excise Interest and Charges		154,312.41
Ambulance		948,371.81
Lien Certificates		29,950.00
Betterment Certificates		108.00
Miscellaneous		60.49
Water Collections		4,102,844.47
Sewer Collections		2,617,521.48
Real Estate Interest and Charges		212,154.04
Personal Property Interest and Charges		20,170.01
Tax Titles		184,695.98
Tax Title Interest		110,559.91
Total	$	75,585,406.98

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2013 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

Michael Morris
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

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State Treasurer Steve Grossman speaks at the Ground Breaking Ceremony for the new Wilmington High School

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2013

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	19,597,023.20	11,218,392.12	40,902,321.19	3,611,980.16		75,329,716.67
Receivables:						
General Property Taxes	1,275,784.60					1,275,784.60
Less: Prov for Abates & Exemptions	(1,370,481.70)					(1,370,481.70)
Tax Liens	1,024,522.75					1,024,522.75
Tax Foreclosures	650,503.69					650,503.69
Motor Vehicle Excise	654,819.71					654,819.71
Departmental	160,786.14					160,786.14
Betterments	546,739.42					546,739.42
User Charges	79,481.98	273,468.58				352,950.56
Due from Other Gov'ts		463,220.14	616,365.00			1,079,585.14
Amounts to be provided for:						
Retirement of Long Term Debt					46,315,000.00	46,315,000.00
Total Assets	22,619,179.79	11,955,080.84	41,518,686.19	3,611,980.16	46,315,000.00	126,019,926.98
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	1,615,986.44	367,643.71	4,932.70	27,463.06		2,016,025.91
Deferred Revenue:			616,365.00			616,365.00
General Property Taxes	1,275,784.60					1,275,784.60
Other Accounts Receivable	3,116,853.69	736,688.72				3,853,542.41
Notes Payable					46,315,000.00	46,315,000.00
Payroll Withholdings Payable	(92,692.74)					(92,692.74)
Total Liabilities	5,915,931.99	1,104,332.43	621,297.70	27,463.06	46,315,000.00	53,984,025.18
Fund Balance:						
Res. For Encumbrances	2,001,541.42	1,796,495.71				3,798,037.13
Res. For Special Purpose	102,993.39	7,096,331.06	40,897,388.49	3,564,517.10		51,661,230.04
Res. For Special Purpose Water		951,175.64				951,175.64
Res. For Subsequent Years	340,645.00	1,006,746.00		20,000.00		1,367,391.00
Unreserved-Undesignated	14,258,067.99					14,258,067.99
Total Fund Balance	16,703,247.80	10,850,748.41	40,897,388.49	3,584,517.10	0.00	72,035,901.80
Total Liabilities & Fund Balance	22,619,179.79	11,955,080.84	41,518,686.19	3,611,980.16	46,315,000.00	126,019,926.98

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2013.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2012	$ 48,410,000	$ 23,178,747	$ 71,588,747
Retirements	$ 2,095,000	$ 1,424,487	$ 3,519,487
Additions	$ 0	$ 0	$ 0
Outstanding June 30, 2013	$ 46,315,000	$ 21,754,260	$ 68,069,260

State and Town Officials Break Ground for the new Wilmington High School

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	62,963,468.66	0.00			62,963,468.66
Tax Liens	235,618.01	232,577.63			468,195.64
Special Assessments	56,076.40	42,201.28			98,277.68
Excise	3,351,124.66	0.00			3,351,124.66
Penalties	516,073.95	0.00			516,073.95
Licenses and Permits	570,876.04	0.00		58,062.00	628,938.04
Intergovernmental	13,340,069.03	3,070,121.19		958.84	16,411,149.06
Charges for Services	3,512,287.29	7,287,324.44		782,640.62	11,582,252.35
Fines	139,389.91	0.00			139,389.91
Fees	98,008.30	0.00			98,008.30
Interest Earnings	454,253.60	3,001.76		(2,728.46)	454,526.90
Appropriation Refunds	24,042.93	0.00			24,042.93
Gifts	0.00	56,358.45		3,335,473.44	3,391,831.89
Miscellaneous	1,501,142.86	13,531.45	1,085,591.00	580,364.36	3,180,629.67
Other	0.00	61,632.28			61,632.28
Total Revenues	86,762,431.64	10,766,748.48	1,085,591.00	4,754,770.80	103,369,541.92
EXPENDITURES:					
General Government	1,959,015.92	25,739.42		339,702.39	2,324,457.73
Public Safety	8,380,176.86	133,499.63	3,027.23	744,948.77	9,261,652.49
Human Services	1,251,747.26	797,958.72		5,939.22	2,055,645.20
Public Works	5,800,518.02	3,290,868.63	32,309.03	24,125.00	9,147,820.68
Community Development	723,191.79	42,930.05			766,121.84
Building Maintenance	4,545,401.50	12,177.33		62,249.49	4,619,828.32
Education	36,163,647.49	5,634,900.23	3,387,372.88	407,195.46	45,593,116.06
Recreation	126,344.76	0.00			126,344.76
Veterans' Services	468,670.14	0.00			468,670.14
Debt and Interest	3,567,187.22	0.00			3,567,187.22
Unclassified	1,542,354.68	11,800.00		13,540,485.03	15,094,639.71
Statutory Charges	7,417,792.00	0.00			7,417,792.00
Capital Outlay	2,258,950.79	558,562.87			2,817,513.66
Refunds	466,500.17	0.00			466,500.17
Warrant Articles	20,582.00	0.00	0.00		20,582.00
Total Expenditures	74,692,080.60	10,508,436.88	3,422,709.14	15,124,645.36	103,747,871.98
Excess (deficiency) of Revenues over Expenditures	12,070,351.04	258,311.60	(2,337,118.14)	(10,369,874.56)	(378,330.06)
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds		0.00			0.00
Operating Transfers In	1,134,637.69	0.00		10,748,158.22	11,882,795.91
Operating Transfers Out	(10,748,158.22)	(1,055,134.00)	(59,406.79)	(20,096.90)	(11,882,795.91)
State and County Charges					0.00
Total Other Financing Sources (Uses)	(9,613,520.53)	(1,055,134.00)	(59,406.79)	10,728,061.32	0.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	2,456,830.51	(796,822.40)	(2,396,524.93)	358,186.76	(378,330.06)
Fund Balance July 1, 2012	13,911,920.94	11,647,570.81	43,293,913.42	3,226,330.34	72,079,735.51
Increase in Provision for Abatements and Exemptions	334,496.35				334,496.35
Fund Balance June 30, 2013	16,703,247.80	10,850,748.41	40,897,388.49	3,584,517.10	72,035,901.80

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2013

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	3,856,429.02	255,239.47	388,488.89	2,414,013.15	4,304,221.59	11,218,392.12
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					273,468.58	273,468.58
Due from Other Gov'ts	463,220.14					463,220.14
Amounts to be provided for:						
Retirement of Long Term Debt						
Total Assets	4,319,649.16	255,239.47	388,488.89	2,414,013.15	4,577,690.17	11,955,080.84
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	167,022.45	1,325.00		122,648.77	76,647.49	367,643.71
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	463,220.14				273,468.58	736,688.72
Notes Payable						
Payroll Withholdings Payable						
Total Liabilities	630,242.59	1,325.00	0.00	122,648.77	350,116.07	1,104,332.43
Fund Balance:						
Res. For Encumbrances					1,796,495.71	1,796,495.71
Res. For Special Purpose	3,689,406.57	253,914.47	368,488.89	2,291,364.38	493,156.75	7,096,331.06
Res. For Special Purpose Water					951,175.64	951,175.64
Res. For Subsequent Years			20,000.00		986,746.00	1,006,746.00
Unreserved-Undesignated						
Total Fund Balance	3,689,406.57	253,914.47	388,488.89	2,291,364.38	4,227,574.10	10,850,748.41
Total Liabilities & Fund Balance	4,319,649.16	255,239.47	388,488.89	2,414,013.15	4,577,690.17	11,955,080.84

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens					232,577.63	232,577.63
Special Assessments				42,201.28		42,201.28
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	2,906,938.03			163,183.16		3,070,121.19
Charges for Services				3,205,148.34	4,082,176.10	7,287,324.44
Fines						0.00
Fees						0.00
Interest Earnings	168.26	(21.45)	2,854.95			3,001.76
Appropriation Refunds						0.00
Gifts		7,585.71		48,772.74		56,358.45
Miscellaneous					13,531.45	13,531.45
Other	4,705.00		18,475.00	38,452.28		61,632.28
Total Revenues	2,911,811.29	7,564.26	21,329.95	3,497,757.80	4,328,285.18	10,766,748.48
EXPENDITURES:						
General Government	4,497.60			21,241.82		25,739.42
Public Safety	133,499.63					133,499.63
Human Services	35,800.18	17,025.00		745,133.54		797,958.72
Public Works	550,233.81		625.00	31,790.66	2,708,219.16	3,290,868.63
Community Development	40,930.05			2,000.00		42,930.05
Building Maintenance				12,177.33		12,177.33
Education	2,873,113.40			2,761,786.83		5,634,900.23
Recreation						0.00
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	11,800.00					11,800.00
Statutory Charges						0.00
Capital Outlay					558,562.87	558,562.87
Refunds						0.00
Warrant Articles						0.00
Total Expenditures	3,649,874.67	17,025.00	625.00	3,574,130.18	3,266,782.03	10,508,436.88
Excess (deficiency) of Revenues over Expenditures	(738,063.38)	(9,460.74)	20,704.95	(76,372.38)	1,061,503.15	258,311.60
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In						0.00
Operating Transfers Out			(110,000.00)		(945,134.00)	(1,055,134.00)
State and County Charges						
Total Other Financing Sources (Uses)	0.00	0.00	(110,000.00)	0.00	(945,134.00)	(1,055,134.00)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(738,063.38)	(9,460.74)	(89,295.05)	(76,372.38)	116,369.15	(796,822.40)
Fund Balance July 1, 2012	4,427,469.95	263,375.21	477,783.94	2,367,736.76	4,111,204.95	11,647,570.81
Increase in Provision for Abatements and Exemptions						
Fund Balance June 30, 2013	3,689,406.57	253,914.47	388,488.89	2,291,364.38	4,227,574.10	10,850,748.41

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2013

FUNCTION/ACTIVITY		C. FWD TO FY 13 FROM FY 12	TRANSFER & APPROPRIATION FISCAL 2013	EXPENDITURES FISCAL 2013	C.FWD TO 14 FROM FY 13	CLOSE FISCAL 2013
GENERAL GOVERNMENT:						
Selectmen	Stipend	0.00	4,712.40	4,712.40	0.00	0.00
Selectmen	Expenses	476.65	14,800.00	14,908.55	0.00	368.10
		476.65	19,512.40	19,620.95	0.00	368.10
Elections	Salaries	0.00	27,402.59	27,402.59	0.00	0.00
Elections	Constable	0.00	175.00	175.00	0.00	0.00
Elections	Expenses	353.08	9,240.00	8,159.08	1,434.00	0.00
		353.08	36,817.59	35,736.67	1,434.00	0.00
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00
Registrars	Expenses	0.00	7,000.00	5,348.15	0.00	1,651.85
		0.00	8,875.00	7,223.15	0.00	1,651.85
Finance Committee	Salaries	0.00	1,400.00	884.34	0.00	515.66
Finance Committee	Expenses	0.00	8,500.00	8,102.69	0.00	397.31
		0.00	9,900.00	8,987.03	0.00	912.97
Town Manager	Salary - Town Manager	0.00	153,669.03	153,669.03	0.00	0.00
Town Manager	Salaries - Other	0.00	299,872.00	277,536.16	0.00	22,335.84
Town Manager	Expenses	415.25	74,322.69	66,585.34	500.00	7,652.60
Town Manager	Furnish. & Equip.	0.00	0.00	0.00	0.00	0.00
		415.25	527,863.72	497,790.53	500.00	29,988.44
Town Accountant	Salary - Town Accountant	0.00	108,470.28	108,470.28	0.00	0.00
Town Accountant	Salaries - Other	0.00	242,487.99	242,487.99	0.00	0.00
Town Accountant	Expenses	6,784.75	2,560.00	9,227.82	0.00	116.93
Town Accountant	Furnish. & Equip.	245.00	0.00	229.95	0.00	15.05
		7,029.75	353,518.27	360,416.04	0.00	131.98
Treasurer/Collector	Salary – Treas./Collector	0.00	91,550.32	91,550.32	0.00	0.00
Treasurer/Collector	Salaries - Other	0.00	147,776.52	147,776.52	0.00	0.00
Treasurer/Collector	Expenses	0.00	43,807.00	40,545.04	507.79	2,754.17
Treasurer/Collector	Furnish. & Equip.	0.00	305.00	72.55	0.00	232.45
Treasurer/Collector	Amt. Cert. Coll. Tax Title	13,686.62	15,000.00	13,981.33	0.00	14,705.29
		13,686.62	298,438.84	293,925.76	507.79	17,691.91
Town Clerk	Salary - Town Clerk	0.00	77,121.70	77,121.70	0.00	0.00
Town Clerk	Salaries - Other	0.00	90,746.60	90,746.60	0.00	0.00
Town Clerk	Expenses	0.00	3,575.00	3,547.99	0.00	27.01
		0.00	171,443.30	171,416.29	0.00	27.01
Assessors	Salary - Principal Assessor	0.00	103,575.00	97,017.41	0.00	6,557.59
Assessors	Salaries - Other	0.00	95,843.64	95,843.64	0.00	0.00
Assessors	Expenses	48,193.39	154,300.00	148,425.78	30,800.00	23,267.61
Assessors	Furnish. & Equip.	0.00	1,500.00	1,500.00	0.00	0.00
		48,193.39	355,218.64	342,786.83	30,800.00	29,825.20
Town Counsel	Contractual Services	0.00	221,000.00	216,750.00	0.00	4,250.00
Town Counsel	Expenses	0.00	7,500.00	4,362.67	0.00	3,137.33
		0.00	228,500.00	221,112.67	0.00	7,387.33
Permanent Bld Committee	Salaries	0.00	0.00	0.00	0.00	0.00
Permanent Bld Committee	Expenses	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00
General Government Subtotal		70,154.74	2,010,087.76	1,959,015.92	33,241.79	87,984.79

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2013

FUNCTION/ACTIVITY		C. FWD TO FY 13 FROM FY 12	TRANSFER & APPROPRIATION FISCAL 2013	EXPENDITURES FISCAL 2013	C.FWD TO 14 FROM FY 13	CLOSE FISCAL 2013
PUBLIC SAFETY:						
Police	Salary - Chief	0.00	115,284.93	115,284.93	0.00	0.00
Police	Salary – Deputy Chief	0.00	100,812.88	100,812.88	0.00	0.00
Police	Salary - Lieutenants	0.00	258,444.00	251,601.42	0.00	6,842.58
Police	Salary - Sergeants	0.00	406,622.52	406,622.52	0.00	0.00
Police	Salary - Patrolmen	0.00	2,021,457.00	2,021,457.00	0.00	0.00
Police	Salary - Clerical	0.00	89,111.98	89,111.98	0.00	0.00
Police	Salary - Fill In Costs	0.00	477,375.43	477,375.43	0.00	0.00
Police	Salary - Paid Holidays	0.00	85,000.00	64,596.52	0.00	20,403.48
Police	Salary - Specialist	0.00	12,450.00	11,250.00	0.00	1,200.00
Police	Salary - Incentive	0.00	401,711.47	401,711.47	0.00	0.00
Police	Salary - Night Differential	0.00	45,864.00	41,572.82	0.00	4,291.18
Police	Sick Leave Buyback	0.00	26,700.00	20,832.64	0.00	5,867.36
Police	Expenses	3,407.50	251,830.00	246,190.82	3,656.43	5,390.25
		3,407.50	4,292,664.21	4,248,420.43	3,656.43	43,994.85
Fire	Salary - Chief	0.00	116,695.99	116,695.99	0.00	0.00
Fire	Salary - Deputy Chief	0.00	80,380.00	78,197.60	0.00	2,182.40
Fire	Salary - Lieutenants	0.00	448,563.39	448,563.39	0.00	0.00
Fire	Salary - Privates	0.00	1,689,390.59	1,689,390.59	0.00	0.00
Fire	Salary - Clerical	0.00	53,314.54	53,314.54	0.00	0.00
Fire	Salary - Part Time	0.00	18,655.00	16,493.65	0.00	2,161.35
Fire	Salary - Overtime Costs	0.00	797,097.25	797,097.25	0.00	0.00
Fire	Salary - Paid Holidays	0.00	134,900.00	119,390.09	0.00	15,509.91
Fire	Salary - Incentive/EMT	0.00	11,825.00	11,825.00	0.00	0.00
Fire	Sick Leave Buyback	0.00	25,425.00	24,829.53	0.00	595.47
Fire	Expenses	0.00	134,450.00	131,172.92	231.96	3,045.12
Fire	Furnish & Equip.	0.00	0.00	0.00	0.00	0.00
		0.00	3,510,696.76	3,486,970.55	231.96	23,494.25
Public Safety Central Disp.	Salaries Full Time	0.00	501,161.00	495,573.31	0.00	5,587.69
Public Safety Central Disp.	Salaries Overtime	0.00	72,510.20	75,189.89	0.00	(2,679.69)
Public Safety Central Disp.	Salaries Part Time	0.00	0.00	2,908.00	0.00	(2,908.00)
Public Safety Central Disp.	Expenses	329.00	31,750.00	22,582.79	0.00	9,496.21
Public Safety Central Disp.	Furnish & Equip.	0.00	6,000.00	5,122.51	0.00	877.49
		329.00	611,421.20	601,376.50	0.00	10,373.70
Animal Control	Salaries	0.00	41,589.38	41,589.38	0.00	0.00
Animal Control	Expenses	0.00	3,825.00	1,820.00	0.00	2,005.00
		0.00	45,414.38	43,409.38	0.00	2,005.00
Public Safety Subtotal		3,736.50	8,460,196.55	8,380,176.86	3,888.39	79,867.80
PUBLIC WORKS:						
Engineering Division	Salaries	0.00	235,988.14	235,988.14	0.00	0.00
Engineering Division	Salaries Part Time	0.00	12,220.00	7,020.00	0.00	5,200.00
Engineering Division	Expenses	0.00	14,500.00	14,403.44	0.00	96.56
		0.00	262,708.14	257,411.58	0.00	5,296.56
Highway Division	Salary - D.P.W. Supt.	0.00	118,887.24	118,887.24	0.00	0.00
Highway Division	Salaries - Other	0.00	1,279,037.08	1,279,037.08	0.00	0.00
Highway Division	Stream Maint. Sal.	0.00	13,600.00	8,676.00	0.00	4,924.00
Highway Division	Stream Maint. Exp.	0.00	1,000.00	518.36	0.00	481.64
Highway Division	Expenses	0.00	329,990.00	307,954.24	0.00	22,035.76
Highway Division	Road Machinery Exp.	0.00	80,000.00	72,167.24	0.00	7,832.76
Highway Division	Fuel & Other	0.00	428,748.00	427,980.79	0.00	767.21
Highway Division	Drainage Projects	0.00	65,000.00	62,096.33	0.00	2,903.67
Highway Division	Public Street Lights	0.00	175,000.00	159,746.22	0.00	15,253.78
Highway Division	Furnish & Equip.	0.00	41,900.00	39,989.98	0.00	1,910.02
		0.00	2,533,162.32	2,477,053.48	0.00	56,108.84

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2013

FUNCTION/ACTIVITY		C. FWD TO FY 13 FROM FY 12	TRANSFER & APPROPRIATION FISCAL 2013	EXPENDITURES FISCAL 2013	C.FWD TO 14 FROM FY 13	CLOSE FISCAL 2013
Snow & Ice Control	Salaries	0.00	196,041.70	196,041.70	0.00	0.00
Snow & Ice Control	Expenses	0.00	434,190.00	434,190.00	0.00	0.00
		0.00	630,231.70	630,231.70	0.00	0.00
Highway Division	Rubbish Collection	79,285.01	1,429,011.00	1,435,377.48	72,918.53	0.00
		79,285.01	1,429,011.00	1,435,377.48	72,918.53	0.00
Tree Division	Salaries	0.00	201,766.57	201,766.57	0.00	0.00
Tree Division	Expenses	0.00	13,500.00	12,688.57	0.00	811.43
		0.00	215,266.57	214,455.14	0.00	811.43
Parks & Grounds Division	Salaries	0.00	359,806.69	358,210.38	0.00	1,596.31
Parks & Grounds Division	Expenses	0.00	111,350.00	110,679.29	0.00	670.71
		0.00	471,156.69	468,889.67	0.00	2,267.02
Cemetery Division	Salaries	0.00	156,686.15	156,686.15	0.00	0.00
Cemetery Division	Expenses	0.00	17,750.00	14,089.37	0.00	3,660.63
		0.00	174,436.15	170,775.52	0.00	3,660.63
Sewer	Salaries	0.00	72,588.86	71,865.45	0.00	723.41
Sewer	Expenses	32,222.14	62,340.00	74,458.00	122.87	19,981.27
Sewer Subtotal		32,222.14	134,928.86	146,323.45	122.87	20,704.68
Total Public Works		111,507.15	5,850,901.43	5,800,518.02	73,041.40	88,849.16
COMMUNITY DEVELOPMENT:						
Board of Health	Salary - Director	0.00	79,923.56	79,923.56	0.00	0.00
Board of Health	Salaries - Other	0.00	114,620.00	105,079.87	0.00	9,540.13
Board of Health	Expenses	0.00	9,575.00	7,745.93	0.00	1,829.07
Board of Health	Mental Health	0.00	35,000.00	35,000.00	0.00	0.00
		0.00	239,118.56	227,749.36	0.00	11,369.20
Sealer/Weights & Measures	Inspectional Services	0.00	5,000.00	5,000.00	0.00	0.00
		0.00	5,000.00	5,000.00	0.00	0.00
Planning/Conservation	Salary - Director	0.00	83,292.71	83,292.71	0.00	0.00
Planning/Conservation	Salaries - Other	0.00	213,903.72	212,188.71	0.00	1,715.01
Planning/Conservation	Expenses	0.00	10,175.00	8,843.48	720.00	611.52
Planning/Conservation	Furnish. & Equip.	0.00	1,950.00	1,947.00	0.00	3.00
		0.00	309,321.43	306,271.90	720.00	2,329.53
Building Inspector	Salary - Bldg Inspector	0.00	75,437.05	75,437.05	0.00	0.00
Building Inspector	Salaries - Other	0.00	108,916.22	104,821.53	150.00	3,944.69
Building Inspector	Expenses	0.00	4,250.00	3,911.95	0.00	338.05
		0.00	188,603.27	184,170.53	150.00	4,282.74
Community Development Subtotal		0.00	742,043.26	723,191.79	870.00	17,981.47
PUBLIC BUILDINGS:						
Public Buildings	Salary - Superintendent	0.00	97,686.92	97,686.92	0.00	0.00
Public Buildings	Salaries - Other	0.00	2,437,858.00	2,417,940.49	0.00	19,917.51
Public Buildings	Expenses - Town Bldgs.	2,425.02	190,000.00	183,878.67	3,512.80	5,033.55
Public Buildings	Electric - Town Bldgs.	0.00	200,000.00	171,885.51	0.00	28,114.49
Public Buildings	Utilities - Town Bldgs.	0.00	110,000.00	62,924.38	35,320.17	11,755.45
Public Buildings	Expenses - School Bldgs.	2,688.17	230,000.00	216,092.40	12,481.00	4,114.77
Public Buildings	Training & Conference	0.00	400.00	210.00	0.00	190.00
Public Buildings	Fuel Heating	0.00	1,294,000.00	1,277,096.66	0.00	16,903.34
Public Buildings	Asbestos Repair	0.00	20,000.00	10,237.00	6,000.00	3,763.00
Public Buildings	Roof Repairs	29,247.36	25,000.00	28,356.15	0.00	25,891.21
Public Buildings	HVAC Repairs	0.00	84,990.00	79,093.32	0.00	5,896.68
		34,360.55	4,689,934.92	4,545,401.50	57,313.97	121,580.00
Public Buildings Subtotal		34,360.55	4,689,934.92	4,545,401.50	57,313.97	121,580.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2013

FUNCTION/ACTIVITY		C. FWD TO FY 13 FROM FY 12	TRANSFER & APPROPRIATION FISCAL 2013	EXPENDITURES FISCAL 2013	C.FWD TO 14 FROM FY 13	CLOSE FISCAL 2013
HUMAN SERVICES:						
Veterans' Services	Salary - Director	0.00	61,221.00	61,221.00	0.00	0.00
Veterans' Services	Salaries - Part Time	0.00	9,360.00	9,024.00	0.00	336.00
Veterans' Services	Expenses	0.00	1,950.00	1,741.44	0.00	208.56
Veterans' Services	Assistance	0.00	435,000.00	396,683.70	0.00	38,316.30
		0.00	507,531.00	468,670.14	0.00	38,860.86
Library	Salary - Director	0.00	86,106.80	86,106.80	0.00	0.00
Library	Salaries - Other	0.00	710,090.62	700,287.98	0.00	9,802.64
Library	Expenses	0.00	155,049.00	154,540.09	0.00	508.91
Library	M.V.L.C.	0.00	34,344.00	34,344.00	0.00	0.00
Library	Furnish & Equip.	0.00	15,150.00	15,150.00	0.00	0.00
		0.00	1,000,740.42	990,428.87	0.00	10,311.55
Recreation	Salary - Director	0.00	72,663.94	72,663.94	0.00	0.00
Recreation	Salaries - Other	0.00	48,280.90	48,280.90	0.00	0.00
Recreation	Expenses	0.00	4,700.00	4,699.92	0.00	0.08
Recreation	Furnish & Equip.	0.00	700.00	700.00	0.00	0.00
		0.00	126,344.84	126,344.76	0.00	0.08
Elderly Services	Salary - Director	0.00	68,525.08	68,525.08	0.00	0.00
Elderly Services	Salaries - Other	0.00	125,902.75	125,117.39	0.00	785.36
Elderly Services	Expenses	0.00	40,970.00	40,967.50	0.00	2.50
		0.00	235,397.83	234,609.97	0.00	787.86
Historical Commission	Salaries	0.00	21,542.00	19,275.95	0.00	2,266.05
Historical Commission	Expenses	1,700.00	6,750.00	7,432.47	850.00	167.53
		1,700.00	28,292.00	26,708.42	850.00	2,433.58
Human Services Subtotal		1,700.00	1,898,306.09	1,846,762.16	850.00	52,393.93
EDUCATION:						
School Department	Salaries	0.00	25,563,877.00	25,480,928.80	82,948.20	(0.00)
School Department	Expenses	551,241.96	7,005,953.00	7,120,443.69	436,751.27	0.00
		551,241.96	32,569,830.00	32,601,372.49	519,699.47	(0.00)
Regional Vocational	Shawsheen Vocational	0.00	3,562,275.00	3,562,275.00	0.00	0.00
		0.00	3,562,275.00	3,562,275.00	0.00	0.00
Education Subtotal		551,241.96	36,132,105.00	36,163,647.49	519,699.47	(0.00)
DEBT SERVICE:						
Debt & Interest	Schools	0.00	3,280,085.00	3,147,927.22	0.00	132,157.78
Debt & Interest	Gen. Government	0.00	131,950.00	131,950.00	0.00	0.00
Debt & Interest	Sewer	0.00	152,690.00	152,690.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	20,000.00	1,500.00	0.00	18,500.00
		0.00	3,717,845.00	3,567,187.22	0.00	150,657.78
Debt & Interest Subtotal		0.00	3,717,845.00	3,567,187.22	0.00	150,657.78
Insurance & Bonds		4,290.27	627,660.00	602,810.79	0.00	29,139.48
Employ. Retire. Unused Sick Leave		0.00	56,090.46	56,090.46	0.00	0.00
Medicare Employers' Contr.		0.00	580,537.65	580,537.65	0.00	0.00
Salary Adj. & Add. Costs		140,862.27	36,925.57	98,804.63	70,000.00	8,983.21
Local Trans/Training Conf.		0.00	5,000.00	1,290.81	0.00	3,709.19
Out of State Travel		0.00	1,500.00	0.00	0.00	1,500.00
Computer Hdwe/Sftwe Maint. & Expenses		33,662.29	67,881.00	79,382.52	21,745.32	415.45
Annual Audit		0.00	31,000.00	31,000.00	0.00	0.00
Ambulance Billing		0.00	27,000.00	27,000.00	0.00	0.00
Town Report		0.00	10,000.00	6,142.00	0.00	3,858.00
Professional & Technical Services		206,917.18	110,000.00	59,295.82	53,800.00	203,821.36
Unclassified Subtotal		385,732.01	1,553,594.68	1,542,354.68	145,545.32	251,426.69

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATION AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2013

FUNCTION/ACTIVITY		C. FWD TO FY 13 FROM FY 12	TRANSFER & APPROPRIATION FISCAL 2013	EXPENDITURES FISCAL 2013	C.FWD TO 14 FROM FY 13	CLOSE FISCAL 2013
Current Year Overlay		0.00	700,000.00	0.00	0.00	700,000.00
Retirement Contributions		0.00	4,402,219.00	4,402,219.00	0.00	0.00
Offset Items		0.00	19,523.00	0.00	0.00	19,523.00
Mass Bay Trans Auth.		0.00	471,680.00	471,680.00	0.00	0.00
MAPC (Ch. 688 of 1963)		0.00	7,033.00	7,033.00	0.00	0.00
RMV Non-Renewal Surcharge		0.00	6,260.00	12,500.00	0.00	(6,240.00)
Metro Air Poll. Cont. Dist.		0.00	7,197.00	7,197.00	0.00	0.00
Mosquito Control Program		0.00	51,551.00	51,280.00	0.00	271.00
M.W.R.A. Sewer Assessment		0.00	2,243,478.00	2,241,570.00	0.00	1,908.00
Charter Schools		0.00	54,888.00	132,310.00	0.00	(77,422.00)
School Choice		0.00	5,000.00	15,000.00	0.00	(10,000.00)
Essex County Tech Institute		0.00	74,850.00	74,850.00	0.00	0.00
Statutory Charges Subtotal		0.00	8,049,632.00	7,417,792.00	0.00	631,840.00
Unclassified	Memorial/Veterans' Day	0.00	6,000.00	6,000.00	0.00	0.00
Unclassified	Lease of Quarters	0.00	750.00	750.00	0.00	0.00
Unclassified	Senior Tax Rebate Prog.	2,068.00	15,360.00	13,832.00	0.00	3,596.00
Unclassified	Facility Needs Study	58,717.23	0.00	0.00	0.00	58,717.23
Warrant Articles Subtotal		60,785.23	22,110.00	20,582.00	0.00	62,313.23
Police	Cruisers	0.00	144,000.00	143,947.65	0.00	52.35
Police	Communications System	0.00	68,400.00	68,271.98	0.00	128.02
Fire	Pumper	0.00	630,000.00	600,196.42	29,803.58	(0.00)
Fire	Rapid Response Vehicle	220,000.00	0.00	219,660.04	0.00	339.96
Public Works	Garage Doors Replacement	0.00	42,000.00	41,503.00	0.00	497.00
Public Works	Construction/Maint Vehicles	0.00	358,000.00	321,095.00	0.00	36,905.00
Public Works	Cemetery Expansion	24,781.00	0.00	1,110.00	23,671.00	0.00
Public Buildings	Misc. Facility Improvements	270,618.10	125,000.00	83,661.93	273,314.60	38,641.57
Public Buildings	Roof Repairs	0.00	90,000.00	90,000.00	0.00	0.00
Public Buildings	Library Window/Door Repl	68,031.93	0.00	68,031.93	0.00	0.00
School	Roof Repairs	0.00	545,000.00	439,100.00	0.00	105,900.00
School	Technology Improvements	0.00	90,000.00	90,000.00	0.00	0.00
School	Burner/Boiler Replacement	78,696.40	0.00	0.00	78,696.40	0.00
School	Window Replace No. Inter.	0.00	804,640.00	43,034.50	761,605.50	0.00
School	Fire Alarm No. Intermediate	569.17	0.00	569.17	0.00	0.00
School	Fire Alarm Woburn Street	569.17	0.00	569.17	0.00	0.00
School	Interior Painting Shawsheen	0.00	78,000.00	48,200.00	0.00	29,800.00
Capital Outlay Subtotal		663,265.77	2,975,040.00	2,258,950.79	1,167,091.08	212,263.90
GRAND TOTAL		1,882,483.91	76,101,796.69	74,225,580.43	2,001,541.42	1,757,158.75
Treasurer/Collector	Verizon Settlement Refund	0.00	0.00	363,506.78		
Treasurer/Collector	Verizon Settlement Interest	0.00	0.00	102,993.39		
REVISED GRAND TOTAL		1,882,483.91	76,101,796.69	74,692,080.60		

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2013

	Actual Fiscal 2012	Capital Projects 2012	Total 2012	Actual Fiscal 2013	Capital Projects 2013	Total 2013
Revenues:						
Water Receivables Rates	3,488,828.16	0.00	3,488,828.16	3,603,100.70	0.00	3,603,100.70
Water Receivables Services	19,734.66	0.00	19,734.66	12,866.65	0.00	12,866.65
Water Receivables Industrial	0.00	0.00	0.00	0.00	0.00	0.00
Water Receivables Connections	9,674.00	0.00	9,674.00	39,072.85	0.00	39,072.85
Water Receivables Fire Protection	351,201.00	0.00	351,201.00	375,220.13	0.00	375,220.13
Water Receivables Cross Connections	52,533.91	0.00	52,533.91	48,865.77	0.00	48,865.77
Water Liens	231,890.16	0.00	231,890.16	232,577.63	0.00	232,577.63
Miscellaneous	229,763.14	0.00	229,763.14	16,581.45	0.00	16,581.45
Total Revenue	4,383,625.03	0.00	4,383,625.03	4,328,285.18	0.00	4,328,285.18
Operating Costs	3,820,645.57	251,348.68	4,071,994.25	3,228,950.72	37,831.31	3,266,782.03
Total Operating Costs	3,820,645.57	251,348.68	4,071,994.25	3,228,950.72	37,831.31	3,266,782.03
Excess Revenues over Operating Costs	562,979.46	(251,348.68)	311,630.78	1,099,334.46	(37,831.31)	1,061,503.15
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	909,910.00	0.00	909,910.00	945,134.00	0.00	945,134.00
Excess of revenues and other sources over (under) expenditures and other uses	(346,930.54)	(251,348.68)	(598,279.22)	154,200.46	(37,831.31)	116,369.15
Total Fund Balance - Beginning	4,481,139.51	228,344.66	4,709,484.17	4,134,208.97	(23,004.02)	4,111,204.95
Total Fund Balance - Ending	4,134,208.97	(23,004.02)	4,111,204.95	4,288,409.43	(60,835.33)	4,227,574.10

First column of the new high school is installed by Local 7 Ironworkers

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2013

	Main Street Sewer	Public Safety Building	Aerial Ladder Truck - Fire Dept.	Shawsheen School Window Replace	Sewer Interceptor	WHS Feasibility Study	WHS Project	Total (Memorandum Only)
Town Meeting Dates	4/22/89	4/26/97	5/2/2009	5/2/2009	5/2/2009	5/1/2010	12/10/11	
Initial Project Authorization	747,000	7,986,000	975,000	715,000	1,250,000	1,125,000	44,190,000	56,988,000
REVENUES:								
Intergovernmental	0.00	0.00	0.00	0.00	0.00	0.00	1,085,591.00	1,085,591.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	1,085,591.00	1,085,591.00
EXPENDITURES:								
Capital Outlay								
Total Expenditures	0.00	3,027.23	0.00	475.00	32,309.03	6,641.20	3,380,256.68	3,422,709.14
Excess of revenues over/under expenditures	0.00	(3,027.23)	0.00	(475.00)	(32,309.03)	(6,641.20)	(2,294,665.68)	(2,337,118.14)
Other Financial Sources(Uses)								
Issuance of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of General Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Transfers	0.00	0.00	(59,406.79)	0.00	0.00	0.00	0.00	(59,406.79)
Total Other Financial Sources/Uses	0.00	0.00	(59,406.79)	0.00	0.00	0.00	0.00	(59,406.79)
Excess of revenues and other sources over (under) expenditures and other uses	0.00	(3,027.23)	(59,406.79)	(475.00)	(32,309.03)	(6,641.20)	(2,294,665.68)	(2,396,524.93)
FUND BALANCE JULY 1, 2012	56,000.60	3,615.92	59,406.79	260,147.10	32,309.03	72,425.98	42,810,008.00	43,293,913.42
FUND BALANCE JUNE 30, 2013	56,000.60	588.69	0.00	259,672.10	0.00	65,784.78	40,515,342.32	40,897,388.49

Note: Total authorization for WHS project was $81,563,115 plus $1,125,000 Feasibility Study

TOWN OF WILMINGTON
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2013

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2012	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2013
INSIDE DEBT LIMIT								
Remodeling Shawsheen School	08/2010	08/2020	2.63	715,000	640,000	0	75,000	565,000
Equipment-Ladder Truck	08/2010	08/2020	2.63	975,000	875,000	0	100,000	775,000
Sewer	08/2010	08/2030	2.81	1,250,000	1,185,000	0	65,000	1,120,000
TOTAL INSIDE DEBT LIMIT				2,940,000	2,700,000	0	240,000	2,460,000
OUTSIDE DEBT LIMIT								
Water	08/2010	08/2030	2.81	1,600,000	1,520,000	0	80,000	1,440,000
High School Project	09/2012	03/2037	3.28	44,190,000	44,190,000	0	1,775,000	42,415,000
TOTAL OUTSIDE DEBT LIMIT				45,790,000	45,710,000	0	1,855,000	43,855,000
GRAND TOTAL				48,730,000	48,410,000	0	2,095,000	46,315,000

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2013

	Balance June 30, 2012				
	Non-Expend	Expendable	Total	Bequests	Investment Income
S. Carter Common Fund	200.00	1,451.43	1,651.43	0.00	(5.38)
SDJ Carter Lecture Fund	6,000.00	3,147.46	9,147.46	0.00	(24.66)
Library Funds:					
Benjamin Buck	500.00	37.32	537.32	0.00	(1.70)
Burnap	200.00	31.96	231.96	0.00	(0.71)
Chester M. Clark	500.00	133.02	633.02	0.00	(2.08)
Charlotte C. Smith	500.00	299.85	799.85	0.00	(2.62)
Stanley Webber	0.00	2.74	2.74	0.00	(0.02)
Walker School Fund	275.00	1,568.22	1,843.22	0.00	(6.01)
Housing Partnership	0.00	121,178.61	121,178.61	0.00	(395.47)
Winifred Richardson Trust	25,000.00	46.40	25,046.40	0.00	8.84
Cemetery Funds	841,914.67	57,444.93	899,359.60	18,700.00	(2,990.51)
Biggar Scholarship	25,000.00	10,523.82	35,523.82	0.00	(115.92)
Scott D. Braciska Scholarship	0.00	22,256.06	22,256.06	0.00	(60.96)
Altman Fam Education Trust	25,000.00	2,081.91	27,081.91	0.00	(88.38)
Justin O'Neil Scholarship	0.00	6,233.64	6,233.64	0.00	(2.06)
Joseph A. Murphy Scholarship	0.00	0.00	0.00	1,226.02	0.03
Elderly Services	0.00	54,396.19	54,396.19	15,102.65	21.23
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00
Loddy Weisberg & Lena Leiter Scholar	0.00	175,274.55	175,274.55	60,000.00	69.63
Town Scholarship Fund	0.00	11,585.81	11,585.81	2,972.74	47.86
WHS Scholarship Fund	0.00	106,612.61	106,612.61	6,165.00	(318.38)
Zeneca Settlement	0.00	5,941.59	5,941.59	0.00	2.12
Invest. Fund Conservation	0.00	565.48	565.48	0.00	0.21
Confined Space	0.00	410.21	410.21	0.00	0.00
Employee's Health & Life Insurance	0.00	212,373.79	212,373.79	3,220,874.59	419.82
Employer's Health & Life Insurance	0.00	371,181.38	371,181.38	10,745,884.19	0.00
Olin Chemical	0.00	55,665.89	55,665.89	0.00	19.71
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00
Tracy Circle	0.00	5,872.21	5,872.21	0.00	2.10
Barrows Aud. Renovation	0.00	1,013.65	1,013.65	0.00	(3.32)
Flex Spending Town & School	0.00	7,386.44	7,386.44	163,706.58	0.00
Ambulance	0.00	0.00	0.00	0.00	0.00
Middlesex Pines I & II	0.00	7,428.07	7,428.07	0.00	2.63
Adoption	0.00	414.74	414.74	0.00	0.14
I93 Ballardvale	0.00	1,443.71	1,443.71	0.00	0.49
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00
Student Activity Fund	0.00	54,413.27	54,413.27	131,650.71	99.66
Student Activity Fund Wildwood	0.00	6,149.74	6,149.74	2,339.30	15.14
Student Activity Fund Boutwell	0.00	1,513.62	1,513.62	3,097.43	4.77
Student Activity Fund Middle School	0.00	23,848.68	23,848.68	200,391.94	54.20
Student Activity Fund No Intermediate	0.00	2,299.48	2,299.48	10,710.75	16.41
Student Activity Fund West Intermediate	0.00	4,411.09	4,411.09	3,994.34	15.47
Student Activity Fund Woburn Street	0.00	9,023.98	9,023.98	28,914.26	23.96
Student Activity Fund Shawsheen	0.00	6,814.51	6,814.51	12,648.97	12.15
Student Activity Fund Reserve	0.00	75,552.97	75,552.97	0.00	0.00
Tailings	0.00	(16,991.48)	(16,991.48)	22,910.08	0.00
Tax Title Recordings	0.00	(1,415.00)	(1,415.00)	565.00	0.00
Street Openings	0.00	110,400.00	110,400.00	10,500.00	0.00
Dog Licenses	0.00	139,853.50	139,853.50	22,712.00	0.00
Sporting Licenses	0.00	8,265.05	8,265.05	0.00	0.00
Firearms Permits	0.00	1,900.00	1,900.00	35,350.00	0.00
Outside Details: Police	0.00	4,190.20	4,190.20	694,314.77	0.00
Outside Details: Fire	0.00	10,676.00	10,676.00	21,717.46	0.00
Outside Details: Public Bldgs	0.00	2,803.80	2,803.80	54,143.39	0.00
Forfeiture Deposits	0.00	30,736.00	30,736.00	1,400.00	0.00
Performance Bonds	0.00	562,587.23	562,587.23	10,432.00	453.59
Meals Tax	0.00	162.40	162.40	958.84	0.00
GRAND TOTAL	925,089.67	2,301,240.67	3,226,330.34	15,503,383.01	(2,728.02)

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2013

			Balance June 30, 2013		
	Transfers	Expenditures	Non-Expend	Expendable	Total
S. Carter Common Fund	0.00	0.00	200.00	1,446.05	1,646.05
SDJ Carter Lecture Fund	0.00	440.27	6,000.00	2,682.53	8,682.53
Library Funds:					
Benjamin Buck	0.00	0.00	500.00	35.62	535.62
Burnap	0.00	0.00	200.00	31.25	231.25
Chester M. Clark	0.00	0.00	500.00	130.94	630.94
Charlotte C. Smith	0.00	0.00	500.00	297.23	797.23
Stanley Webber	0.00	0.00	0.00	2.72	2.72
Walker School Fund	0.00	0.00	275.00	1,562.21	1,837.21
Housing Partnership	0.00	0.00	0.00	120,783.14	120,783.14
Winifred Richardson Trust	0.00	0.00	25,000.00	55.24	25,055.24
Cemetery Funds	(20,000.00)	625.00	859,989.67	34,454.42	894,444.09
Biggar Scholarship	0.00	0.00	25,000.00	10,407.90	35,407.90
Scott D. Braciska Scholarship	0.00	1,000.00	0.00	21,195.10	21,195.10
Altman Fam Education Trust	0.00	0.00	25,000.00	1,993.53	26,993.53
Justin O'Neil Scholarship	0.00	3,000.00	0.00	3,231.58	3,231.58
Joseph A. Murphy Scholarship	0.00	0.00	0.00	1,226.05	1,226.05
Elderly Services	0.00	5,939.22	0.00	63,580.85	63,580.85
Carney-Veterans Fund	0.00	0.00	0.00	24.32	24.32
Loddy Weisberg & Lena Leiter Scholar	0.00	0.00	0.00	235,344.18	235,344.18
Town Scholarship Fund	0.00	10,250.00	0.00	4,356.41	4,356.41
WHS Scholarship Fund	0.00	8,300.00	0.00	104,159.23	104,159.23
Zeneca Settlement	0.00	0.00	0.00	5,943.71	5,943.71
Invest. Fund Conservation	0.00	0.00	0.00	565.69	565.69
Confined Space	0.00	0.00	0.00	410.21	410.21
Employee's Health & Life Insurance	0.00	3,385,121.25	0.00	48,546.95	48,546.95
Employer's Health & Life Insurance	2,274.03	10,155,363.78	0.00	963,975.82	963,975.82
Olin Chemical	0.00	0.00	0.00	55,685.60	55,685.60
Andover St. Traffic Lights	0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	0.00	0.00	5,874.31	5,874.31
Barrows Aud. Renovation	0.00	0.00	0.00	1,010.33	1,010.33
Flex Spending Town & School	0.00	162,292.45	0.00	8,800.57	8,800.57
Ambulance	0.00	1,600.00	0.00	(1,600.00)	(1,600.00)
Middlesex Pines I & II	0.00	0.00	0.00	7,430.70	7,430.70
Adoption	0.00	0.00	0.00	414.88	414.88
I93 Ballardvale	0.00	0.00	0.00	1,444.20	1,444.20
National Grid Transfer	0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	143,269.26	0.00	42,894.38	42,894.38
Student Activity Fund Wildwood	0.00	696.51	0.00	7,807.67	7,807.67
Student Activity Fund Boutwell	0.00	2,146.88	0.00	2,468.94	2,468.94
Student Activity Fund Middle School	0.00	202,809.10	0.00	21,485.72	21,485.72
Student Activity Fund No Intermediate	0.00	5,046.28	0.00	7,980.36	7,980.36
Student Activity Fund West Intermediate	0.00	319.02	0.00	8,101.88	8,101.88
Student Activity Fund Woburn Street	0.00	26,116.35	0.00	11,845.85	11,845.85
Student Activity Fund Shawsheen	0.00	13,572.55	0.00	5,903.08	5,903.08
Student Activity Fund Reserve	0.00	0.00	0.00	75,552.97	75,552.97
Tailings	0.00	150.00	0.00	5,768.60	5,768.60
Tax Title Recordings	0.00	2,335.00	0.00	(3,185.00)	(3,185.00)
Street Openings	0.00	23,500.00	0.00	97,400.00	97,400.00
Dog Licenses	0.00	0.00	0.00	162,565.50	162,565.50
Sporting Licenses	0.00	0.00	0.00	8,265.05	8,265.05
Firearms Permits	0.00	22,462.50	0.00	14,787.50	14,787.50
Outside Details: Police	0.00	697,892.61	0.00	612.36	612.36
Outside Details: Fire	0.00	22,993.66	0.00	9,399.80	9,399.80
Outside Details: Public Bldgs	0.00	62,249.49	0.00	(5,302.30)	(5,302.30)
Forfeiture Deposits	0.00	0.00	0.00	32,136.00	32,136.00
Performance Bonds	(96.90)	164,234.67	0.00	409,141.25	409,141.25
Meals Tax	0.00	919.51	0.00	201.73	201.73
GRAND TOTAL	(17,822.87)	15,124,645.36	943,164.67	2,641,352.43	3,584,517.10

PUBLIC SAFETY

Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2013.

In 2013, Fire Fighters Brian Anderson and Terry McKenna retired. Six new members were appointed, Fire Fighters Matthew D. Berger, Christopher S. Elliott, Paul J. Hedderson, Michael P. Jennette, Jr., Gregory S. Murphy and Edward C. Sousa.

The manual force consists of the Chief, Deputy Chief, six Lieutenants, thirty-two Fire Fighters, one full-time clerk and one part-time clerk. The following roster is provided:

Fire Chief
Edward G. Bradbury

Deputy Fire Chief
Richard T. McClellan

Lieutenants

John Brown, Jr.
Gary J. Donovan
Daniel M. Hurley, Jr.
Joseph T. McMahon
Christopher G. Pozzi
Gary P. Robichaud

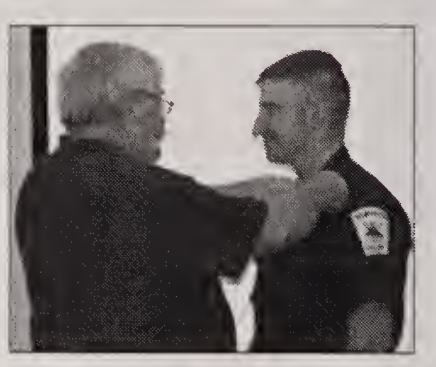
Clerks

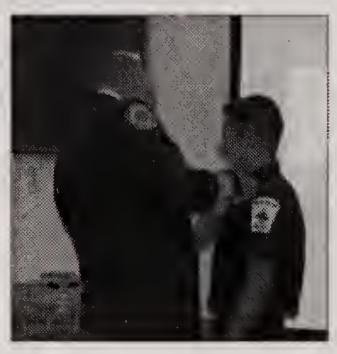
Linda K. Cerullo
Isabel E. Raschella – Part-Time

Fire Fighters

Anthony J. Adamczyk
Matthew D. Berger
Thomas C. Casella
William F. Cavanaugh, III
Thomas W. Ceres
Walter R. Daley
Christopher S. Elliott
Kenneth P. Gray
Brooke C. Green
Eric M. Gronemeyer
Jacob H. Gronemeyer
Paul J. Hedderson
William J. Herrick, Jr.
Michael P. Jennette, Jr.
Keith E. Kelly
Jason M. Kennedy
William J. Kent, III
Andrew W. Leverone
John F. McDonough
Michael J. McManus
Gregory S. Murphy
Erik J. Nansel
Robert E. Patrie, Jr.
Eric S. Robbins
Frederick J. Ryan
Edward C. Sousa
Russell D. Stering
Megan L. Sullivan
Charles R. Taylor, Jr.
Robert W. Varey, III
David P. Woods
Robert J. Woods, Jr.

The newest members of the Wilmington Fire Department receive their badges during a swearing-in ceremony





The department responded to a total of 3,744 calls for assistance during 2013.

Patient Assist	101	Line Box, Mutual Aid	7
Commercial Building Fire	2	Lockout of Building House	10
Bomb Scare	0	Medical Aid	1,578
MasterBox	127	Mutual Aid – Ambulance	130
Burning Permits	299	Mutual Aid – Fire	27
Brush Fire	26	Motor Vehicle Crash	275
Chimney Fire	2	Odor, Any type	28
Carbon Monoxide	62	Pump Job	2
Gas Leaks	10	Service Call	7
Fire Drill	61	Smoke in Building	13
Haz Mat Incident	0	Smoke Detector Activation	25
Inspections/26F, Oil, Propane	604	Residential House/Structure	4
Investigations, Any Type	269	Training, Any Type	6
Keltron Acitivation	0	Truck/Car Fire	19
Stove Fire	4	Wires Arcing	18
Dumpster	3	Roll Call/Entry	25

Estimated value of property endangered was $6,150,000.00. Estimated property loss $4,800,000.00.

The following is a list of permits issued:

Black Powder	2	Propane	71
Blasting	5	Smoke Detector	238
Class C Explosive	0	Tank	71
Fire Alarm	75	Miscellaneous	0
Flammable Liquid	24	Sprinkler	34
Oil Burner	113	Gas Stations	3
Truck	4	Reports	56
Welding	26	Carnival	0
Plan Review	77	Suppression	5
Copies	50	Dumpster	17
Oil Lines	0	Haz Mat Processing	6
		TOTAL	877

Fire erupts at Avalon Oaks during severe snowstorm.

PHOTO: WILMINGTON PATCH

As required by law, the Fire Prevention Bureau under the direction of Lieutenant Daniel M. Hurley, Jr. inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plans Review	48
New Residential Fire Inspections	48
New Industrial Plans Review	29
Fire Inspection Industrial/Commercial	29
Underground Tank Removals	9
Underground Tank Installations	0
Aboveground Tank Removals	62
Oil Burner/ Tank	113
Propane	71
Nursing Home Inspections	12
Gas Station Inspections	11
Oil Truck & Pick-up Transfer Tank Inspections	4

Shift personnel inspected 238 residential properties for smoke and carbon monoxide detectors in compliance with Massachusetts General Law Chapter 148, Section 26F.

Classrooms at all of the public schools K-5 and the Abundant Life Christian School and Learning Center grades K-8 have received instructions on fire safety by Lieutenant Daniel M. Hurley, Jr., Fire Fighters Walter R. Daley and William F. Cavanaugh, III.

As always the support of the Police Department as well as Public Safety Dispatch is appreciated.

I would like to acknowledge the Town Manager, Jeffrey M. Hull, for his continued support of the Fire Department as well as the Assistant Town Manager, Board of Selectmen, Finance Committee and all other Town agencies for their assistance during the past year.

Fire Chief Bradbury and Police Chief Begonis confer as patient is prepared to be transported by helicopter

Patient is brought to waiting helicopter at Town Hall field

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2013.

As a department we remain grateful for the opportunity to serve the residents of the Town of Wilmington. The greatest gift our department has received is the support of the residents of our wonderful community. The relationship is built on mutual respect and an understanding of the complexities of a developing modern community that maintains a small town appeal. We are committed to pursuing the most compassionate and effective methods of providing service to our residents.

The Department continues its commitment to regional law enforcement efforts. This year our support for regional partnerships in Law Enforcement has expanded to traffic initiatives. Throughout 2013 we partnered with the Massachusetts State Police in two Sobriety Checkpoints within our community. These Checkpoints enhance our enforcement and awareness efforts in reducing driving under the influence of drugs and alcohol. We arranged and completed multiple regional traffic initiatives focusing on distracted driving with our contiguous communities like Burlington, Tewksbury and Woburn. Efforts to educate our traveling public about the dangers of distracted driving were a priority for our traffic division throughout the year.

Our efforts to provide the highest quality public safety service to the residents of Wilmington continue through recognition of the transient nature of crime and disorder beyond and through our borders which affect the quality of life here in Wilmington. Our officers' commitment to regional policing is unparalleled. The leadership roles we continue to hold in many extra-jurisdictional initiatives are a testament to the level of expertise and professionalism in the field of Criminal Justice. Our membership in the North East Massachusetts Law Enforcement Council (NEMLEC) remains strong. Through the expertise gained from this partnership we were poised to take a leadership role in the Commonwealth after the tragedy in Newtown, Connecticut. As the first community to rethink our active shooter response with the Wilmington School Department we were called upon to assist hundreds of school districts across the Commonwealth with the establishment of the ALICE protocols and how to implement them in our sister communities. Our involvement in NEMLEC brought Wilmington Police Officers to the streets of Boston, Cambridge and Watertown during the Marathon Bombing tragedies the week of April 15th. The Wilmington Police Department through NEMLEC played a critical role in restoring peace after these unthinkable acts of terror. The men and women of the Wilmington Public Safety Departments were honored to assist in the services for our colleague and neighbor, Officer Sean Collier. His kind spirit, honorable service and sacrifice for our Commonwealth will not be forgotten.

Sean A. Collier

The Wilmington community attend vigil in honor of MIT Officer Sean Collier

The Department experienced one retirement in 2013. Officer Stephen F. Mauriello retired from the department in January after serving the community for his entire career in the patrol division. Stephen also served as one of the Department's Elderly Service Officers for many years, a position he truly enjoyed and excelled in. In June of 2013, the Department sent student officer Kevin J. Skinner to the Lowell Police Academy. His training to become a Wilmington Police Officer took 24 weeks and ended in November. During the Academy he was trained in Community Policing Techniques, Emergency Vehicle Operation, Firearms, First Aid, Defensive Tactics, Legal Issues and the Physical Fitness component culminated with a ten mile run. Successful completion of this training course is a testament to the quality individuals representing Wilmington in this regional academy. Officer Skinner won the Top Gun award for having the highest overall firearms testing score in his academy class.

The members of the Wilmington Police Department would like to repeat their sincere appreciation for the support we have received from the community in 2013. We are committed to the respectful and compassionate delivery of services to our residential and business communities and recognize our success is dependent on your partnership and support.

The following was the Departmental Roster of Personnel for 2013:

Chief of Police
Michael R. Begonis

Deputy Chief
Robert V. Richter

Lieutenants

Joseph A. Desmond, Operations/Grants
Daniel E. Murray, Accreditation & Policy Dev.
Brian T. Pupa, Detective
Scott A. Sencabaugh, Emergency Plan/Training

Sergeants

Christopher J. Ahern
David L. Axelrod
David J. Bradbury
Charles R. Fiore
David M. McCue, Jr.
David A. Sugrue

Detectives and Specialists

James R. White, Court/Inspector
Brian Gillis, Inspector
Patrick B. Nally, Inspector
Brian J. Stickney, Inspector
John M. Bossi, Inspector
Michael J. Patterson, Narcotics
Christopher J. Dindo, Inspector
Brian M. Moon, Safety Officer
Chester A. Bruce, III, School Resource
Anthony Fiore, School Resource
Dan C. Cadigan, School Resource

Uniform Patrol Officers

Ronald J. Alpers, Jr.
Jonathan C. Carlson
Kevin P. Cavanaugh
Paul R. Chalifour
Rafael G. Cruz
John W. Delorey
Daniel P. D'Eon
Richard A. DiPerri, Jr.
Daniel P. Furbush, IV
Joseph F. Harris, Jr.
Brian T. Hermann
Paul W. Jepson
Michael E. Johnson
Paul A. Krzeminski
Louis Martignetti
Thomas A. McConologue
Eric T. Palmer/ K-9 Ridic
Julie M. Pozzi
Julio J. Quiles
Dennis P. Rooney
Kevin J. Skinner
Matthew D. Stavro
Brian D. Thornton
Michael W. Wandell
Walter A. Varey

Clerical Staff

Julie G. Clark
Susan M. O'Neil

Wilmington Police Department Statistics, Year 2013

The following are some statistical data that reflect calls for service over the past year.
Wilmington Police Department Statistics

CRIMES REPORTED

SEX CRIMES	
RAPE	1
RAPE OF CHILD WITH FORCE	1
ASSAULT TO RAPE	1
ASSAULT TO RAPE CHILD	1
LEWDNESS, OPEN AND GROSS	1
INDECENT A&B ON PERSON 14 OR OVER	2
INDECENT A&B ON CHILD UNDER 14	2
ROBBERY	
ROBBERY, ARMED	2
ROBBERY, FIREARM-ARMED & MASKED	1
ASSAULT TO ROB, ARMED	1
ROBBERY, UNARMED	4
ASSAULT & BATTERY, ASSAULTS, THREATS and INTIMIDATIONS	
A&B ON +60/DISABLED WITH INJURY	1
A&B WITH DANGEROUS WEAPON	6
ASSAULT W/DANGEROUS WEAPON	13
ASSAULT TO MURDER, ARMED	1
ASSAULT	8
A&B	46
A&B ON POLICE OFFICER	1
RESIST ARREST	6
ASSAULT TO INTIMIDATE	1
JUROR, INTIMIDATE	1
WITNESS, INTIMIDATE	3
BOMB THREAT, FALSE	1
BURGLARY, BREAKING & ENTERING	
BURGLARY, UNARMED	2
B&E BUILDING NIGHTTIME FOR FEL	10
B&E VEHICLE/BOAT NIGHTTIME FOR	31
BREAK INTO DEPOSITORY	3
B&E FOR MISDEMEANOR	4
B&E BUILDING DAYTIME FOR FELON	23
B&E INTO BOAT/VEHICLE FOR MIS	10
LARCENY, SHOPLIFTING and THEFT	
LARCENY FROM PERSON	1
LARCENY FROM PERSON	3
LARCENY FROM PERSON +65	1
SHOPLIFTING $100+ BY ASPORTATION	4
SHOPLIFTING $100+ BY CONCEALING	1
SHOPLIFTING BY ASPORTATION	9
SHOPLIFTING BY ASPORTATION, 2N	1
SHOPLIFTING BY CONCEALING MDSE	6
SHOPLIFTING BY CONCEALING MDSE	1
SHOPLIFTING BY CONCEALING MDSE	2
LARCENY OVER $250	7
LARCENY FROM BUILDING	8
LARCENY OVER $250	23
LARCENY UNDER $250	5
DRUG, LARCENY OF	1
TRUCK, LARCENY FROM	2
LARCENY OVER $250	60
LARCENY OVER $250 BY SINGLE SC	1
LARCENY UNDER $250	79
THEFT OF MOTOR VEHICLE PARTS	1
MOTOR VEH, LARCENY OF	6
LARCENY OVER $250 BY SINGLE SC	1
LARCENY UNDER $250	2
LARCENY UNDER $250 BY SINGLE S	1
LARCENY OVER $250 FROM +60/DIS	1
LARCENY OVER $250 BY FALSE PRE	15
LARCENY UNDER $250 BY FALSE PR	1
LARCENY BY CHECK OVER $250	6
DRUG RELATED CRIMES	
DRUG, DISTRIBUTE CLASS A	7
COCAINE, DISTRIBUTE	1
DRUG, DISTRIBUTE CLASS B	5
DRUG, POSSESS TO DISTRIB CLASS	1
DRUG, POSSESS TO DISTRIB CLASS	4
COCAINE, TRAFFICKING IN	1
DRUG VIOLATION NEAR SCHOOL/PAR	2
PRESCRIPTION, UTTER FALSE	1
DRUG, POSSESS CLASS A	5
DRUG, POSSESS CLASS A, SUBSQ.O	2
DRUG, POSSESS CLASS B	3
DRUG, POSSESS CLASS C	2
DRUG, POSSESS CLASS E	1
MARIJUANA, POSSESS	2
HEROIN, BEING PRESENT WHERE KEPT	1
CONSPIRACY TO VIOLATE DRUG LAW	3
OPERATING UNDER THE INFULENCE	
OUI DRUGS	2
OUI DRUGS, 2ND OFFENSE	1
OUI DRUGS, 3RD OFFENSE	1
OUI LIQUOR	49
OUI LIQUOR, 2ND OFFENSE	11
OUI LIQUOR, 3RD OFFENSE	2
OUI LIQUOR, 4TH OFFENSE	1
OTHER CRIMES	
TELEPHONE CALLS, ANNOYING	14
TELEPHONE CALLS, OBSCENE	2
OBSCENE MATTER TO MINOR	1
THREAT TO COMMIT CRIME	11
BURN LAND/TREE/LUMBER/PRODUCE	1
BURN PERSONALTY	1
EXTORTION BY THREAT OF INJURY	3
USE MV WITHOUT AUTHORITY	2
FORGERY OF CHECK	5
UTTER COUNTERFEIT NOTE	2
UTTER FALSE CHECK	8

RMV DOCUMENT, FORGE/MISUSE	1	SCHOOL, FAIL SEND CHILD TO	1
RMV SIGNATURE, FORGE/MISUSE	1	CHILD ENDANGERMENT WHILE OUI	3
LIQUOR ID CARD/LICENSE, FALSE/	1	LIQUOR, TRANSPORT UNLAWFULLY	1
TELEPHONE SERVICE BY FRAUD -$5	1	LIQUOR TO PERSON UNDER 21, FUR	2
CREDIT CARD FRAUD UNDER $250	14	LIQUOR, PERSON UNDER 21 PROCURING	1
CREDIT CARD FRAUD UNDER $250 B	1	LIQUOR, PERSON UNDER 21 POSSES	20
CREDIT CARD, LARCENY OF	3	ALCOHOL IN MV, POSSESS OPEN CO	9
FRAUD/CHEAT, GROSS	2	TRESPASS	5
LEASED PROPERTY, FAIL RETURN	2	TRESPASS WITH MOTOR VEHICLE	1
RMV DOCUMENT, POSSESS/USE FALS	2	ANIMAL QUARANTINE VIOLATION	1
CREDIT CARD FRAUD OVER $250	17	CHINS WARRANT	1
CREDIT CARD FRAUD OVER $250 BY	1	CHILD ABUSE, MANDATED REPORTER	1
CREDIT CARD, IMPROPER USE OVER	1	SECTION 12 POLICE COMMITMENT	1
IDENTITY FRAUD	14	WARRANT OF APPREHENSION	7
WIRE FRAUD	1	DOG ORDINANCE/BY-LAW VIOLATION	1
BANK, EMBEZZLEMENT FROM	1	RAILROAD TRACK, WALK/RIDE ON	2
MOTOR VEH, RECEIVE STOLEN	2	ABUSE PREVENTION ORDER, VIOLATIONS	8
RECEIVE STOLEN PROPERTY +$250	11	HARASSMENT PREVENTION ORDER, VIOL	2
RECEIVE STOLEN PROPERTY -$250	8	HARASSMENT, CRIMINAL	4
RECEIVE STOLEN PROPERTY -$250	1	DUMPSTER, USE OF ANOTHER'S COM	1
DESTRUCTION OF PROPERTY -$250	1	COUNTERFEIT MARK, DISTRIB 101-	1
WATER METER, VANDALIZE/TAMPERING	1	BURGLARIOUS INSTRUMENT, POSSES	2
PROPERTY DAMAGE TO INTIMIDATE	2	MISLEADING POLICE OFFICER	2
TRESPASS NOTICE, VANDALIZE	1	FALSE NAME/SSN, ARRESTEE FURNISHING	2
DEFACE PROPERTY	2	DANGEROUS WEAPON ON SCH GROUNDS	1
VANDALIZE PROPERTY	18	TRASH, DUMP FROM MV +7 CU FT	1
TAGGING PROPERTY	17	TRASH, LITTER	1
DESTRUCTION OF PROPERTY +$250	38	OBSCENE MATTER TO MINOR	1
DESTRUCTION OF PROPERTY -$250	38	PUBLIC ASSEMBLY, DISTURB	1
CHURCH/SYNAGOGUE, INJURY OVER	1	WIRETAP, UNLAWFUL	6
CHURCH/SYNAGOGUE, INJURY UNDER	2	ATTEMPT TO COMMIT CRIME	8
MOTOR VEH, MALICIOUS DAMAGE TO	17	CONSPIRACY	3
PROSTITUTION, KEEP HOUSE OF	6	FUGITIVE FROM JUSTICE ON COURT	6
PROSTITUTION, DERIVE SUPPORT F	6	FALSE NAME TO PO, GIVING	2
AMMUNITION WITHOUT FID CARD, P	1	WARRANT ALL OTHERS	94
DANGEROUS WEAPON, CARRY	2	WARRANT, DEFAULT POSS CLASS A	1
PHOTOGHAPH UNSUSPECTING NUDE PICS	1	WARRANT, VOIL OF ABUSE ORDER	1
DISORDERLY CONDUCT	4	ZONING BY-LAW VIOLATION	1
DISTURBING THE PEACE	3	MUNICIPAL BY-LAW VIOLATION	1
FALSE NAME TO PO, GIVING	1		

TOTAL CRIMES REPORTED **1,049**

ARRESTS

ROBBERY	2	FALSE PRETENSES / SWINDLE / CO	5
AGGRAVATED ASSAULT	8	STOLEN PROPERTY OFFENSES	9
SIMPLE ASSAULT	26	DESTRUCTION / DAMAGE / VANDALISM	9
INTIMIDATION	8	DRUG / NARCOTIC VIOLATIONS	15
ARSON	1	STATUTORY RAPE	1
BURGLARY / BREAKING AND ENTERING	16	WEAPON LAW VIOLATIONS	1
PURSE-SNATCHING	2	BAD CHECKS	4
SHOPLIFTING	12	DISORDERLY CONDUCT	3
THEFT FROM BUILDING	9	DRIVING UNDER THE INFLUENCE	66
THEFT FROM MOTOR VEHICLE	1	FAMILY OFFENSES, NONVIOLENT	4
ALL OTHER LARCENY	20	LIQUOR LAW VIOLATIONS	26
MOTOR VEHICLE THEFT	1	ALL OTHER OFFENSES	126
COUNTERFEITING / FORGERY	3	TRAFFIC, TOWN BY-LAW OFFENSES	141

TOTAL ARRESTS **519**

PROTECTIVE CUSTODY **60**

Statistical Calls For Service Data

POLICE DEPARTMENT SERVICES	1,042
911 ABANDONED / HANGUP	564
ALARM, BURGLAR	1,146
ASSIST OTHER AGENCY	694
CITIZEN CONTACT	561
BURGLARY (B & E) PAST	92
BY-LAW VIOLATION	50
CAR OR FIRE	11
CAR SEAT INSTALL	217
BUILDING OR HOUSE CHECK	764
COMPLAINT	70
DISTURBANCE	383
DISABLED MV	512
DRUG OVERDOSE or SUSP OVERDOSE	11
DOMESTIC DISTURBANCE NO ARREST	102
ESCORT/TRANSPORT	199
FOUND PROPERTY	132
K9 ACTIVITY	132
LARCENY /FORGERY/ FRAUD	293
LOCKOUT OF STRUCTURE or MV	150
LOST PROPERTY	70
LOST OR STOLEN LIC PLATE	8
MEDICAL EMERGENCY	1,390
MISSING PERSON	54
MOTOR VEHICLE CRASH REPORTED	795
MOTOR VEHICLE STOP	5,757
MOTOR VEHICLE THEFT	9
NOTIFICATION	39
ODOR OF ANY TYPE	13
PARKING COMPLAINT	283
ANNOYING PHONE CALLS	65
MOTOR VEHICLE REPOSSESSION	31
SERVE RESTRAINING ORDER	79
SUDDEN DEATH	7
SRO INVESTIGATION	27
SERVE SUMMONS	96
SUSPICIOUS ACTIVITY	1,909
TRAFFIC CONTROL Complaint	1,326
VANDALISM MALC DAMAGE	168
SERVE WARRANT	128
WIRES DOWN,ARCHING	82
OTHER	419
TOTAL	**19,958**

MOTOR VEHICLE VIOLATIONS

SEAT BELT	379
USING WITHOUT AUTHORITY	1
LICENSE VIOLATIONS	246
ENDANGERING	20
LEAVING SCENE OF PROPERTY DAMAGE	34
UNREGISTERED/UNINSURED	209
SPEEDING	1,754
OTHER	2,671
TOTAL	**5,314**

CITATIONS ISSUED

WARNINGS	2,688
CRIMINAL COMPLAINTS	163
CIVIL	1,183
ARRESTS	86
TOTAL	**4,120**

OTHER DEPARTMENT FUNCTIONS

FIREARMS LICENSE TO CARRY ISSUED	575
FIREARMS ID CARDS ISSUED	46
REPORTS TO INSURANCE COMPANIES AND ATTORNEYS	581
ANIMAL COMPLAINTS	731

Motor Vehicle Crash on West Street

Animal Control

Complaints	525
Trips	733
Animals Picked Up	27
Animals Returned to Owners	26
Animals Adopted	1
Animals Picked Up Deceased*	42
Animals Quarantined	10
Animals Euthanized Includes Wildlife	2
Total Days for Animals in Kennel	40
Animals Vaccinated at Rabies Clinic	186
Barn Inspections	36
Citation Fees Issued	$30.00

* Majority of which are wildlife

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that facilities are properly cleaned and maintained for employees, school children, staff and for the general public. The Public Buildings Department provides service for town-owned traffic signals, sets up for Elections, Town Meetings and other community events such as the Fourth of July.

The following are highlights for some of the projects completed during 2013:

- Routine maintenance was performed in all school and municipal buildings.
- Voting areas were set up for elections.
- Set up for Fourth of July Festivities.
- Set up for High School Graduation.
- Installed a new electrical service at the Swain Green.
- Chairs and choral risers were moved from school to school for assemblies, musical concerts and plays.
- Food and supplies delivered for food services to each school.
- Set up for the Annual and Special Town Meetings.
- All schools were cleaned over the summer and ready for a clean, fresh start to the new school year.
- Woburn Street School gym was sanded, relined and resurfaced for the new school year.
- All town buildings' boilers, Univents, air handlers and exhaust systems were cleaned and serviced over the summer.
- Installed a new high-efficiency gas fired boiler in the Roman House.
- Installed a new, natural gas emergency generator at the Department of Public Works to provide power during outages.
- Replaced the old boiler at the cemetery office.
- New, natural gas hot air furnace installed at the Boutwell School.
- Built a new office area at Browns Crossing for the expansion at the Water Department.
- Installed a new sign at the Wildwood Early Childhood Center for the School Department.
- Installed a new septic system and grease interceptor at the Woburn Street School.
- Built a new changing area for the School Department at the West Intermediate School.

- Installed new light fixtures and made ready the beach house at Silver Lake for summer activities.
- All town-owned traffic signals were maintained and repaired as needed.
- All lighting maintained and repaired for the Town Park, Town Common, tennis courts and the exterior of all Town-owned buildings.

I gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2013 a productive year.

Permanent Building Committee

The year 2013 was a busy one for the Permanent Building Committee. This is an exciting time for all of us involved as part of the High School Working Group and the High School Building Committee to watch the progress of the structure during the construction of our new high school. We look forward to, and are committed to, the challenge of providing the children of Wilmington with a new state-of-the-art high school with all the current technologies, amenities and efficiencies to better their education and a facility that the residents of Wilmington can be proud of.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially the people of Wilmington in their support and cooperation for future projects.

The Lawrence H. Cushing, Sr. Memorial Gymnasium is prepared for demolition

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2013.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2013:

High School Project – Required Riverfront Alteration Mitigation Work:

Restoration of Degraded Floodplain Wildwood Street Pedway

Under a Superceding Order of Conditions issued by the Massachusetts Department of Environmental Protection (MassDEP), the Department of Public Works completed required mitigation work using exclusively in-house forces during the months of April and May 2013 to offset riverfront alterations created as part of the new high school's turf field construction. Work included the restoration of a combined approximate total of 28,490 square feet of riverfront area at the end of Nathan Road, Town Park and Wildwood Early Childhood Center pedway to Woburn Street. The areas were restored per the approved plans and revisions made at the April 1, 2013 preconstruction meeting. The work collectively consisted of removing fill material and bituminous pavement, installing a compost mix and installing a total of approximately 300 native trees and shrubs along with a conservation grass seed mixture applied at a rate of 25 Pounds per acre. The work was monitored by a third party wetland scientist from LEC Environmental, per the conditions of the order, and was approved in an August 14, 2013 letter from LEC Environmental to the Department of Environmental Protection.

Townwide Recycling Enforcement Program:

The 2013 calendar year saw a decrease in rubbish tonnage of approximately 3.5% as compared to calendar year 2012. This resulted in a direct savings to the Town from disposal fees of approximately $14,000. Recycling rates continue to be the highest they have been in the last 13 years compared to recorded data. The department attributes this to renewed educational efforts and the addition of a part-time seasonal recycling enforcement coordinator who worked for the department during the spring of 2012 and 2013. The position was funded through the Senior Tax Work-Off Program.

Federal Street Overflow Culvert Replacement and Water Main Connection Project:

The Department's Highway and Water/Sewer Divisions cooperatively worked to replace two existing deteriorated 30-inch corrugated metal overflow pipes at the Federal Street culvert over Maple Meadow Brook and connect two dead-end water mains with a directionally drilled 8-inch high density polyethylene main. The directional drilling work was publicly bid and was performed by Zanelli Contracting.

The work was completed in August of 2013 in time for the re-opening of school. Finished work consisted of regrading and paving the disturbed area, as well as the installation of 112 linear feet of corten guardrail installed by the Town's FY14 guardrail contractor, Premier Fence, LLC.

Federal Street

Eurasian Milfoil Monitoring at Silver Lake:
As part of the Town's ongoing and successful invasive plant management program at Silver Lake, the Town was able to avoid the chemical treatment of Eurasian Milfoil and Curlyleaf Pondweed due to low weed volumes. No visible Eurasian Milfoil was found during the spring lake survey. Approximately 400 square feet of curly leaf pond weed was removed by hand pulling operations by Aquatic Control Services on June 3, 2013. Monitoring will continue into the spring of 2014 and a decision will be made on whether chemical treatment in 2014 is deemed necessary.

Roadside Integrated Vegetation Management Plan:
In accordance with 333 CMR 11.00 Rights of Way Management Regulations, the Department submitted an integrated five-year Vegetation Management Plan to the Massachusetts Department of Agricultural Resources (MDAR) in order to use herbicides for selective weed control within traveled ways as part of an integrated management strategy which also includes mechanical cutting. As required by the regulations, a public hearing was held on October 31, 2013 at Wilmington Town Hall to receive public comment on the plan. The plan also went before the Wilmington Conservation Commission on November 14, 2013 as a Request for Determination of Applicability in order to confirm the general locations of "sensitive area" throughout Town as defined by 333 CMR 11.00. The five year plan was presented to the MDAR Right of Way Advisory Panel on December 5, 2013 and was approved with minor administrative changes. Yearly Operations Plans are planned to be filed each year for five years, starting in 2014, which will further define treatment routes and methods.

Mechanical Management of Roadside Vegetation

Highway Division (978-658-4481):

Installation of ramp on Woburn Street Sidewalk

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc.

A new "Fuel Master" fuel management system was installed at the DPW's fueling station. The system consists of record keeping software, a new key-code pedestal and a new fuel key system which replaces the existing "Gasboy" system. The project was implemented as a pro-active measure to replace the existing obsolete system which produced cumbersome and incomplete reports.

The department installed three new flashing school zone speed limit signs at the Woburn Street School during the spring of 2013. In the fall of 2013, the flashing school zone speed limit signs at the Wildwood Early Childhood Center were replaced.

Drainage:

Wing Road: Drainage improvements consisting of 21 infiltrator chambers and two deep sump catch basins were installed at the beginning of Wing Road to help offset runoff issues on Woburn Street during May 2013. This work was done in preparation for the resurfacing of Wing Road.

Chestnut Street: A segment of drainage trunk line in the vicinity of Navajo Drive was root-jetted and cleared out in July due to ongoing drainage backups in the area.

Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 15,313 linear feet (2.9 miles) of roadway work on the following projects:

Grove Avenue	Winchell Road to Burnap Street East (2,108 linear feet)
Wing Road	Woburn Street to end (775 linear feet), including drainage improvements
Glen Road	Railroad tracks to Middlesex Avenue (2,260 linear feet)
Middlesex Avenue	Colonial Drive to Glen Road (820 linear feet)
Andover Street/Woburn Street	Route 62 to Jonspin Road (6,100 linear feet)
Eames Street	Woburn Street to Main Street (3,250 linear feet)

These projects collectively represent approximately $619,000 in state Chapter 90 roadway infrastructure funding.

On October 24, 2013, Cary Street, from King Street to Saint Paul Street, was resurfaced back to original condition following an upgrade of the existing water service.

Storm Events and Snow & Ice Removal:

The Highway Division recorded 76.5 inches of snow for the winter of 2012-2013, which includes the declared blizzard on February 8 and 9. The average annual snowfall for Wilmington is approximately 56 inches.

The winter included six plowing events and 25 de-icing events, which utilized approximately 4,413 tons of salt, 384 tons of sand and 5,250 gallons of liquid magnesium chloride de-icing solution.

Household Rubbish Collection, Disposal and Recycling (978-658-4481):

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling, yardwaste recycling, waste oil collection and household hazardous waste collection. This year 348 cars participated in the Town's Household Hazardous Waste Day held on May 11, 2013.

Solid Waste and Recycling:

In 2013 the Town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	8,095	Tons
Recyclables Collected at Curbside	1,637	Tons (Recycled)
White Goods Collected at Curbside	39	Tons (Recycled)
Yardwaste Collected at Curbside	730	Tons (Recycled)
Yardwaste Delivered to Recycling Center	410	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	21	Tons (Recycled)

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 2,205 Christmas trees were collected at curbside by the Department of Public Works.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2013:

Water Treatment Plant Residuals	1,479	Tons
Street Sweepings/Catch Basin Cleanings	2,957	Tons

The mixed material was approved by DEP for cover material at the Merrimac, MA sanitary landfill.

Tree Division (978-658-2809):

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

New trees were planted on Nathan Road

An existing member of the Department earned certification as a Massachusetts Certified Arborist during April of 2013. The Department also joined the Massachusetts Tree Wardens and Foresters Association (MTWFA), the Society of Municipal Arborists (SMA) and the Massachusetts Arborists Association (MAA). The Tree Division page of the Department's website received a major upgrade as one of the goals of the division is to help educate the community on the role of trees in the community forest. One of the primary focuses of this outreach effort is to help the community take a proactive role in identifying invasive pests, such as the Asian Longhorn Beetle and Emerald Ash Borer, which have devastated communities like Worcester, Shrewsbury and Dalton. An Emerald Ash Borer was recently found in North Andover in December of 2013, concerns over the invasive species will continue to grow.

On June 13, 2013, the Assistant Superintendent held a discussion for the students at the Boutwell Early Childhood Center on the importance of trees in the environment, basic tree anatomy and overall tree health care.

Winter Moth, which has become a recent problem for New England communities, was the subject of an organic control approach at the Wildwood Cemetery and Town Common. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall/early winter where they emerge as moths and seek a mate. In 2013, the Town used a combination of strip foam and Teflon slip tape to provide a physical obstruction to prevent female wingless winter moths from migrating up the host tree. By preventing this migration, the reproductive cycle of the moth is broken as it cannot scale the tree to emit its reproductive pheromones which attract the winged male moths. Effectiveness will be judged in 2014 when bud-break reveals new leaves.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division. This year the Town used approximately 6,850 LED lights. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901):

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.

INTERNMENTS	
Residents	85
Non-Residents	62
Moved/Disinterred	0
TOTAL:	147

Receipts	$85,708.22
Reserve	$22,500.00
Trust Fund	$22,400.00

Parks & Grounds Division (978-658-4481):

In 2013, the DPW continued the new approach to turf management on the Town's playing fields, which was begun in 2010. This turf management program has the goal of improving the safety and playability of the Town's 39 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to the turf management plan, regular maintenance was carried out throughout the year such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All fields and parks were fertilized and brush was cleared from the air vents at all the town's schools.

Athletic Field Projects: All fields were aerated and fertilized during the year.

The infield at Rotary Park was re-sodded utilizing DPW in-house forces. Funding for material was provided by Wilmington Little League.

Engineering Division (978-658-4499):

The Engineering Division assisted town departments, boards and commissions with engineering related projects. This included the review of subdivision plans, site plans and special permits for the Planning Board, Notice of Intent plan filings for the Conservation Commission and various Board of Appeals cases. The Division also established surety estimates for subdivision projects and performed construction inspections of subdivision roadways. In addition, surveying services and construction inspection were provided for various projects of the Department of Public Works.

The Engineering Division greatly expanded upon their GIS program this year, with the implementation of an interactive online GIS database which houses various layers tailored to individual town departments and the needs of Wilmington residents. Furthermore, the town purchased PeopleGIS software through a recommendation from the Technology Committee and has begun its implementation within various town departments.

Water Division (978-658-4711):

Over the course of 2013, the Water Department concentrated its efforts on maintaining the consistently high level of service that has been the continuous goal of the department.

As part of the Water Department's ongoing plan to upgrade infrastructure, the Water Department continued the practice of replacing undersized water mains using in-house personnel and equipment. At a cost that is substantially less than hiring external contractors, the Water Department installed approximately 1,900 total linear feet of replacement water main in Brentwood Avenue, Cary Street and Lincoln Street. As part of the upgrade, the Water Department also replaced and added new hydrants as necessary. Replacing the undersized mains with eight-inch or larger ductile iron pipe improves water quality, enhances water hydraulics and increases fire protection.

Water Department Vehicles were on hand at the Library's Big Vehicle Day

Over the summer, a town-wide comprehensive leak detection survey was performed on approximately 1,200 fire hydrants, 126 miles of water main and 7,382 water service pipes. During the survey, 13 leaks, equaling approximately 107,000 gallons of unaccounted for water, were found. All leaks have been repaired.

During the year, the Water Department purchased two replacement vehicles. The first vehicle, a 2013 Ford F-350 Dump Truck, was purchased to replace an aging van in the fleet. A multifunctional piece of equipment, the new dump truck will provide a practical asset to the existing fleet. The new truck will be used for scheduled maintenance, construction operations, snow removal and for emergency situations such as water main breaks. In addition to the dump truck, the Water Department also purchased a Ford Fusion sedan. The sedan, which replaced a 2004 Ford Crown Victoria, provides the Water Department with a reliable vehicle that gets approximately double the miles per gallon than the existing Crown Victoria.

The 11 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations: the aquifer at the pump stations, water into the water treatment plants (WTP), water leaving the WTP and water withdrawals at the interconnections with Woburn, Burlington and the MWRA.

In November, as required by the MA DEP, a private contractor was hired to inspect the three water storage tanks in Wilmington. The assessment from the contractor indicated that the tanks were in satisfactory condition and that there were no significant deficiencies discovered.

During the months of May and June, a water main flushing and valve-exercising program was performed. The department utilizes the flushing of mains to remove sediments and tuberculation that have accumulated in the water pipes. Approximately 6.2 million gallons of water was used to accomplish this task. This is a necessary procedure to generate the delivery of high-quality potable water to your home or business. During this program, all fire hydrants in the public system are inspected and follow-up repairs are made to any that are not in proper working condition.

The department maintains and repairs as needed: 126 miles of water mains, 7,536 service connections, 1,174 fire hydrants, 754 main valves, three storage tanks, nine pumping stations and two water treatment facilities. In addition, the department removes snow and ice adjacent to public fire hydrants and assists the Highway Department with roadway snow and ice removal.

Pumping Statistics:

Wilmington Treated	GALLONS	CUBIC FEET
Maximum per Day	2,471,806	330,455
Maximum per Week	15,333,285	2,049,904
Maximum per Month	60,005,905	8,022,180
MWRA Purchased		
Maximum per Day	2,075,286	277,445
Maximum per Week	10,777,705	1,440,870
Maximum per Month	26,508,541	3,543,923
Combined		
Maximum per Day	3,648,706	487,795
Maximum per Week	22,928,728	3,065,338
Maximum per Month	80,108,357	10,709,673
Average per Day	2,102,719	281,112
Average per Month	63,957,704	8,550,495
Total Purchased (MWRA)	111,198,854	14,866,157
Total Treated (Wilmington)	656,293,594	87,739,785
Total Provided for Distribution	767,492,448	102,605,942
Total Pumped from Aquifer (Raw)	691,716,311	190,345,728

Precipitation Statistics:

Annual Rain Fall (Inches)	39.30"

Consumption Statistics:	GALLONS	CUBIC FEET	PERCENTAGE OF TOTAL PUMPED
Municipal Use	11,305,437	1,511,422	1.5
Residential Use	436,215,199	58,317,540	56.8
Commercial Use	40,629,782	5,431,789	5.3
Industrial Use	243,837,895	32,598,649	31.8
Annual Water Main Flushing	6,152,030	822,464	0.8
Miscellaneous Hydrant Use	3,303,290	441,616	0.4
Total Accounted For Pumped	741,443,632	99,123,480	96.6
Unaccounted for Use *	26,048,816	3,482,462	3.4

*The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water use fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2013:

In-House Water Main Improvements	Length	Size	Hydrants
Brentwood Street	500'	6"	1
Cary Street	700'	8"	1
Lincoln Street	630'	8"	1
Water Mains Installed by Private Contractors			
McGrane Road	1,125'	8"	2
Church Street	3,300'	12"	5

Sewer Division (978-658-4711):

The sewer division maintains approximately 20 miles of main pipe, eight pump stations, 1,612 services and a septage receiving facility.

Over the past year, the department continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In general, the sewer system continues to be in very good condition.

There were 17 new service connections made to the sewer system during 2013.

Sewer Main Installed for Connection to the New High School

HUMAN SERVICES & CONSUMER AFFAIRS

Library

Town's Technology Center

The library's role as a tech hub continues to grow. In January, the library began offering one-on-one, one-hour tech help sessions. Over the past year, 98 patrons took advantage of these sessions learning how to download books to their e-reader, use their iPad or iPhone, send a resume via e-mail for job application and much more. In addition to our ongoing Microsoft Office classes taught by Curtis Wyant, Technology Librarian, the library continued to offer a wide variety of technology programs including programs on eBay and Craigslist, social media, online identity, e-readers, iPads and free software tools.

Working with LEGO Robotics

Thanks to funding from the Friends of the Library: 2012 Annual Appeal, a Digital Media Lab is now available. It consists of a 21" Apple iMac featuring the Adobe Creative Suite 6 plus peripherals. Patrons can use this media workstation for video editing, website design and graphic design projects. The Friends of the Library also purchased four Lego Mindstorm EV3 kits. The library now offers regular programming with this technology that makes it possible for children and teens to build their own robots.

Patrons can now access the library using their mobile devices. "WML Mobile" is available for free in the Apple iTunes App Store. This app is basically a collection of links to various pages on our website, upcoming events, new releases and our social media sites like Facebook and Twitter.

Using technology to preserve the past and make it more accessible, Curtis Wyant, Technology Librarian, has scanned many historical photos of Wilmington including photos from the "Bond Collection." These photos can be viewed on Flickr via the library's website. Using Facebook to share some of these photos, we started posting a photo from the historical archives weekly on "Throwback Thursdays."

The Town's Annual Reports back to 1830 were digitized by the Boston Public Library through state grant funding. The library has digitized videos of the library's historical programs about Wilmington presented over the past seventeen years. These videos cover many topics including Wilmington's families, churches, industry, sports and personal memories. All can be viewed via the library's website.

The Town's Events Center

While technology continues to play an important part in our offerings and how we do business, the library's ambitious roster of events provide an important opportunity for face to face interaction with presenters and audience. A six-part discussion series on foreign affairs held in September and October received rave reviews including this email to Library Director Christina Stewart from one of the participants. *I wanted to send you an email and thank you for sponsoring the foreign policy discussion group at the library. I am a new empty nester and decided to try something different. I tried to recruit others to come with me but had no luck, their loss. I showed up the first night and will admit that although not much intimidates me, this did. Six weeks later I left with about ten new friends, a wealth of knowledge and a greater understanding and appreciation of how others think regarding such important issues.* In response to a request from participants, the library has scheduled a similar discussion series on domestic affairs to be held in the spring.

All Things Chocolate was the theme for February events including a Chocolate Olympics for kids and a Brownie Bake Off contest for all ages. March events focused on China and May events on places close to home. Library Trustee and reader extraordinaire, Eileen MacDougall, accepted an invitation

to present quarterly book talks which have garnered a regular following of readers looking for some good read recommendations. Approximately 200 people came by on Saturday, September 25 to shred documents at the shredding truck in the Wildwood Street parking lot. Funded by the Friends of the Library, there was no charge for this service.

Andre Dubus kicked off the Author Talk series in May with over eighty people in attendance.

Ruth Ellen Donnelly and Author Andre Dubus

During the summer, Margot Livesey, Hallie Ephron, Linda Barnes, Courtney Sullivan and B.A. Shapiro gave informative and engaging presentations about their books and the craft of writing. William Landay, author of the best seller *Defending Jacob*, got rave reviews in the finale *After Hours* event in September.

Full house at Author William Landay's presentation

In celebration of Wilmington's 283rd anniversary, the library featured *Discover Wilmington* events including a photography contest. Forty entries depicting Wilmington were displayed in the conference room at a reception on September 25. Winners were selected by Wilmington Arts Council judges and cash prizes were funded by the Friends of the Library. We also brought back *Times Gone By and Apple Pie,* first presented by the library in 1997. A panel of six long-time residents shared their memories of Wilmington. Former Town Manager Michael A. Caira did a great job moderating the panel, adding his signature touch of gentle humor to the discussion. Honoring the historic Baldwin apple, all attendees enjoyed homemade apple pie. WCTV videotaped the program which can be viewed via a link on the library's website. The *Discover Wilmington Series* also included a cemetery stroll led by Terry McDermott, Museum Curator. Thirty people enjoyed the walk and learned about historical sites along the way on a sunny Saturday morning.

Photography Contest

Discover Wilmington

Times Gone By Panel
J. Durkee, C. Stewart, B. Carpenter, P. Carpenter, P. Ward & J. Cushing

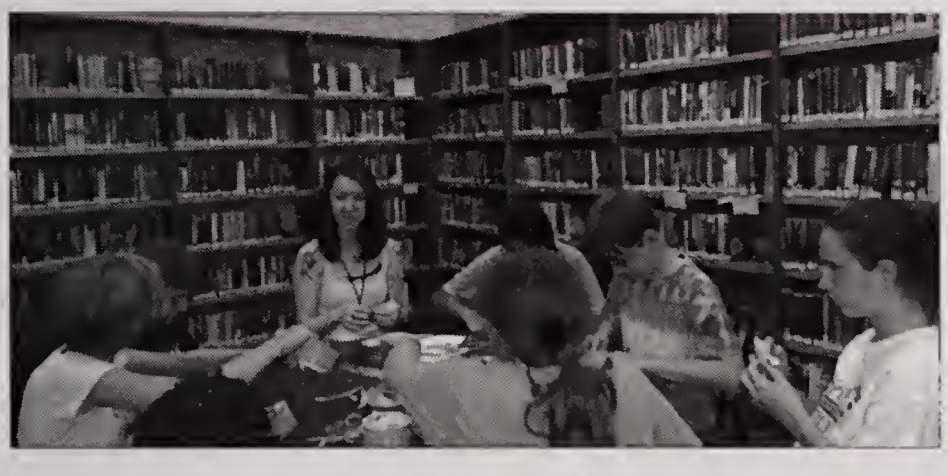
Cemetery Stroll

Youth Services

The Children's Department staff presented another successful summer reading program with 785 children signing up for *Dig into Reading*. With 5,332 books logged, Wilmington kids exceeded the 3,000 books read challenge, logging their reading in person or online. Over 2,000 children attended the 55 programs presented during the summer months. Barbara Raab, Children's Librarian, collaborated with the Recreation Department's Tiny Tots and Kids Club program with visits to the library during the summer.

Wall of Prairie Dogs designed by Summer Reading Participants

Children's Librarian Barbara Raab spearheaded the reconfiguration of the Children's Room to accommodate more seating for school age children and space for early literacy activities in the preschool area. The makeover included the creation of neighborhoods to make easier browsing for popular topics, such as trucks, dinosaurs, going to school, etc. New shelving installed in December was funded with state aid money. Early literacy items will be purchased with funds from the Friends of the Library 2013 Annual Appeal.



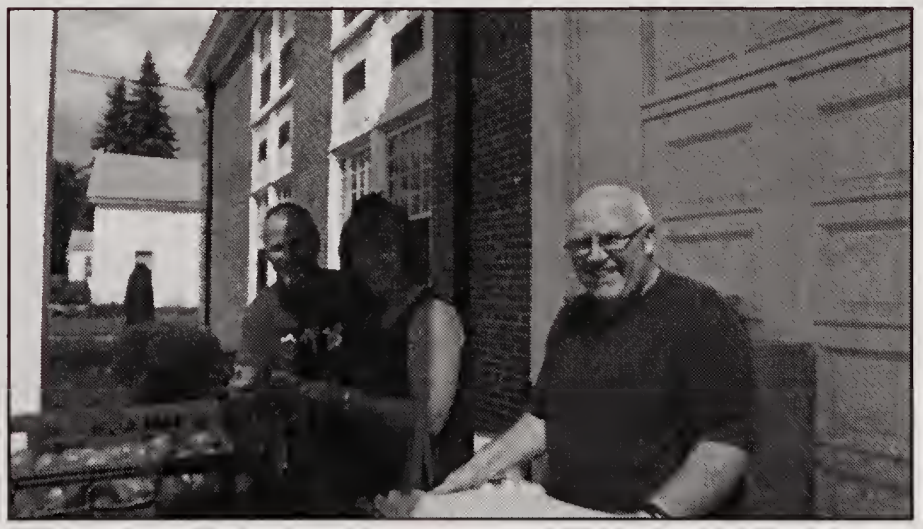
Teen Librarian Alison Schwartz and teens work on craft together

Teen Services Librarian Alison Schwartz has had notable success with teen craft programs. Tween/Teen Do-It-Yourself Gift Day in December had nearly thirty attendees. The revamped Teen Zone features a laptop bar and new study tables and chairs. The updated area has drawn a consistent group of 10-20 teens every day after school to socialize, do homework and play board games.

Children's Librarian Barbara Raab and Teen Services Librarian Alison Schwartz continue to develop positive collaboration with the Wilmington Public School System with regular outreach and visits to classrooms. In September, a new quarterly email newsletter to Wilmington Public School teachers highlighting library services that support teachers and students was launched.

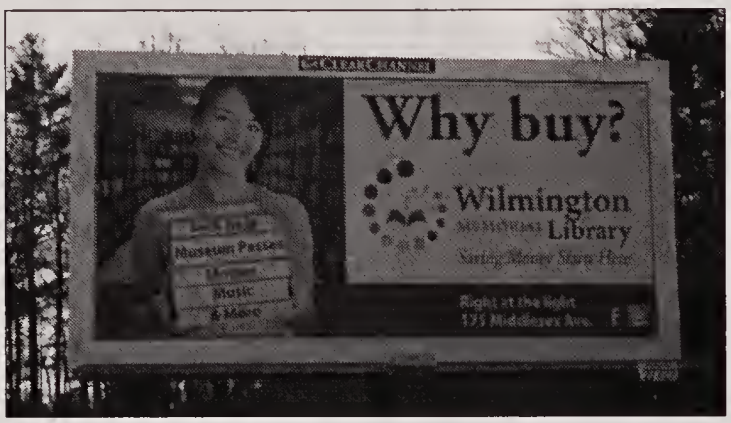
Marketing and Outreach

Wilmington Memorial Library became a Community Supported Agriculture (CSA) pick-up point for Wilmington residents and others who have CSA shares with Farmer Dave of Dracut, Mass. Since Wilmington did not have a CSA pick-up point, the goal of the program was to provide a convenient place for residents to get their produce without having to drive to other towns. About 50 families took advantage of the service. In conjunction with the CSA pick-up point, we started a library supported reading (LSA) service for those interested in having a librarian select books tailored just for them. Books were packaged and placed alongside



Rich Aronofsky, CSA volunteer, with Karen & Bill Campbell picking up their CSA share

the farm produce boxes. Vegetables and fruits not picked up were donated to the Wilmington Food Pantry and the Elderly Services Center. This innovative service was featured in *Library Journal* in September. Library Director Christina Stewart and Joanna Breen, Marketing Librarian, gave a table talk presentation on the "Farmer in the Library" at the Massachusetts Library System Annual Meeting in November.



In the past few years, the library has focused on better ways to make Wilmington residents more aware of the wide variety of services offered by our library. During the month of November, a billboard on Route 38 promoted the library with the message *Why buy?....saving money starts here.* Funding for the billboard was provided by the Friends of the Library and state grant monies.

Library staff appeared on WCTV to promote library events and services this year. Marissa Szumowksi, Adult Services Librarian, and Library Director Christina Stewart were interviewed on WCTV by Lisa Kapala on "Where's Wilmington" in February. Barbara Raab, Children's Librarian, and Joanna Breen, Marketing Librarian, were interviewed on this show in June, promoting the summer reading program. The library also joined WCTV and staff has taken advantage of editing classes. Joanna Breen, Marketing Librarian, made a promotional video that will be shown on WCTV in early January 2014.

We have increased our presence on social media. The library created two Facebook ads encouraging people to "like" the library's page. We received over 100 new likes in a month as a result of this ad.

The first featured monthly column "Off the Shelf" appeared in the *Town Crier* in September. These articles are written by library staff and cover interesting and timely topics about technology, new services and programs, favorite books and library trends.

Our marketing efforts were recognized at the Massachusetts Library Association Conference on April 25. In the Public Relations Awards ceremony, the library won first place in the newsletter category, second place in the website category and third place in the bookmark category.

Staff News

In January Joanna Breen was appointed to the new position of Marketing Librarian. Brandy Danner, Teen Services Librarian, resigned in April. Alison Schwartz joined the staff as the new Teen Services Librarian in July. Karen Whitfield, Children's Library Assistant, retired in November. Karen had worked in the Children's Room for 23 years. Sonia Lacombe and Gayle Field were appointed part-time Library Associates and Marissa Szumowksi became the full-time Adult Services Librarian in November.

Thanks to funding support from the Friends of the Library, Curtis Wyant, Technology Librarian, attended the Computers in Libraries Conference in Washington D. C. in March and Charlotte Wood, Assistant Library Director, attended the American Library Association Conference in Chicago in June. Joanna Breen, Marketing Librarian, won a scholarship to attend the Massachusetts Library Association Conference in April in Cambridge, MA.

Five members of the library staff attended a workshop on dealing with issues pertaining to safety and library security that was presented by Warren Graham, a nationally renowned expert of day-to-day library security procedures. Quarterly staff meeting topics included reader's advisory training in March, technology training and library trends in June, town update from Town Manager Jeffrey M. Hull and Assistant Town Manager Kendra Amaral in September and presentations by four representatives from local organizations in December.

Strategic Planning in the New Year

The library will begin the New Year by embarking on an important strategic planning process with two ambitious goals: to envision what role the library could and should play in the lives of Wilmington residents and to set a course for growth, change and excellence for the future. We look forward to working with the Strategic Planning Committee representing community stakeholders and getting input from the community at large about the future of the public library and how to best serve residents and add value to their lives.

LIBRARY STAFF
(as of December 31, 2013)

Library Director - Christina A. Stewart
Assistant Library Director - Charlotte Wood
Administrative Assistant - Gloria Corcoran

Children's Librarian - Barbara Raab
Technology Librarian - Curtis Wyant
Teen Services Librarian - Alison Schwartz
Adult Services Librarian - Marissa Szumowski

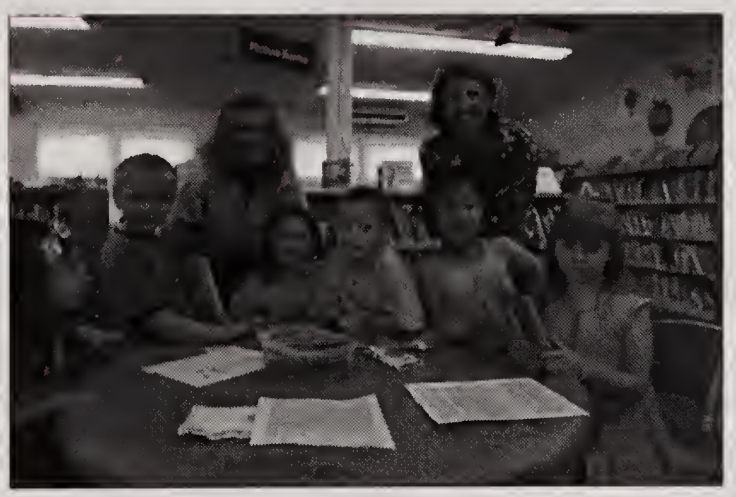
Assistant Children's Librarian - Barbara Michaud
Assistant Technical Services Librarian - Linda Harris
Circulation Librarian - Linda Pavluk

Adult Department Circulation Assistants
Ruth Ellen Donnelly, Desiree Maguire, Maureen Walsh

Technical Services Assistant - Diane DeFrancesco

Children's Department Library Associates
Gayle Field and Sonia Lacombe

Library Pages
Hunter Ball, Britney Chin, Michelle Doucette,
Morgan Higgs, Ashley Martinez,
Maria Patrone, Ruju Trivedi, Rebeka Wierzbicki



Linda Stillings, Tiny Tots Coordinator, and Barbara Raab, Children's Librarian, with young readers

LIBRARY STATISTICS FOR 2013

Hours Open Weekly		
Winter		64
Monday through Saturday 9-5		
Monday through Thursday evenings 5-9		
Summer		56
Monday through Friday 9-5		
Monday through Thursday evenings 5-9		
Population		21,598
Number New Patrons Registered		860
Total Registered Borrowers		15,090
Number of Library Visits		149,258
Number of Items in Collection		60,917
Items Per Capita		2.82
Subscriptions		264
Museum Passes		11
Circulation		239,898
Physical	219,335	
Digital	20,563	
Circulation Per Capita		11.11
Interlibrary Loan		57,048
To other libraries	23,239	
From other libraries	33,809	
Information Services		
Information Desk Transactions (now includes hold requests)		9,399
Internet Sessions		16,992
Email Newsletter Subscriptions		2,570
Website Hits		304,858
Conference Room		823
Library	622	
Community	201	
Library Programs		580
Children's Programs	306	
Teen Programs	36	
Adult Programs (includes Tech Help)	238	
Total attendance at programs		10,811
Children's Programs	8,037	
Teen Programs	302	
Adult Programs (includes Tech Help)	2,472	

Wilmington Arts Council

The Wilmington Cultural Council, more commonly known as the Wilmington Arts Council, is a Local Cultural Council (LCC) made up of volunteers to fund cultural projects that will benefit the Town to the greatest possible extent. In Massachusetts, public funding for the arts is provided through a central agency, the Massachusetts Cultural Council, and Wilmington is one of the 329 LCC's in the Commonwealth. This extensive grassroots system of public support for community cultural programs is unmatched anywhere in the United States. LCC's are made up of volunteers who are appointed by the community's chief elected official. The Wilmington Cultural Council currently has five active members and one Advisory Board member. Jane Crane, who had been Chair of the Council for many years, ended her term and is now an Advisory Board member. Jean Chang and Linda Molloy were voted in as Co-Chairs. The Council is currently in the process of recruiting three additional members.

The Council received $4,108 from the Massachusetts Cultural Council to distribute to grant applicants for Fiscal Year 2014. As always, we received many requests for funding and narrowed our decisions down to ten applicants. These included museum passes to the Wilmington Memorial Library, musical programs at senior centers and local nursing homes, painting lessons and theatrical productions.

The Council has worked closely with the library, to collaborate on joint programs and provided judges for the library's photography contest. We have met with the Library Director to explore other areas where we can join forces for the promotion of the arts in Wilmington and we will periodically have meetings throughout the year towards this goal.

Watercolor lessons, taught by Louise Anderson, continue to be very popular and her classes are always full. She currently teaches two classes each week during the spring and fall. This year the Council is offering an additional class on acrylics painting, taught by Steve Greco.

The Annual Art Show was held in June and, as always, was well attended by not only Wilmington residents, but people from many surrounding towns. The Family and Friends Reception for the show is always an elegant affair with live piano music, refreshments and a wonderful opportunity for fellow artists to meet and view the exhibited pieces. It is always exciting to enter the building to see which pieces won the ribbons!

During December the Arts Center hosted a concert performed by Kindergarten children, which was so well attended that even the church parking lot across the street was full!

Arts Council members Jane Crane and Jean Chang

One of the biggest treats for the Council was a new coat of paint for our walls, provided by the Town. The workers did a wonderful job and the new coat of paint will provide a beautiful backdrop for our paintings both at our art show, as well as for our permanent collection throughout the year.

The Stewart Highland Pipers and the Middlesex Valley Chorus continue to hold rehearsals at the Arts Center building and the Pipers kindly gave the Arts Council a donation of $500 in December.

Future plans are to develop publicity campaigns to bring a greater awareness of the Arts Council to the people of Wilmington.

Sarah D. J. Carter Lecture Fund Committee

And the band played on... and on! The musicians obviously enjoyed playing and the audience demanded an encore. The Carter Committee was thrilled to present, The Squeezebox Stompers, a group of five talented Massachusetts-based musicians steeped in traditional roots, blues and cajun music. Once again, we had approximately 100 people join us October 25th at the Middle School Auditorium. Many attendees made a point to say how they "look forward to our show every year, we wouldn't miss it!" It is a wonderful opportunity to participate in our community for residents and friends of any age.

Many still wonder who and what is the Sarah D. J. Carter Lecture Fund Committee. It is a Town Committee with appointed members; all of its funding comes from an endowment of $6,000 bequeathed to the Town in 1907 by the late Sarah Carter. There is never a ticket charge, as requested by Sarah. The number and type of events has varied over the years, but due to changes in economy, the Committee now presents just one evening of entertainment per year. Committee members work hard to find quality, affordable musicians and historians. Many perform for a reduced fee with the opportunity to sell copies of their music at the event. Show sponsorships would be welcome.

The planning for our 2014 show is underway and is usually scheduled for October. Information will be posted when available by newspaper, website and posters. To contact the Carter Lecture Fund, visit our website at sites.google.com/site/sdjcarterlecture, e-mail us at sarahdjcarter@comcast.net or on facebook sarahdjcarterlecturefund

Committee Members: Adele Passmore, Chairman; Ann Berghaus, Ann St. Onge, Andrea Houser and Julia Doten

Pablito, Julia Doten, Larry Plitt, Andrea Houser, Adele Passmore, Ralph Tufo, Ann Berghaus, Mike Migliozzi and Diane Cline

Historical Commission

In a year that saw many changes for the Wilmington Historical Commission, the Commission continued working to fulfill its mission of education, conservation and preservation of our town's rich historical heritage.

In 2013, the most recent phase of work on the exterior of the William Butters II Farmhouse was completed. Repair of the chimney, replacement of the roof and rehabilitation of the building's interior are the next tasks that are necessary before the building can be returned to residential use. In September of 2013 Bonny Smith led the Historical Commission in organizing a Car Show, in cooperation with the Wilmington Farmers Market, to raise funds for the preservation of the Butters Farmhouse. Many thanks are extended to the Wilmington Farmers Market for hosting the Car Show and Henry Diorio for inviting participating car owners to the show. The Historical Commission is very proud of the work that has been done to date and that this historic first period house has been preserved for future generations. Planning is underway to determine the future of the building.

The Historical Commission was proud this year to print a new history publication by former Wilmington resident Julie Fennell, *Wilmington Remembers 9/11/2001.* The book was well received by the public and is still available for purchase from the Historical Commission. Proceeds from the sale of this book will be donated to the Wilmington High School 9/11 Memorial project.

Early this year the Historical Commission was very pleased to receive a grant of funding from the Methuen Festival of Trees to complete repair work on the windows of the Carriage House at the Harnden Tavern. This work was completed in June and has been a welcome improvement to the structure and appearance of a building which has become an integral part of the Wilmington Town Museum. The Commission is grateful to the Methuen Festival of Trees for providing this funding.

With changes proposed to the intersection of Glen Road and Middlesex Avenue, the fate of the Harold R. Rogers Memorial, dedicated to a Wilmington veteran of World War I, was of concern to the Historical Commission. Commission member Kathleen Black Reynolds was pleased to be able to work with Louis Cimaglia, Director of Veterans' Services, and the Department of Public Works to find an appropriate alternate location for this monument. The Commission would like to express thanks to all who were involved with the relocation of the monument to a green space in front of the Town Pound.

This year the Women of Wilmington presented their third Festival of Trees event in December and the Historical Commission was happy to donate an historically themed gift basket for this fundraiser. Also during the holiday season, the Commission decorated the Scalekeeper's House, the West Schoolhouse and the Butters Farmhouse with holiday wreaths.

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, Preservation MASS, the American Association for State and Local History, the New England Museum Association, the American Alliance of Museums and the Woburn Historical Society.

Overseeing programs at the Wilmington Town Museum at the Harnden Tavern is an important component in accomplishing the mission of the Wilmington Historical Commission. Curator Terry McDermott works with the Commission to create events and presentations of interest to the local community. The year 2013 was a particularly busy year at the Museum, as detailed in the Museum's Report which follows. The Commission is proud of the Museum and the programs, resources and services it offers to the public.

Members of the Historical Commission held a reception in Carolyn's honor

There were big changes in the membership of the Wilmington Historical Commission in 2013. Most notably, the dedicated Commission Chair, Carolyn R. Harris, retired after more than 25 years of service to the Commission and the Town of Wilmington. Carolyn's influence on the Commission and the town's historical community cannot be overstated. In her many years of committed service, Carolyn championed the cause of historic preservation and never hesitated to step up and speak when a resource was threatened. She petitioned many state and local lawmakers over the years for support of historic preservation projects and educated many citizens as to the importance of preserving our town's historic resources. The preservation of the West Schoolhouse and the Butters Farmhouse, the creation of National Register Historic Districts throughout our town, the rebuilding of the Town Pound and, most notably, the creation of a Town Museum at the Harnden Tavern are just a few of her most important accomplishments. She was honored by the Massachusetts Historical Commission and the Massachusetts General Court (State Legislature) for her lifetime of work in historic preservation. The citizens of Wilmington will reap the benefit of Carolyn's foresight and hard work for many years to come. We wish her the best in her well earned retirement.

With the retirement of Carolyn R. Harris, Kathleen Black Reynolds became the new chair of the Wilmington Historical Commission. Kathleen is well qualified for this post, as she has been on the Commission for many years and is a former curator of the Town Museum. The Commission was pleased to welcome new member Robert Mallett to the Commission as well as new clerk, Patricia Cardarelli.

Carolyn Harris was honored by the Massachusetts Historical Commission for lifetime achievement at their Preservation Awards Ceremony

As always, many volunteers contribute to making the Town Museum a success. Long time volunteers Adele Passmore and Steve Berghaus both contribute to the Museum and its exhibits throughout the year; they are irreplaceable and absolutely essential in keeping the Museum an interesting and relevant place for our citizens. Stephen Valenti, Mike Quigley, Dick Grinder, Jane McGrath, Rosemary Crowley, Christine Nelson, the Wilmington Company of Minutemen and local high school students all have donated their time and talents to the Museum in various projects and for that we are grateful. A heartfelt thank you is also extended to Town administration as well as to various Town departments that support the Commission's work, especially the Public Works Department and Public Buildings Department, whose work helps to maintain the Harnden Tavern and other historic assets of the town.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum works in close cooperation with the Wilmington Historical Commission to fulfill its mission to "preserve and present.... our community's history." The Town Museum has brought the following programs, exhibits and events to the citizens of Wilmington in the past year:

June

Flag Day
As is the tradition, the Wilmington Company of Minutemen conducted their annual Flag Retirement Ceremony on June 14.

July & August

Brown Bag Lunch and Games
A summer tradition at the Town Museum! The Museum is open for picnicking on Friday's throughout the summer, with old fashioned outdoor games provided for entertainment. The Museum grounds are beautiful and this is a great way to enjoy them.

Wilmington Farmers Market
On the Road – Across from Wilmington's Town Common
The Town Museum was invited to sit at the Community Table of the Farmers Market in August, a welcome opportunity to meet with local residents and answer questions they might have about our Town's historic resources.

September

Wilmington Memorial Library
On the Road – Wilmington Cemetery Stroll
Terry McDermott, Curator of the Town Museum, was delighted to be invited by staff of the Wilmington Memorial Library to lead a walk through Wilmington's Centre Village Historic District and into the Town Cemetery in honor of the anniversary of the Town's founding in September of 1730. The walk took place on a beautiful fall day and was well attended.

October

Haunted Woods
The Wilmington Town Museum was delighted to welcome a new event to the property this year. *Haunted Woods* was produced by the talented Stephen Valenti and a group of dedicated volunteers including many Wilmington High School students. Taking place during the Halloween season over two weekends, this entertaining outdoor event brought Halloween thrills to the woods adjacent to the Town Museum and allowed local residents to enjoy a Halloween event in their own home town. This event was extremely popular and it is hoped that it will be offered again in the future.

November

Harvest Festival
After a hiatus of several years, the Museum was proud to be able to reintroduce this popular event on the grounds of the Harnden Tavern. Mountain Man reenactor Mike Quigley, the Wilmington Company of Minutemen, Adele Passmore and the Wilmington Historical Commission were all participants in this event which celebrated Wilmington's agricultural past and featured many outdoor demonstrations and amazing seasonal snacks!

December

Annual Holiday Social
The Harnden Tavern's Annual Holiday Social is a Wilmington tradition and a festive way to welcome the holiday season! Volunteers and members of the Historical Commission decorated the Museum with traditional holiday greenery, Wilmington High School students assisted younger visitors at the craft table, Junior Girl Scout Troop 62002 entertained with songs of the season and this year's refreshment table featured an amazing array of homemade pies as well as other delicious snacks.

In 2013 the Carriage House at the Museum saw a lot of activity. Steve Berghaus continued in his efforts to expand the exhibits offered in this building, which currently houses an agricultural tool exhibit, replicas of colonial flags, a National Harvester truck from North Wilmington Nursery circa 1920's, items from the Richardson Estate (a/k/a Boutell-Hathorne House), artifacts from the old Wilmington High School (Swain) and other pieces of local historical interest. Eight windows in this building, which were in a serious state of disrepair, were restored in June, thanks to funding from the Methuen Festival of Trees, supplemented by the Wilmington Historical Commission. This has greatly improved the appearance of the building as well as provided a greater level of protection from the elements to the building and its contents. In October, the Carriage House was a featured element in the *Haunted Woods* program.

In addition to the major programs listed above, the Town Museum has participated in other historical programs around the Town of Wilmington. In 2013 curator Terry McDermott presented a slide show of historic homes to members of AIM, took members of Boy Scout Troop 56 on a tour highlighting local historic architecture, narrated Wilmington's new teacher orientation tour of schools and historic sites of Wilmington and presented a slide show of vintage local newspaper advertisements to the Wilmington Women's Club.

Our dedicated volunteers are one of the Museum's most valuable assets. The exhibits of Adele Passmore are a huge part of what makes our Museum special. We would also like to thank Wilmington Girl Scout Sophie Consorti, who led her Scout troop in landscape improvements at the Museum, and Junior Girl Scout Troop 62002 for entertaining all at the Holiday Social. In addition, the Museum has been greatly enriched by the efforts of the following people: Stephen Valenti and family, Mike Quigley, Jane McGrath, Rosemary Crowley, Christine Nelson, Jim and Helen Durkee, Steve Leet, Kelly Dankese, Samantha MacInnis, Samantha Martignetti, the Wilmington Company of Minutemen, Paul Rich, Bill and Nanci Robinson, Diane Garrity and the students of Wilmington High School.

Many Town departments contribute to the success of the Town Museum. The Public Buildings Department and the Department of Public Works maintain the buildings and grounds. Mary Rogers worked at the Museum as part of the Senior Tax Work Off program. The Wilmington Memorial Library invited curator Terry McDermott to lead the Cemetery Stroll as part of a celebration of Wilmington's founding. In addition, the Museum has frequent interaction with the School Department in many ways already elaborated. The Museum is grateful for the support of these departments as well as the office of the Town Manager.

Over 1,000 visitors of all ages visited the Town Museum in the past year.

Winter Hours	Tuesday & Thursday, 10 a.m. to 2 p.m. First Sunday of month, 2 p.m. to 4 p.m.
Summer Hours	Thursday & Friday, 10 a.m. to 2 p.m. First Sunday of month, 2 p.m. to 4 p.m.

Brownie Troop 62002 sing at the Holiday Social

Vicky McDermott, Ari Schuurman and Sam MacInnis string popcorn and cranberries at the Holiday Social

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 43 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Sheila M. Burke, Vice-Chairman; Charles Biondo, Mark Kennedy and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office staff remains small, with only two full-time employees (Director Deborah Cipriani and Senior Clerk Linda Kanter) and one part-time staff (Program Coordinator Karen Campbell). In addition, there are over 90 part-time and seasonal employees and over 250 volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time director and clerk as well as some limited supplies and staff training costs. Program fees fund the position of the program coordinator. A combination of program fees and donations heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves spreading out candy for the Annual Easter Egg Hunt, coaching a T-Ball or Basketball team or serving breakfast to Santa, resident children and their families. We greatly appreciate our residents who give so generously of their time and most report that they also gain on personal levels by volunteering. We receive generous donations from local businesses and organizations. Some of these valuable contributors in 2013 include: Analog Devices, Century 21 (Starwood), Dunkin' Donuts of 321 Main St., Dunkin' Donuts of 195 Main St., Everett Lodge IOOF (Odd Fellows), Kiwanis, Lowell 5¢ Savings Bank, Lucci's, Market Basket, Representative James Miceli, Reading Co-operative Bank, Shriners, Sons of Italy, Tewksbury/Wilmington Elks, Utz Quality Foods, Inc., Walgreens of Tewksbury, Wilmington Arts Council, Wilmington Community Fund, Wilmington Fire Department, Wilmington 4th of July Committee and the Wilmington Police Department.

The Recreation Department continues to improve and augment our program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. The Department strives to meet the increased demand for children's programs by expanding the scope and number of these programs. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. Some new classes in 2013 that were well received included Chemistry Capers; Let 'Em Eat Cupcakes! and Weird and Wacky Science. We offer a wide range of classes to inspire adults to try something new. Some of our most popular programs include upholstery, ballroom dance and gardening classes.

Our holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Easter Egg Hunt, Fishing Derby, Concerts on the Common, Horribles Parade, Santa's Workshop and our own Breakfast with Santa. We have also collaborated with other Town Departments to enhance our offerings and broaden our audiences. For example, we collaborate with the Police Department and the Board of Health on Police Beach Day and our Tiny Tots and Kids Club classes visited the Wilmington Memorial Library for a special program.

A mainstay of the Recreation Department is our sports leagues and programs. We offer Basketball programs for ages four (Hoops for Tots) through adult (Adult Gym and 35+ Basketball League), with consistent registration numbers of hundreds of children each year for Jr. and Recreation Basketball Leagues. In an attempt to maximize the quality of our basketball leagues, we offer both referee and coach clinics. Other recurring and tremendously popular programs include "The Rookies" T-Ball, Volleyball and skating lessons at Ristuccia Skating Rink. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness including Yoga for the Full-Figured Woman, Mixed Flow Yoga, "Forever Young" Senior Strength Training and tennis lessons provided by AG Tennis Management, a vendor whose instructors are tennis professionals.

Summer is extremely busy for the Department as we offer a multitude of programs for families and residents. The Playground and Tiny Tots programs offer summertime recreation and socialization for Wilmington children. Other offerings include an opportunity to try something there is no time for during the school year. Some examples from this past summer include two basketball leagues that play outdoors under the lights in the evening, sailing and kayaking lessons on the Charles River in Boston, golf and tennis lessons and several sports clinics. We offered a variety of trips in the summer including a day trip to cruise amongst the Isles of Shoals, an authentic lobster bake on Cabbage Island in Maine and another trip to visit the Thimble Islands on the Connecticut coast. In addition, the Recreation Department is responsible for the oversight of Town Beach at Silver Lake.

We continue to offer movie and event tickets at reduced rates and we are also able to secure tickets to "difficult to come by" events such as the Red Sox, Bruins, Celtics and Disney on Ice productions. We offer discount tickets to Attitash, Wildcat Mountain and Nashoba Valley for skiing and snowtubing and other popular destinations like Six Flags, Water Country and Canobie Lake Park. We offer tickets to local theater productions for shows ranging from "Million Dollar Quartet" at the Colonial Theatre to "Sister Act" and "Book of Mormon" at the Opera House and "Christmas Story" at the Citi Performing Arts Center. Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer great gift possibilities including discounted movie tickets and gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. Perennial favorite day trips include New York City in May, October and December and monthly trips to Foxwoods Casino. New trips that were thoroughly enjoyed included "A Tom Jones Tribute Show and Twin River Casino ", "Dream Lovers" (a tribute to Bobby Darin and Connie Francis), "Italian Festival 2013" and "Sentimental Journey". During the summer the children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. We offer frequent theatre trips so that residents can easily purchase tickets to current offerings in Boston that include bus transportation, thus avoiding both parking and traffic hassles. In 2013 our overnight trips included: a Casino Escape to the Connecticut Casinos, a St. Patrick's Celebration at the Beacon Resort and trips far and wide across the world which included the destinations of Las Vegas, San Antonio, the Thousand Islands in New York State, Lake Winnipesauke, Paris and the French Countryside.

In an attempt to be as accommodating as possible, most Recreation programs can be registered for by mail or by drop-off in the Town Hall night slot. Our newsletter and many required registration forms are available online through the Town website, by accessing Recreation, followed by the link for "Recreation Matters". Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Wilmington is a suburban community, considered a "well located town", with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science club, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.

CHATEAU DE VERSAILLES

Elderly Services

The Wilmington Department of Elderly Services, located at the Buzzell Senior Center, has had an exceptional year when reviewing the accomplishments of the year 2013. The Buzzell Senior Center is a place in our community where our elders can gather for support, socialization, fitness and/or other services provided for older people. It is an important resource as many older people live alone and don't see family members regularly. The resources and activities help many older people remain a vital part of their community. It is important at the Department of Elderly Services, that our senior center is able to continue to reinvent ourselves to meet the needs and desires of the aging baby boom generation. Boomers now constitute more than two-thirds of the 50+ population. We are in the ongoing process of developing new programs and opportunities for this dynamic.

We were very fortunate to implement a new computer system called "MySeniorCenter" provided through the Executive Office of Elder Affairs Formula Grant. This program is able to provide the department with daily statistics on the age of the elders that are entering the building, the activities they did during that day; the elder's profile information including contact information and to the finer details, if they live alone or with a family member. We are just starting to get a true understanding of all that this program can provide to the department and are still going through training to ensure we are utilizing it to its fullest potential.

There were over 16,500 elder (people 60 years and older) visits this year. They participated in Buzzell Senior Center programs such as: Daily Socializing in our Kitchen, Exercise Classes, Country Line Dance Classes, Ceramic Classes, Nutrition Classes, Computer Classes, Arts & Crafts, Fun Singers Group, Men's Group, Quilting Group, Billiards, Wii, Bocce, Wood Carving, Card Playing and Acrylic Painting Class. Over 80% of these classes are led by volunteers; they are dedicated elders who graciously give their time and energy. To further promote these services, we had an Open House in September where several of our programs were showcased. This gave elders the opportunity to experience what takes place at the Buzzell Senior Center on weekly basis.

The Town of Wilmington provides many daily services through the Department of Elderly Services. A free service that is rarely found in the surrounding Massachusetts area is transportation for all Wilmington residents age 60 and over. Transportation is provided within a thirteen-mile radius of Wilmington and we have a full-time van driver to meet their transportation needs. We are fortunate to have a van that is also equipped to handle a wheelchair along with its passengers. We are able to transport elders to, including but not limited to, medical appointments, shopping and to the Senior Center. The van continues to be a vital service to the elders of Wilmington, with over 21,408 miles traveled to accommodate the elders in 2013.

The Department of Elderly Services continues to serve our Home Delivered Meals Program. This program provides the homebound elders of Wilmington with one hot meal five days a week for the minimal cost of $2.00 per meal. There are approximately 65-75 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals but also the daily contact. The drivers are responsible to return to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. Overall, the Home Delivered Meals Program is a crucial part of the Department's services. For the fiscal year 2013, the Department delivered 12,520 meals to 202 homebound elders (unduplicated) making it a 30% increase from last year.

An integral part of the Department is our full-time case manager. The need for social service is on the rise: fuel assistance, health insurance issues, credit card fraud, filing property tax abatements and deferrals, prescription costs (Prescription Advantage Program), protective service issues (elder abuse) and including the age bracket of 50-59 that are often ineligible for government programs. With this growing need, the Department continues to find itself on the frontline providing services and referrals. This position gave the Department a social service dynamic – being able to have a full-time position enhanced the one-on-one needs of the elders in the community. The case manager is responsible for services including but not limited to, conducting home visits, family consults and

providing referrals to outside agencies. Through this position, the Department strives to make elders accessible to an integrated selection of health and social support programs. The case manager has also taken part in developing the Men's Group and preparing a new "volunteer companion" group that, with training and support, will be able to provide one-on-one support to elders isolated in the community. She is currently developing a "caregiver support group" providing support along with discussions with professionals about resources that are available in the community, how to take care of themselves as well as their loved one and to further understand the certain diseases that are affecting their loved ones. Lastly, it is important to discuss the team approach that is now available in dealing with the protective issues such as elder physical, emotional and financial abuse (61 cases). This is an issue that many do not like to discuss – but is a part of every community. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the director and case manager, we make this possible with appropriate referrals and personal support to elders and their families. We support families in their efforts to care for loved ones at home and in the community and maintain services that ensure that older residents are protected from personal exploitation, neglect and abuse. This continues to strengthen the one-on-one connection between the elder and staff members throughout the community.

The Department receives state funding from the Executive Office of Elder Affairs, which has increased 14% due to the increase of the elderly population in Wilmington ($32,000). This formula grant supports a part-time (20 hours a week) Outreach Worker, part-time (10 hours a week) Clerk and part-time (10 hours a week) Program Coordinator. The monies also support, in part, the mailing and printing of our monthly newsletter, the "Buzzell Buzz."

The "Buzzell Buzz" is a comprehensive and entertaining newsletter that is written and edited by staff. This newsletter not only provides information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work-off program, fuel assistance program, food stamps, Medicaid applications, RIDE applications and fun programs at the center that are available to the elders in the community. The newsletter can be found at the Buzzell Senior Center, the Town Manager's Office and the Wilmington Memorial Library.

In 2013, the Department was also very privileged to be the recipient for the ninth straight year of the Lahey Clinic Community Benefits Grant that further complimented the evidence-based programs ($5,200). We were able to provide: "SBF" (Strength, Balance and Flexibility) twice weekly by a Certified Aerobics instructor. As a result of this grant, elders have reported that it has helped lower their blood pressure and increase their ability to walk longer distances. Through this free program offered by Lahey Clinic Community Benefits Program we were able to offer an eight week Arthritis Self-Management Program and six week Diabetes Self Management Program. By offering these evidence-based programs, the senior center has made a real impact on elders' health by teaching them how to eat better, exercise more, reduce pain and manage chronic disease.

The Department continues to offer specialty programs such as the "Medical Equipment Lending Program," a service that has increased in demand. Elders and their families can borrow equipment in order to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. During the year 2013, we provided approximately 95 pieces of medical equipment to elders in our community. We continue to receive calls from elders and their family as well as from the local Visiting Nurses' Association whom assist Wilmington residents. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program. Another specialty program is our new handyman service. Bob Regan has volunteered over 15 hours this year to assist elders with small odd jobs within their homes – this could include – changing light bulbs, replacing mailbox, connect T.V., install a doorbell, installing smoke detectors and repairing leaky faucets just to name a few. It has been a great addition to the Department and many are extremely appreciative for his free service (all referrals go directly through director).

Other services at the center include Podiatrist, SHINE (Serving the Health Information Needs of Elders) coordinators Marilyn Penny and Shirley Estrella, trained counselors, provided 245 elders with free information regarding health insurance and prescription drug options, Shear Pleasure (hair stylist) and weekly Blood Pressure Clinics by the Town Nurse. Annually, (beginning the first week of February through the second week of April) volunteer accountants from VITA (Volunteer Income Tax Program) assisted Wilmington elders with their income taxes at the Wilmington Town Hall Auditorium. For 2013, there were over 200 elders served through this program. Through this remarkable free program many recipients were able to receive additional refunds through the Massachusetts "Circuit Breaker" tax break.

The Department is very proud of the relationship we have with the youth of our community through our intergenerational program. Numerous studies have shown the benefits of intergenerational relationships not only for younger generations, but also for older adults. Elders who are involved in intergenerational activities often feel happier than those who do not participate. Some studies also suggested that increasing physical, cognitive and social activity through intergenerational programs might help improve health for an aging population and improve educational learning for children. Other research findings indicate that participation in intergenerational interactions have been positive and enjoyable experiences for older adults and improved their self-image. In fact, we are extremely fortunate to have developed a new relationship with Wilmington High School Art teacher Sara Sussman and English teacher Megan Estrada. They had their students get involved with the elders as part of their curriculum. The teachers and students were so positive and enthusiastic in preparing and presenting their works of art. In speaking for the elders, they were so impressed by all the students' ability to give a true sense as to who they are by the portraits and the beautifully written heartwarming narratives. Each student was able to use their unique talents to capture the true essence of the elder. Keep in mind, none of this would have been possible without the outreach of teachers Sara and Megan, both of whom looked outside the box to create a memorable and truly interactive moment for their students and our community.

Another new and exciting group that we just started getting involved with is the National Honor Society. This group of students has taken it upon themselves to develop our "Winter Helpers" program. In collaboration with the Department, this group has devised a great communication system in ensuring the elders that are in need of assistance with shoveling are attended to after each storm. The response has been overwhelming and we can't thank them enough. Also, the Rotary Interact students led by Jack Cushing have continued to be extremely active with us. Over 30 students from this organization assisted in making our Valentines Day Celebration an outstanding success. They served 100 elders Harrow's Pot Pie lunch and fresh homemade desserts. In November 2013, over 75 students raked twelve elderly resident's yards. The elders were extremely appreciative for a much needed service. Other Wilmington High School groups who continue to be involved at the Buzzell Senior Center include the Wilmington High School Medical Career Group and the WHS club

The Department tries to give back to the students of our community through the Wilmington High School Scholarship Fund. On Friday, May 31, 2013, the Department of Elderly Services was able to award two scholarships. This year's recipients were Peter Warren and Gianna Tummino from Wilmington High School. These students were outstanding volunteers to the Department and to the Town of Wilmington; the Department congratulates them and wishes them well in their future endeavors. Again, this year, our team, the "Buzzell Bees" participated in the "Walk to End Alzheimer's" on Sunday, September 28, 2013 at the Greater Boston Walk at the Charles River in Cambridge. We were able to raise over $2,100 in donations for the Alzheimer's Association.

This year the Giving Tree was a huge success, therefore we would like to thank the many residents that participated in our annual Giving Tree event and to Boy Scout Troop 56 for their continued support. Boy Scout Troop 56 has donated $300.00 and more for over 10 years. This program would not have been possible without all the outpouring of generosity from the Wilmington residents, the Methodist Church, Kiwanis Club, other local organizations and surrounding towns. There were over 250 recipients who were overjoyed with appreciation. Thank you for making these annual programs such a wonderful accomplishment!

This year we extended our thanks to our 95 dedicated volunteers who were "appreciated" at the Annual Volunteer Appreciation Brunch on June 6, 2013 at the Tewksbury Country Club, including Elderly Services Commissioners – Mary D'Eon, Chairperson; Gayle Regan, Vice Chairperson; Jeanette Albert, Stanley Dancewicz, John King, Tom Mills and John Wallace. We celebrated how the "Volunteers Are the Strength and Heart of Wilmington." This was the Department's opportunity to thank the volunteers that make our center what it is today. We were fortunate to have Town Manager Jeff Hull and Representative James Miceli as our guest speakers. This year our special volunteer recipient was Sue Rowe, Wilmington High School Nurse, who has been an integral part of our intergeneration programming with the high school. She is retiring this year and we thanked her for all her support in making the program possible.

We would also like to thank Morpho Detection, Inc. Employees who assisted in our special homebound meal sponsored by the Wilmington Department of Elderly Services for 100 elders and is delivered in April, July and December. On St. Patrick's Day over 100 elders were able to enjoy a delicious homemade corned beef and cabbage luncheon generously sponsored by Peter MacLellan and cooked by Lou Cimaglia. We would like to thank the Kiwanis Organization for our Annual Summer Kick-off Dinner and Rotary for their many breakfasts. All of these organizations have been extremely generous to our Department and we would like to thank them for their continued support. And a special thanks to all the clubs and businesses who donated generously for raffles and give-a-ways.

Finally, we would like to take this opportunity to thank the following for their generous donations in 2013: Dunkin Donuts on Middlesex Avenue and Honey Dew Donuts for their daily supply of donuts. Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served over19 seniors this year. Also, to all the participants who volunteered at the 2013 Annual Holiday Crafts Fair making it a huge success!! The fair was led by Audrey Reed, public relations leader Gail Protopapas and Mary D'Eon, kitchen coordinator along with the many volunteers that helped make this year's fair such a success. This year we had wonderful crafters, food and unbelievable raffle prizes, along with the best White Elephant room in Town led by Gloria Szabo. We would also like to thank the following companies who donated to this year's annual event: Lucci's Supermarket, Harrow's Pot Pies, Ninety-Nine Restaurants, As Good As it Gets, Michael's Place, Cappelini's, Kitty's Restaurant, Pizza Mia, Sunrise Bagel, Great American Tavern, T4 Nails & Spa, Pacific Grove, Candlewood Lanes, Elias Country Store and Market Basket. All proceeds from this fair benefit the Department, to help strengthen our programs and to develop new and innovative projects to serve our elders.

Housing Authority

The Wilmington Housing Authority (WHA) is authorized to administer two housing programs in accordance with Department of Housing & Community Development (DHCD) regulations for state-aided public housing and a small number of Housing Choice Vouchers in accordance with the United States Housing and Urban Development Office of Public and Indian Housing (HUD) regulations (Federal Section 8 Certificate Program). The programs supply the Town with decent, safe and local affordable housing options. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversee the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

At the close of 2013, the Wilmington Housing Authority programs provided state-aided affordable housing to 127 residents. The Elderly/Handicapped housing (Chapter 667) is located on Deming Way and our family housing (Chapter 705) is scattered throughout the Town. As always, the Authority gives a preference on the waiting list to local Wilmington residents.

The Housing Authority has continued to address our capital needs during 2013, utilizing our formula funding, health and safety grants, vacancy turn over grants and emergency formula funding. This year we were able to access vacancy turn over funds to renovate one of our elderly units that was in poor condition, at that time we were able to make some modifications to the bathroom to make the unit more accessible. The WHA was able to purchase sheds for four of our family units, replacing

ones that were unsafe for the tenants' use. The WHA made repairs to our maintenance shed that included a new roof and garage door with emergency formula funding. These same funds covered the cost of one of our two tree removal projects, the second one funded through a health and safety initiative grant. The largest project at the WHA this year was the much anticipated and desperately needed road and parking lot work at Deming Way. The WHA was able to repave the back road, parking lot and some sidewalks. The paving needs are not met completely and we hope to be able to do the rest of the development within the next two years.

Governor Patrick did file legislation on January 10, 2013 entitled, "An Act to Regionalize Housing Authorities". This bill would consolidate the State's 240 housing authorities into six regional housing authorities with total operational and financial control of the entire housing portfolio, (the state and federal.) This bill has been met with a great deal of adversity from the housing authority staffs and tenants. Massachusetts Chapter of National Housing Authority and Redevelopment Organization also filed legislation entitled "An Act to Further Enhance Efficiency and Accountability of Operations at Local Housing Authorities". This Bill calls for collaborative management and service agencies for smaller housing authorities; assistance with vacant unit turnover; procurement and capital improvements; a centralized waiting list for state-aided housing; incentives for using consortia; mandatory independent financial and compliance audits; establishment of a performance based monitoring system; establishment of a LHA accreditation system and formalizing a system to identify and address troubled LHA's. During 2013 there were four regional hearings, a hearing at the State House and many sessions across the state to share information about both bills. Neither side disagrees that this is an opportunity to make positive changes to the state-aided housing industry. The WHA is a small housing authority that is constrained by staffing hours and limited funding per DHCD regulations and will benefit with changes that include additional support for capital planning, procurement and vacancy turnover. However, the state's small housing authorities serve their local communities and tenants in a way that could not be replicated by a large central office that would be located miles away. The governance of housing authorities has not seen any reform or changes in decades, however, disempowering our local offices and Boards is not the solution to reform. There should be an opportunity to act on some of the proposed changes such as a centralized state waiting list, assistance with modernization and procurement and annual independent audits. The Housing Committee at the State House expects to make a recommendation to the Legislature on these bills in the spring of 2014.

We are grateful for the efforts of our Executive Director, Maureen Hickey, and our administrative housing assistant, Denise Brown, who handle the day-to-day operations and ensure the programs run efficiently. We are fortunate of have our maintenance man, Mr. Steve McDonald. Mr. McDonald has been a great addition to our staff at the WHA. We are also thankful for the Billerica House of Correction's Inmate Work Crew Program.

We would like to acknowledge the Commonwealth of Massachusetts Middlesex Sheriff's Office Community Work Program. The work crews have been assisting the WHA monthly during 2013. We are thankful for their help, as we would not have been able to turn over eleven vacant units in 2013 and keep the grass mowed without them. The support this program provides to our maintenance man has been tremendous.

We are fortunate to have the expertise of Martin Robb as Housing Management Specialist, Ms. Linda Lamont as Project Manager and Mr. Robert Watt as Construction Advisor, all from the Department of Housing & Community Development.

Our continued thanks for the ongoing support and professionalism provided by Town Hall, the Department of Public Works, the Police Department, the Fire Department and Elderly Services. We continue in our efforts to work cooperatively with the Town and all its departments with a goal of delivering comprehensive services to our tenants.

We are also thrilled with the WHA's connection to the Cub Scouts and Boy Scouts of PAC 136. The scouts and their families come to Deming Way every year after they participate in the Veterans' Day Ceremonies to rake leaves for the rest of the afternoon. They do a great job and we welcome them back every year.

We welcome your questions and comments. Please feel free to visit the WHA office located at 41 Deming Way, or contact us at 978-658-8531.

Respectfully Submitted,

Board of Commissioners	EXPIRATION OF TERM
Stacie Murphy, Chairperson	April, 2017
Robert DiPasquale, Vice-Chairman	April, 2018
Leona Bombard, Treasurer	April, 2015
Gregory Bendel	April 2016
State Appointee	Vacant

Leona Bombard, Stacie Murphy, Robert DiPasquale, Gregory Bendel
Maureen Hickey, Executive Director

Veterans' Services

The Department of Veterans' Services is responsible for the needs of all the veterans and their dependents residing in Wilmington. It is the Veterans' Services Officer (VSO) to whom the unemployed, the indigent, the disabled, the ill or veterans otherwise in need first apply for assistance. The VSO interviews the applicants, determines their eligibility and files requests for assistance. The VSO assists in filing for all veterans benefits, including the Massachusetts program for indigent veterans and their dependents (Ch. 115). The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, Massachusetts cemeteries, employment, Veterans' license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieval of military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Department of Veterans' Services has assisted veterans in increasing the Federal benefits received through the Veterans' Administration (VA), through compensation, pension and widow's pension. Over $2M a year is being paid to Wilmington veterans and their dependents from the Federal Government.

The Department also works to coordinate public events such as Veterans' Day and Memorial Day observances. This past Memorial Day and Veterans' Day ceremonies were well attended by many Wilmington residents. This past December the Department of Veterans' Services assisted Gina Johnson in displaying her Christmas Tree of Remembrance. The tree was on display at the Tewksbury 9/11 Memorial for the month of December. The tree had portraits, which she drew, of all the young men and women from the state of Massachusetts who have paid the ultimate sacrifice since September 11, 2001. There is also a memorial display of the portraits at the Veterans' Services office.

Louis Cimaglia, Director of Veterans' Services for the Town of Wilmington, also serves as the Graves Officer. He is responsible for the decoration of all veterans' graves in town on Memorial Day and to carry out commemorative activities related to Wilmington veterans.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2013 were Elizabeth (Libby) Sabounjian, who served as the Chairman, James Ficociello, D.D.S. and Jane Williams, M.D. The Director of Public Health is Shelly Newhouse, R.S. The Town has the service of Mark Masiello as a food inspector. The Public Health Nurse is Traci Mello, R.N. The Animal Inspector is Ellen Sawyer. The Secretary for the Board of Health is Kim Mytych.

The administrative duties of the office include issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July caterers and other temporary food stands such as the Farmers Market. The Farmers Market was continued in 2013 and it brought in 12-15 vendors each Sunday at the Swain Green adjacent to the Fourth of July Building. Mostly food items were sold along with a few craft tables. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, recreational camp inspections, semi-public pool inspections, tanning salons, nuisance complaint investigations, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, lake water quality sampling, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus and Eastern Equine Encephalitis plagued the State of Massachusetts again this year. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Program which routinely provides preventative spraying and larvacide control throughout the Town.

The clinical component of the Board of Health is primarily the responsibility of Public Health Nurse, Traci Mello, R.N. The Department of Public Health mandated responsibilities include communicable disease surveillance, investigation and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Non-mandated services included a number of health screenings and prevention and education programs for general wellness.

Public Health Nurse, Traci Mello, R.N. is active in the Massachusetts Association of Public Health Nurses, Massachusetts Health Officers Association, School Health and Wellness Advisory Committee and Community Health Network Area (CHNA-15). Traci is a certified BLS (Basic Life Support - CPR/AED) Instructor through the American Heart Association and continued the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's can be used by trained personnel in the event of cardiac arrest. With an increase in our clinical budget last fiscal year, the nurse opted to purchase additional vaccinations to offer to the public. Shingles and the Hepatitis vaccines were made available to those who qualify and will continue into 2014.

Elderly Services included weekly screening and education programs at the Buzzell Senior Center. Education programs encompassed current health issues, diabetes, heart disease, cancer, Alzheimer's disease, fall prevention, food borne illness, etc. In-home elder services provided were home safety evaluations, health assessments, administration of Physician ordered medications and referral to medical providers and service agencies.

The Public Health Nurse gave child and adult Hepatitis A and B, Tetanus, Pertussis, Measles, Mumps, Rubella, Polio, Pneumonia and Influenza Immunizations in homes and in the office. Other in home and in office services included blood pressure, blood sugar and weight screening, administration of Physician ordered medications, general health assessment and consultation and referral to medical, mental health and social work providers. The Town Nurse obtained its second successful mini grant to promote sun safety. The Board of Health teamed up with the Wilmington Police Department on August 1, 2013 for the annual "Police Beach Day" at Silver Lake in Wilmington. The Board of Health had pamphlets regarding "Sun Safety". We had donations from a sunscreen company that included sunscreen and SPF lip balm. We had a free raffle for five different packages that included: beach umbrellas, multiple sunscreens, lip balms and sunglasses. The nurse also visited each site of the Wilmington CARES program to promote and educate sun safety amongst the youth. This was a great community health promotion activity that we hope will continue every year.

The Salvation Army Good Neighbor Energy Fund Program was continued in 2013. This program provides fuel and other energy assistance to income eligible residents. Referrals were made for assistance (basic living essentials and comfort and recreation services) to those in need.

An Employee Health and Benefits Fair was held in May in coordination with School Nurse Leader, Doreen Crowe, R.N., the Public Health Nurse and the Town Manager's office. A number of local health providers from the Wilmington community participated such as chiropractors, nutritionists, massage therapists and various sports clubs. Traci Mello, R.N. and School Nurse Leader, Doreen Crowe R.N. performed blood pressure screenings for town employees. In addition, massage therapy, hypno-therapy, BMI calculations and chiropractic assessments were performed. A special thank you goes out to Wendy Martiniello who works in the Town Managers office for all her extra effort and help in organizing the Employee Health and Benefits Fair.

The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and the Health Department purchased flu vaccines privately. This was done to meet the demand of our residents for flu shots. With all the vaccine arriving in the fall of 2013, the Board of Health held a Town-wide flu clinic at the Town Hall and another one at the Senior Center. Several small clinics were subsequently held in the Public Health Nurse's office. The public flu clinics were for all residents ages five and up. School based flu clinics were once again held with the cooperation of all the school nurses and school department staff. Daily surveillance for Influenza like illness in the community is an ongoing effort by the Town nurse and school nurses. To

prevent flu like illness, infection controls were practiced in schools and in all public buildings. Since the Health Department is a Mass Immunization Site, we took advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses Towns for the program costs related to the seasonal flu vaccine. This year Kim Mytych, secretary for the Board of Health, took part in a training program to learn about submitting claims for reimbursements from various private insurance companies and Medicare for administering and administrative costs associated with the flu vaccination clinics.

The Director led the ongoing activities of the Medical Reserve Corps (MRC). Both Medical and non Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters. During the early seasonal flu clinics later this past year MRC volunteers continued to work all of our planned clinics.

This year the Wilmington Board of Health formally changed to the Emergency Preparedness Region 3B, the Greater Lawrence Public Health Coalition and the Greater River Valley Medical Reserve Corps.

The Director served as a member for the Region 3B Coalition, a group of six communities designated by the Massachusetts Department of Public Health (MDPH). The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2013 the Board of Health received grants and equipment from the region for improvements and upgrades for local emergency planning. In addition, we also kept using public health emergency response funds for Flu Clinic planning and preparation. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department.

With these grant funds from the MDPH the Board of Health outfitted all the Wilmington Public Schools and Public Buildings with hand sanitizer unit refills. The Board of Health also replenished clinic supplies for both the public health nurse's office and all the school nurse's offices. Office supplies, training expenses and continued cell phone expenditures were utilized. The Director and the Public Health Nurse frequently attend training in relation to public health emergency response that are held throughout the year. Trainings are always funded by the Emergency Preparedness grant program.

The Department of Environmental Protection (DEP) held its annual seminar at the Wilmington Middle School. This annual seminar is conducted for health officers in the DEP Northeast Region and is hosted each year by the Wilmington Board of Health.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a $200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

The Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury. The recycling of fluorescent light tubes containing mercury from the schools and public buildings continues and residents are encouraged to bring compact fluorescent lamps to Aubuchon Hardware, 2261 Main Street, Tewksbury for recycling. This recycling program is supported by outside funding at no cost to the Town of Wilmington.

The annual rabies clinic for dogs and cats was held on April 6, 2013 at the Public Buildings Department on Church Street. A total of 186 animals (dogs and cats) were inoculated with rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 5, 2014.

The Wilmington Substance Abuse Coalition (WSAC) continued with its efforts to address the significant impact on the youth and young adults of Wilmington who are exposed to and possibly abusing alcohol, drugs and tobacco. WSAC will be focusing on community change strategies to reduce substance abuse such as providing information and education relative to the dangers of substance abuse, enhancing skills for our youth and parents on best practices in deterring substance abuse, providing support for individuals and families struggling with substance abuse, using Social Media tools and modifying/changing policies. Various speakers and assemblies were conducted in the Wilmington Public Schools to address these issues.

Funds Collected:

Reimbursements for Influenza shots	$	2,595.06
Nurse's Total Fees Collected (various testing)	$	47.15
Transport/Haulers Permits	$	9,000.00
Animal Permits	$	1,720.00
Funeral Homes	$	200.00
Percolation/Soil Tests	$	12,250.00
Sewage Disposal Systems Permits	$	16,550.00
Food Establishment Permits	$	22,830.00
Tanning Salons	$	200.00
Installers Licenses	$	4,000.00
Subdivision Review	$	100.00
Photo Copies	$	52.20
Recreation Camps	$	400.00
Well Permits	$	500.00
Rabies Clinic	$	1,860.00
Pool Permits	$	300.00
Housing Inspection Certificate Fee	$	0.00
Ice Rink	$	100.00
Tobacco Sales Permits	$	4,400.00
Grants	$	640.00
TOTAL FEES COLLECTED:	$	77,744.41

Sealer of Weights and Measures

Effective July 1, 2008 the responsibilities of this position were assumed by representatives from the State Division of Standards. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2013 for the Town of Wilmington:

Inspections	Number Sealed
Tested and sealed supermarket scales	51
Tested and sealed pharmacy weights	11
Tested and sealed truck scales	6
Tested and sealed gas station meters	166
Miscellaneous	28

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Wilmington Public Schools

Wilmington's educational vision is built on the belief that our mission is to provide a student centered education which fosters critical inquiry enabling the individual to be a productive citizen, respectful of self and others and capable of adapting to a changing world and its technology. The competition created by a global economy, the proliferation of computer technologies and the growth of decentralized work organizations all increase the need for an educated workforce with higher levels of initial skills and greater ability for thinking analytically and continuous learning.

In Wilmington, we count it a privilege to serve our students, families and community. It is our goal to use the most powerful and effective strategies to ensure all students reach outstanding levels of success. We believe the most significant impact on student success is the quality of the teacher and we understand adequate funding gives educators' access to the resources they need to support students and the growing demands on public education.

Wilmington takes great pride in how our students perform in the classroom, on the playing field, on stage and in individual and group competitions. However, we are not satisfied with the status quo. We know that our students can do even better and that we can, as a school district, do better to ensure that no students are left behind and that all of our students achieve to their highest potential. We also know that we must prepare our students for one of the most challenging futures of any generation past, we must prepare them with 21st century skills and higher levels of literacy, numeracy and critical thinking to work and live in a new world of global business and instant communication. We have begun this work in earnest.

Throughout the 2012-2013 school year, the administrators, teachers and all our staff continued to work diligently to improve educational outcomes for our students. As we do each year, we delineated our efforts through the District Improvement Plan, taking a close look at current status and identifying areas for growth during the 2012 school year.

During early February, the initial staging of construction began for the new high school which was very exciting for all of us. The gymnasium was torn down over February vacation. In April, we welcomed officials from the Massachusetts School Building Association, along with dignitaries from the Town to officially cut the ribbon for the construction of the new high school. The highlights of the afternoon were the performances by the Wildcat Band and Strings Attached groups. In September, another ribbon cutting ceremony took place to open the new turf field at Alumni Stadium. Our students are truly enjoying it. We are thankful for the support of the community and look forward to the opening of the new high school in February of 2015.

Construction of Artificial Turf Field

Ribbon Cutting Ceremony to rededicate Alumni Field

In the fall of 2013, the Wilmington Public School system welcomed 49 new staff to its instructional corps. In addition, Linda Peters was appointed Interim Principal of Wilmington High School and Hope Doran was appointed Interim Principal at the North Intermediate School.

On August 27th we greeted 3,586 students as we opened our doors for a new school year. Our main focus this year is the implementation of the new Educator Evaluation System as well as the piloting of a new student assessment, Partnership for College and Career readiness (PARCC). In addition, we continue to refine our curriculum so that it is truly aligned with the Common Core Standards. It was an exciting and productive year for our District with a continued focus of improvement and providing the best education to each and every student enrolled in our schools.

WILMINGTON HIGH SCHOOL

This year has been an exciting time to be a member of Wilmington High School. We continue to work to see progress made in the construction of the brand new Wilmington High School. As a next step, faculty and staff have begun working on transitioning to the new building. We have developed a three year plan to facilitate the move to a state-of-the-art building. The first year of that plan will begin in the fall of 2014. As preliminary steps we have begun examining curriculum, instruction, scheduling and every facet of school life in order to make the process as effective as possible.

Joe Brown Photo

During the last year, our athletes were involved as new members of the Middlesex League. The Boy's Ice Hockey team became State Champions for the second time in as many years. We continue to applaud the exceptional efforts of our student athletes on the sports fields and in the classrooms.

We welcomed several new staff members to Wilmington High School. Linda Peters was appointed as Interim Principal. New teachers include: Carlos Luis Brown as the new Curriculum Team Leader in Foreign Language and Mark Staffier as the new Curriculum Team Leader in Social Studies. The Mathematics Department hired two new teachers, Amanda Donahue and Jennifer Dussault. In the Science Department, we welcomed Marc Resnick. Other new staff members include Liz Ehrman, Jeff Anderson, Amanda Scott, Kristie Jones, Breien Milton and Brittney Geary. Additionally, we welcomed Anthony Fiore as our new School Resource Officer from the Wilmington Police Department.

This year, eight students traveled to Anaheim, California to participate in the International DECA competition. The Social Studies Department hosted a successful Freshmen History Fair where all students created projects based on freshmen U.S. History content. The Foreign Language Department hosted a World Cultures Fair, where the entire student body had the opportunity to sample cuisine, fashion, entertainment and much more from cultures around the world. In the year to come, our students will be travelling to Costa Rica to study the culture first-hand.

Our students continue to be heavily involved in the community beyond the school house walls. English and Art students created portraits and life stories for seniors at the Buzzell Senior Center. These creations were presented at an exhibit in the Buzzell Senior Center. Over 120 students participated in Job Shadow Day, where they spent the day shadowing a member of the local workforce. Industries that were shadowed included: engineering, medical fields and public service.

The Student Mentoring Program continues to be successful with over 150 upper class students volunteering to mentor freshmen and provide programs to help them thrive in their new school. The Lamplighters Drama Guild had amazing, successful performances of Stephen Sondheim's *Sweeney Todd* and Tom Stoppard's *Arcadia*.

Members of the Lamplighters Drama Guild were recognized by the Board of Selectmen

As a whole, our students are off to a strong start this year. Individual student recognitions include National Merit Scholarship commendations, Boston Globe and Boston Herald All-Scholastic athletic honors and Academic Decathlon gold and silver medals. We are very proud of the accomplishments and look forward to many more!

Business Department

The Business Department continues to thrive and grow with academic and extra-curricular activities available to challenge students. The business courses offer a challenging curriculum fostering critical thought while providing opportunities for problem solving and content mastery.

The students in Managing Your Money continue to participate in the Stock Market Game. The game is a virtual program where teams of students start off with $100,000 to invest in the stock market. Over the course of a ten week period, students learn about stock basics, research stocks and maintain a portfolio of stock investments. In Managing Your Money, students also have the opportunity to apply their knowledge and skills in Virtual Business, a Personal Finance simulation.

On October 8, 2013 several members of the Business Department attended the Massachusetts Council on Economic Education, a professional development program for teachers at the Boston Federal Reserve Bank. The program addressed the Fifth Anniversary of the Financial Crisis and methods for high school teachers to teach students about the causes, reactions and the lessons learned from this event. The speakers for the program were Andrew Lo, from the Massachusetts Institute of Technology, Irena Vodenska from Boston University and Giovanni Olivei of the Boston Federal Reserve Bank. All three speakers are strong supporters of economic and personal finance education for high school students.

The DECA Club, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe, enhances the co–curricular education of students who are enrolled in a business course. The DECA Club has had continued success in competition at the District, State and National level. In March, the club sent 41 students to the DECA State Competition. These business students had qualified at the District Conference in December. The club had the most amount of top 10 finishers in their category as 1/2 of the Wilmington High School students (22) placed in the top 10. As a result of Wilmington's terrific success, eight students traveled to compete at the DECA International Conference in Anaheim, California. This fall, we completed our District Competition for the 2013/2014 school year and have 47 members moving on to State competition in March 2014.

The Honors Sports and Entertainment Marketing class is continuing its project-based learning by developing a marketing presentation for executives at the Hall at Patriot Place. Once again, Life Skills students joined the class and also presented their favorite retail store and what advertising they liked that the store did. The executives remarked how well the Wilmington High School students present their ideas. The time spent in class honing presentation skills really paid off.

Marketing classes also worked with Introduction to Business classes in an intra-class project where the higher level marketing students, essentially, "taught" the introductory students in the basics of marketing. By the end of a single class period, introductory students created a basic marketing campaign for a new business in Wilmington.

"The Wildcat's Den," also known as the school store, continues to thrive and continually expand its selection and clientele. Students who are enrolled in Marketing, Accounting and Entrepreneurship classes work in the store as part of their curriculum. The students have run promotional campaigns to generate excitement for their product selections for Spirit Week and for the holiday shopping frenzy. Students run the store, select the merchandise and keep the financial records, making this a fantastic investment by the Wilmington Education Foundation who enabled the store's existence through a grant. Life Skills students, partner with the business students, to run the store which makes this a great learning endeavor for all.

English Department

Twenty-first century skills include communication, critical thinking, collaboration, accessing and analyzing information and imagination. The 2013-2014 school year reflects the work of the English department as they align curriculum to reflect the Common Core State Standards. Teachers have been using the integrated approach to literacy, emphasizing close reading of increasingly complex texts and the addition of writing arguments based on essential questions. They continue to work on integrating nonfiction with core texts as they facilitate classrooms, which reflect increasingly complex literacy skills. There has been increased emphasis on professional development and support for teachers as they transition and shift their English/Language Arts pedagogy and practice.

Wilmington High School English

Senior Honors English students are working on their yearly Capstone projects that focus on individually reading an author's works and analyzing them. Senior A Level English students finished *The Canterbury Tales Pilgrim Projects* where they each took pilgrims from the poem and retold their tales in their own words in video format.

Senior AP Language and Composition students are reading fiction and nonfiction texts from a variety of historical periods and in a variety of formats. As students analyze the structure and types of arguments that writers use, they are learning to critically engage with texts, synthesizing their own arguments.

In *Expository Writing*, students are finishing up Process Analysis presentations to the class in which they had to include a visual component. In 10th grade, students are doing MCAS review and reading Shakespeare's *Macbeth*.

In English 11 classes, students are reading *The Crucible*, examining the history of the Salem Witch Trials and the similarities and differences between Miller's play and the actual historical events. They are studying the definition of, and the effects of, mob mentality as it happened throughout the trials, and are also examining a 1993 murder trial in Arkansas, which was prompted, in part, by mob mentality. Students have been discussing and responding in writing to the notion of false confession as it relates to *The Crucible* and to the 1993 trial.

In English 9 classes, students are reading *To Kill A Mockingbird* and completing written responses that reflect close attention to argumentative analysis and citing supportive evidence.

The following contributions of the English department members make a strong impact within the department and the Wilmington Public School system.

Ms. Lisa Bellavia and Ms. Mia Parviainen advise the high school's literary magazine, *Expressions.*

Ms. Meghan Estrada, Ms. Lisa Desberg and Ms. Mia Parviainen are preparing students for a Poetry Out Loud Recitation Contest. Through the Poetry Out Loud National Recitation Contest, students are exposed to the dynamic aspects of slam poetry, spoken word and theater. By engaging in the district supported workshop, teachers had the opportunity to learn more about Poetry Out Loud, hear from teachers and students who participated in a Wilmington High School competition last year and develop lesson plans in order to prepare their students to memorize and perform their poems.

Ms. Meghan Estrada and Social Studies teacher Ms. Tracey Kassin have created curriculum and are teaching an English/Social Studies Interdisciplinary Course.

Ms. Cathy Daley, Ms. Mia Parviainen and Ms. Maureen Dolan created, and are implementing, a series of Common Core aligned lesson plans for teaching Shakespeare's *Romeo and Juliet.* In addition, plans and resources were shared using the electronic assistance of the online resource tool, Edmodo.

World Languages Department

The World Languages Department is pleased to welcome three new teachers. On the Middle School level, Miss. Katia DeStefano, teaching Italian and Mrs. Lura Taylor, teaching French. Curriculum Team Leader Joyce Beckwith retired last year. At the High School, Carlos-Luis Brown has taken her place. Mr. Brown comes to Wilmington from Mystic Valley Regional Charter School where he was the department chair for five years.

The High School has continued its growth of the World Languages Program with Latin 1 being offered to seniors. This is the fourth year that three languages are now being offered in grade six at Wilmington Middle School, Spanish, French and Italian. The High School World Languages Department is now offering a three-year sequence in Italian (Italian 1, 2 and 3) which is funded in part by a grant from the Centro Attività Scolastiche Italiane (C.A.S.I.T). It continues to offer Spanish 1, Spanish 5, French 2, French 5 and American Sign Language Introductory Levels I and II.

The middle school and high school both continue to expand their students' cultural understandings of the world languages they are being taught. Students from the 8th grade were treated to enjoy a little Spanish Paella! The meal was part of the recognition of Spanish Heritage Month and something that the teachers and students look forward to celebrating annually. The students were able to enjoy some classic Spanish cuisine with a little Mexican infusion and they were also able to practice their speaking skills by ordering their meals, drinks and lots of impromptu interactions with the staff there. They had the opportunity to chat with their teachers in Spanish and focus on being courteous "palabras de cortesía" such as "por favor", "gracias", etc. They were able to practice these in particular when they wanted a second serving from the food stations!

Our new Italian teacher at the Middle School, Miss Katia DeStefano, has been busy immersing students in all kinds of cultural activities. October was Italian Heritage Month and Miss DeStefano brought in a guest speaker from Regina's Pizzeria to talk with the students about the North End and the rich Italian heritage of the Greater Boston Area.

Last May and June, Senora Irish's Grade 7 and 8 students created a bilingual "book" about the United States that was donated to an orphan community of students living in Baja California Sur, Mexico, an area that was unknown to most of the Wilmington students before they began the project. Wilmington Middle School students combined Spanish, English, Social Studies, computer skills and creativity to accomplish this "book". Thanks to WEF, Senora Irish was able to deliver the book to Ciudad de Niños y Niñas, an orphanage in La Paz, BCS. While she was there she taught three mini English lessons to the Mexican students and attended Se Habla La Paz, a Spanish language institute.

In November, the 7th and 8th grade French classes at Wilmington Middle School were immersed into the modern day culture of French-speaking Senegal, Africa. Christian Yacoub, a Senegalese native and Kim Rochette, an American living abroad there, gave a lively talk to each of the classes on the geography, history, food, religion, touristic sites, music and dance of Senegal. Among other things, students learned greetings in Wolof, a language that is spoken but not written by most Senegalese and viewed first hand West African fabrics and fashion. Each presentation ended with a performance by Christian, an amazing dancer, to mbala and sabar drumming and music. The students loved the presentation and are hoping to watch a West African French film soon!
The high school continues to run the Foreign Language Club, an experience for students that is to provide opportunities to contribute to their school community and to further their quest to become Cultured Individuals and a bigger part of the global community. Each meeting this year we will focus on a particular country and its music, food and culture. Foreign Language Club Officers prepare activities or PowerPoint presentations of pictures to share with the club members at each meeting. In October our theme for our meeting was "Sports around the World." We played Jianzi, a Vietnamese hacky sack game, Mancala, an African bead game and Chinlone, a Burmese ball game.

During April vacation, several high school students will be travelling to Costa Rica for a 10 day stay. The trip is being organized by Ms. Pietro.

Guidance Department

The Wilmington High School Guidance Department addresses the needs of the students and families of Wilmington High School by providing comprehensive counseling, college preparation and career planning services. By keeping up to date in our practice and focusing on grade level issues, the counselors strive to ensure the evolution of our departmental goals and personal professional development to benefit our students.

In its fourth year as a resource for the Guidance Department's service delivery, the Naviance on-line platform continues to act as an important conduit in the Guidance Department's conveyance of information to our students and families. Grade 9 students utilize the features of the program by completing a learning style inventory designed to empower them to embrace their own strengths in the learning process. Sophomores access the Naviance "Do What You Are" inventory to begin career exploration. College planning begins in the junior year, with students researching potential post-graduate destinations using the extensive Super Match college search engine. College applications are easily tracked and related documents are sent on behalf of our seniors using the features of this invaluable program. Naviance continues to be a support in the ongoing process of encouraging and promoting a college going culture in our school.

For the past two summers, Marie Cahalane, the Guidance CTL, has offered two sessions of the College Essay Writing Seminar. Fifty-six students participated in the program, guiding students to create well honed essays. Students completed the seminar with the essential components of their college essays and a vision for the final product. In addition, on-going assistance in the creation of a final product was provided. The program continues to be highly successful and will be expanded to three sessions in the summer of 2014.

The Wilmington High School Guidance Staff sponsored programs throughout the year supporting the counselors' departmental goal of student empowerment through the awareness of postgraduate options. The Alumni Roundtable in early January welcomes members of the previous year's graduating class who are eager to share anecdotes about college life with our juniors and seniors. In January of 2013, 52 members of the Class of 2012 met with Grade 11 and 12 English classes to share college experiences with our students. The annual Junior Parent Night was held in February and coincided with Junior Seminars. Both parent and student programs are designed to assist in the development of a plan for college research and planning. The guidance staff followed up this program with the Senior Parent Breakfast in late September to provide the next steps in the college process. In 2013, this event was attended by 85 parents. During the same week, students accessed Naviance to explore college resources and begin the application process. In early November, the annual Financial Aid Night featured a speaker from a local university who answered important questions about applying for financial aid. In an effort to present other options for financing college expenses, a scholarship resource is maintained both on Naviance and in a binder found in the Guidance Office by Sue Murray, the Guidance Department administrative assistant. The Guidance staff believes that each of these events and resources contributes to supporting students and their families in successful realization of future goals. In 2013, through the generous support of the District, the Wilmington High School Guidance Department expanded its college preparatory testing program through the College Board, by offering the Preliminary Scholastic Aptitude Test (PSAT), without cost, to the Class of 2015. The guidance staff administered the Preliminary Scholastic Aptitude Test to 214 junior students or 80 percent of the junior class. This demonstrates a 25 percent increase in participation for Grade 11 students from the prior year. In addition, 73 sophomores participated in testing at their own expense. This change supports the Department's goal in encouraging a college going culture and helps all students to understand that college can be an attainable goal. Advanced Placement testing was conducted in the spring of 2013 under the supervision of the Guidance CTL. This ever-expanding program offers our students opportunities for attainment of college credit and outstanding rigor in their academic programs. Ninety-five students, enrolled in conventional AP classes and the Virtual High School program, were tested in ten subjects in a total of 137 tests this year, an increase of 36 percent over the prior year's tests administered.

Ninety-three percent of the Class of 2013 is attending institutions of higher learning or trade schools.

Members of the Class of 2013 are attending the following colleges:

American University, Assumption College, Bay State College, Bentley University, Boston University, Brandeis University, Bridgewater State University, Bryant University, Bunker Hill Community College, Columbia University, Curry College, Daniel Webster College, Emerson College, Emmanuel College, Endicott College, Fisher College, Fitchburg State University, Framingham State University, Harvard University, Ithaca College, James Madison University, Johnson & Wales University (Providence), Lafayette College, Le Cordon Bleu College of Culinary Arts Boston, Maine Maritime Academy, Massachusetts Maritime Academy, MCPHS - Massachusetts College of Pharmacy & Health Sciences, Merrimack College, Middlesex Community College, New Hampshire Institute of Art, Nichols College, North Shore Community College, Norwich University, Pennsylvania State University-University Park, Plymouth State University, Purdue University, Rensselaer Polytechnic Institute, Richmond The American International College in London, Rivier University, Roger Williams University, Saint Anselm College, Saint Joseph's College-Maine, Saint Michael's College, Salem State University, Simmons College, Southern New Hampshire University, Stonehill College, Suffolk University, SUNY Oswego, Susquehanna University, Syracuse University, Thomas College, Towson University, University of Delaware, University of Massachusetts-Amherst, University of Massachusetts-Dartmouth, University of Massachusetts-Lowell, University of New England, University of New Hampshire, University of Virginia, Villanova University, Wentworth Institute of Technology, Western New England University, Westfield State University, Wheelock College and Worcester State University.

To date, the Wilmington High School counseling staff has processed over 767 college applications for members of the Class of 2014 with over 60.1 percent of seniors applying to college as of January 1, 2014. We are proud to announce that our students have been accepted to the following colleges:

Assumption College, Becker College, Bridgewater State University, Clark University, Colby-Sawyer College, Curry College, Drexel University, Eastern Connecticut State College, Emmanuel College, Endicott College, Fisher College, Fitchburg State University, Fordham University, Framingham State University, Gordon College, Hofstra University, Johnson and Wales University, Keene State College, Lasell College, Loyola Marymount University, Massachusetts College of Pharmacy and Health Sciences, Merrimack College, Middlesex Community College, Missouri University of Science and Technology, Mount Ida College, Newbury College, Nichols College, Northeastern University, Pennsylvania State University-University Park, Providence College, Purdue University, Quinnipiac University, Regis College, Rivier University, Saint Anselm's College, Saint Michael's College, Salem State University, Southern New Hampshire University, Stonehill College, SUNY/Fredonia, University of Iowa, Union College, University of Hartford, University of Illinois/Urbana, University of Maine, UMass Amherst, UMass Dartmouth, UMass Lowell, University of New Hampshire, University of New Haven, University of Pittsburgh, University of Redlands, University of Southern Maine, University of Vermont, Villanova University, Wentworth Institute of Technology, Western New England University, Westfield State University, Worcester Polytechnic Institute and Worcester State University.

Mathematics Department

The Mathematics Department at Wilmington High School is comprised of ten full-time teachers each teaching five classes. We have welcomed two new mathematics teachers this year, one of whom is a 2009 graduate of Wilmington High School and a 2013 graduate of Regis College. Our other newly hired teacher taught for three years in the Lawrence Public Schools and spent the last seven years working as a training coordinator for the MSPCA.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. Students at Wilmington High School are required to complete 20 credits of Mathematics in order to be eligible for graduation making mathematics a four year requirement at Wilmington High School. We offer a variety of fourth year courses including Statistics, Engineering Design, Introduction to Trigonometry, Pre-Calculus and Calculus. Many of our current ninth graders are entering the high school and beginning their Math pathway with Algebra 1. Approximately 20 percent of our ninth grade class is enrolled in an Honors geometry course and will advance to Algebra 2 as sophomores. The mathematics curriculum is completely aligned to the Common Core State Standards. We are in our third year of the Curriculum Renewal Process which involves a review of instructional materials. This work, as well as our curriculum work that is ongoing, will prepare us to offer our students a comprehensive mathematics program.

Our high school students continue to improve in our standardized testing. MCAS results were very positive again this year with 92 percent of our students scoring either in the Proficient or Advanced status. We continue to offer a Math Workshop course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered three different times during the school year and sometimes over the summer months. This program is funded by a grant which has been approved by the Massachusetts Department of Elementary and Secondary Education.

Our Advanced Placement testing in Calculus AB also demonstrates positive results with close to 100 percent of those tested achieving a qualifying score on the 2013 exams.

SAT Review classes are also offered through both the English and Mathematics departments. These classes are scheduled in the fall and also in the spring. Classes are offered in the evenings during the week and on Saturday mornings. The fall and spring sessions usually run for the six weeks prior to the SAT tests which are administered in November and December and in May and June.

Science Department

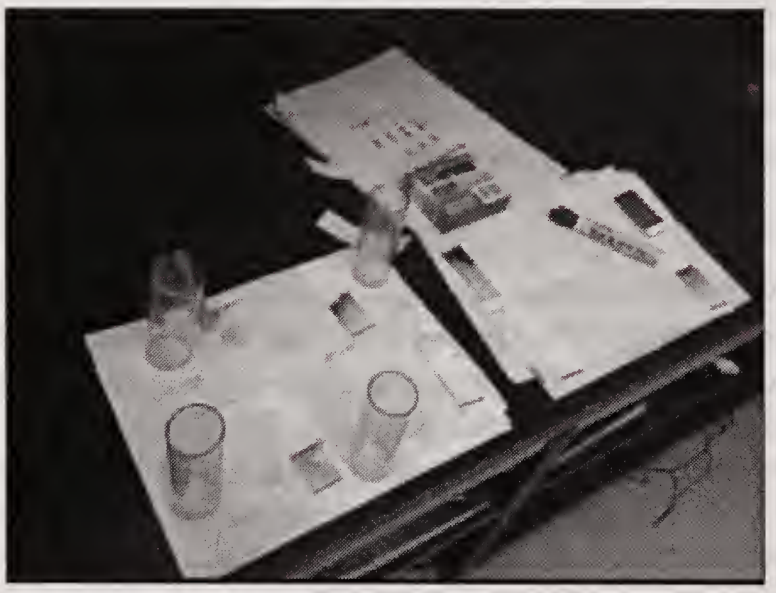
The High School Science Department is fortunate to have many exciting learning opportunities occurring throughout this year. As always, the teachers of the Wilmington High School Science Department believe that the interaction between teacher and student is of utmost importance. We aim to make students feel safe, encouraged and able to bring their background experiences to the curriculum being offered.

Biology students in Ms. Paquette's class recently learned of the riveting story of Henrietta Lacks and the controversial creation of the first immortal human cell line from Henrietta's cancerous cells. This topic crosses boundaries of culture, science, research and ethics and is a great experience for our students. Students did their own research of cancer and society's battle to understand and prevent the disease and then presented findings to classmates.

Biology students also had the opportunity to learn about stem cells, their controversy and potential scientific uses such as being used to grow organs. Students read articles about the science and controversy around stem cell use and developed argumentative essays based on their perspectives and based on what they have read.

Students in Mrs. Martell's Biotechnology class recently performed paper chromatography in order to separate components of a mixture. This is done by passing a solvent containing a liquid mixture (called the mobile phase) over an absorbent material (the paper-stationary phase). The components of the mixture move at different rates and thus separate. This leads into an activity where students perform what is known as Thin-Layer Chromatography to analyze lipstick that was "left at the crime scene!"

Anatomy and physiology students, having recently completed a survey of muscles, internal organs and coelomic cavities on fetal pig dissections, are now working on the physiology of the heart replete with hands-on work around the patterns found on electrocardiograms!



Chromatography results from Intro to Biotechnology

As we move from the Life Sciences into the Physical Sciences, the excitement continues. A particularly timely project for Physical Science students is their Olympics project. Students create an advertisement for their winter sport that incorporates the benefits of the Olympics and explains the sport and physics behind it! Additionally, Physical Science students are completing a project that incorporates a webquest and essay focused on high risk driving. Students learn about high risk behaviors, such as texting and the effects this has on the driving experience. The driving experience is a meaningful vehicle for students through which they can apply what they learn in regard to motion, speed, acceleration and response time. As one can see, writing

opportunities play an important role in the learning of science here at Wilmington High School. In-fact, three former Physical Science students won awards in last year's Massachusetts Water Resources Authority Essay Contest: Joseph Tavanese won 2nd place, Ryan Tonra placed 3rd and William Ammon earned an honorable mention. The topic was "Bottled Water versus Tap Water." This is a great accomplishment on behalf of our students.

Continuing with the idea of motion and time, students in the Introduction to Technology classes recently completed projects associated with the Mousetrap Car and Catapult Units. Mousetrap cars are designed to travel the farthest distance possible. Students alter their designs based on test feedback before ultimately arriving at the final product. The catapults are designed to launch an object 30 feet and land in a bucket!

Chemistry students will soon embark on their "How Stuff Works" project where they will investigate the chemistry behind something in their everyday lives. Topics include but are not limited to sports drinks, microwaves, LED lights, batteries, caffeine, chemical warfare and hydrogen fuel cells. Students will have the option of presenting their research to the class in the format of a live or video interview. As one can see, this is an exciting time for students studying the sciences at Wilmington High School.

Social Studies Department

Members of the Wilmington High School Social Studies Department created writing prompts for informational or argumentative writing for grades 9 through11. The High School Social Studies department also created a template which teachers at all grade levels were asked to use to document their common writing prompts. The template includes the grade level of the course, the subject/name of the course, the type of writing prompt (i.e. informational or argumentative), the alignment of the writing prompt to the Massachusetts State Frameworks, the alignment of the writing prompt to the Common Core, the writing prompt itself and any additional readings or graphic organizers that may be included with the prompt.

As 2013 comes to a close, the department is proud to introduce three new courses that are currently being offered. There are two new Advanced Placement courses added to the Wilmington High School Social Studies Department. Michael Maloney developed an AP United States Government and Politics course, while Michael Kinney developed an AP Microeconomics course. Tracey Kassin (along with Meghan Estrada, English Teacher) introduced a new Honors Interdisciplinary US/English History course for our tenth grade students. In addition, our department continues to study the possibility of transforming our current American and World History courses into unified Global Studies courses. Teachers Michael Jones and Tracey Kassin have been working on creating a Global Studies Unit as a pilot to present to the department in the coming year.

WILMINGTON MIDDLE SCHOOL

In 2013, the Wilmington Middle School had an enrollment of 851 students. Students at each grade level, 6th (268), 7th (285) and 8th (298), experience a wide variety of learning opportunities that cater to their developmental readiness. Each year, the School Improvement Plan focuses on increasing student achievement, building 21st Century skills and promoting a safe and positive school climate.

On numerous occasions in 2013, we came together as a school community to support others. In January, the Wilmington Middle School challenged students, parents and staff members to perform 26 Acts of Kindness (in memory of the victims of the Sandy Hook tragedy). Acts of kindness were recognized via the bulletin board in the front lobby and via the @Wilm_Middle twitter handle.

Dana Robinson, social studies teacher, and Alan "Tallahassee" Chasse, science teacher, represented the Challenger 8 team with their school spirit!

Students and staff made snowflakes for our bulletin board reflecting kindness and the quote from fallen principal, Dawn Hochsprung, "Be nice to each other. It's really all that matters." In April, the Town of Wilmington leaned on one another in the wake of the Boston Marathon bombings. On "Boston Strong Day," children and adults collected funds for the Sean Collier Scholarship Fund. Additionally, the Student Council led a Dollar Wars contest for each team in the school. Mr. Chasse promised to have a wrestling match if his team raised the most money. Ms. Karow committed to dye her hair any color that the students chose, if her team won. In the end, Challenger 8 won the first annual "Dollar Wars" and Wilmington Middle School raised over $1,000 for the One Fund Boston.

Reading also brought Middle School students, parents and staff together in the summer of 2013. Students participated in the Summer Reading program with the theme; One Book, One School and One Community! The selected book was the award winning novel, Wonder, by R.J. Palacio. Readers were enthralled by the main character that faced adversity in life, but had a supportive family and school who helped him find success! This book promoted the topics of perseverance, confidence and literacy.

In 2013, Wilmington Middle School continued to implement the Massachusetts adopted Common Core State Standards. This mandate focuses on having students develop more analytical skills and be able to cite evidence to back up their claims. In addition, four Wilmington Middle School classes were selected to participate in the field testing for a new state-wide assessment, the Partnership for College and Career Readiness (PARCC). Seventh and eighth graders will take the test, electronically, in Mathematics and Language Arts, respectively.

We are fortunate to work closely with a number of town departments on common goals. As a school and as a community, we stress the messages of "Do the right thing," "Be in the right place at the right time" and "Make positive choices." All Middle School students participated in educational enrichment programs that connected these themes. With the support of the Wildcat Project, eighth graders viewed the program, "I'll Never Do That." The Improbable Players are an acting troupe that performs skits about addiction, peer pressure and family dynamics in order to bring substance abuse issues to life. This interactive, funny and impactful performance allowed students to see the consequences of using illegal substances. Similarly, sixth and seventh graders heard a powerful presentation by former NFL player and Super Bowl champion, Cliff Crosby. This assembly program, "Your Actions Create Your Tomorrow!" was made possible by a grant provided by the Wilmington Board of Health.

Community. Learning. Doing. These priorities at the Wilmington Middle School are those that we hope students take with them to high school, to college and beyond.

NORTH INTERMEDIATE SCHOOL

There are currently 337 students at the North Intermediate School in grades four and five. There are eight fourth grade classrooms, seven fifth grade classrooms and one language-based classroom which has students in both fourth and fifth grade. Students have access to a broad curriculum which includes Reading, Language Arts, Math, Science and Social Studies. Each day, students participate in one specialist class which includes music, health, physical education, art, chorus or library. Additionally, students may participate in music lessons with string or band instruments. These lessons are offered to students during the school day. To round out our program, all teachers including specialists help to teach lessons from our Anti-Bullying Second Step Curriculum.

Students received money for their participation in the Lowell Five Savings plan.

Students at the North Intermediate School are also exposed to many opportunities beyond our rich curriculum provided in the classroom. This year, the Museum of Science came to school and presented two programs for students. The first program presented was Starlab which was geared towards our fifth graders. There were two inflatable planetariums set up in the gymnasium and all fifth grade classes had a chance to go on a private tour of the solar system with a guide from the Museum of Science. This reinforced our fifth grade science curriculum. The Museum of Science also came to school to present a program called States of Matter to our fourth grade students. Students saw and participated in demonstrations surrounding the different states of matter and were able to see these three states in action! This year, the North Intermediate School was recognized with a banner from the Dear Solider Program. Students wrote letters to wounded soldiers recovering in hospitals and also helped to raise money to buy IPODS for wounded veterans. The banner presented to the school from the Dear Solider Campaign is now proudly on display in our cafeteria. This winter, the fourth grade students went to a presentation of Miracle on 34th Street through the Stoneham Theatre. In the New Year, the Lexington Symphony Orchestra will be visiting our school and then fourth graders will attend a program at the Lexington Symphony Orchestra called, "Orchestrating Kids through the Classics." Our students also participate in a school banking program run through the Lowell Five. The North Intermediate School was awarded a check for $500 because of our high rate of participation in this program. Additionally, students were invited to attend a Lowell River Hawks hockey game with no cost to families based on our participation in the Lowell Five banking program. Our Wilmington Education Foundation Walk was a huge success this year with students raising more than $3,700!

Students at the North Intermediate School participated in the Wilmington Education Fund Walk

The North Intermediate School has continued work to integrate technology. The computer lab was completed and updated with all new student computers this year. All classroom teachers visit the computer lab weekly and consult with our technology integration specialist to integrate technology into their lessons. For example, some classes learned about latitude and longitude through geocaching. Students have continued to work in class and at home on Study Island. This program can be monitored by teachers and allows students to work at their own pace on specific Common Core State Standards. We continue to use Smart Boards, Mimeo Devices, In-Focus Projectors, Grade Master 600 Scanner, Mimeo Vote and Kindle e-Books to provide students the opportunity to utilize technology. Each classroom has a ceiling mounted projector as well as a desktop computer.

Improving our performance in Math has been a focus at the North Intermediate School this year. Our school data team meets twice monthly before school with support from the elementary math curriculum specialist. Teachers analyze data and identify students' procedural and conceptual struggles. The data team shares lessons to be used for re-teaching students who are still struggling, so that they can achieve mastery on the Common Core State Standards. We implemented math curriculum this year that aligns with the Common Core State Standards. Students are assessed through pre and post tests for each unit as well as benchmark tests throughout the year. This year,

during staff meeting time, teachers are collaborating to fine tune all of the math assessment and check for rigor according to the new Common Core State Standards. The Math Olympiad Program continued this year and met one morning a week to provide rigorous math lessons to challenge students. In the spring, the North Intermediate School offered a 10 week program to assist students identified as needing support through the last MCAS test. Students were given targeted instruction using Study Island in their areas of need.

Guidance counselor, Rebecca Farnham, has continued with our Student Council Program this year. One student from each fifth grade class was selected and participated in several fundraisers throughout the year. Students completed a fundraiser for Cradles to Crayons to collect craft and school supplies for children before winter vacation. They will also be participating in a fundraiser called Pennies for Patients to support The Leukemia and Lymphoma Society. Students meet monthly with Mrs. Farnham and Interim Principal Mrs. Doran to discuss ways to improve the North Intermediate School, as well as community service opportunities. Student Council members also participate in a program with Wilmington Community Television (WCTV) twice monthly. They learn different aspects of television production and are working on a video to share at the end of the school year that focuses on major events at the school.

Communication is a priority of the North Intermediate School. Teachers communicate with parents via e-mail and many teachers have created web pages and monthly newsletters. The school webpage is another way we work to communicate information in a timely manner. Starting in December 2013, a monthly newsletter was e-mailed to parents through our blackboard connect system. This system allows us to share important information via e-mail with parents. The North Intermediate School also has a twitter page that was started this year. You can see the link for this on the website or follow up @NorthWilm.

Safety is another priority of the North Intermediate School. This year, we are happy to announce that we have added a school resource officer, Dan Cadigan, who is a member of the Wilmington Police Department and splits his time weekly between the North and West Intermediate Schools. He is a role model for students and he provides support to students and families. Additionally, he has come to classes to reinforce and support our Anti-Bullying Second Step Curriculum. This year, we have implemented a new security system. Staff members have swipe security cards that allow them access to the building during school hours. Visitors are required to wear badges whenever they are in the building for any reason and all staff members along with volunteers are required to have CORI checks completed. Various drills are completed on a regular basis to ensure that procedures are in place in case of an emergency. Fire drills are practiced monthly, and the school completed an evacuation drill this fall. In January, all staff participated in ALiCE Training, the new safety protocol adopted by the Wilmington Public Schools. Students went through ALiCE practice drills and training in the spring. Safety for students and staff remains a priority at the North Intermediate School.

The North Intermediate School is appreciative of our active Parent Advisory Council (PAC) for all of the support it provides to our school. They coordinated and supported both the Museum of Science Programs including States of Matter and StarLab. The PAC will also be sponsoring "Ooch" to come in during kindness week in January and present an anti-bullying program to students. Two PAC sponsored events that students enjoy are our annual Girl's Dance and Boy's Night Out. The North Intermediate School is grateful for all of the support from the PAC. The combined effort between the school staff and parents makes a difference for our students.

WEST INTERMEDIATE SCHOOL

The West Intermediate School (WIS) prides itself on creating a positive environment, greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of our instruction and our service to community. We welcomed several new staff members in 2013, including Kathleen McNamara in Art, Michelle Kurchian in the Library, Bonnie Gorrasi and Gary Nicolson in Special Education and Catherine Maiella in Grade 5.

Staff members participated in continued professional development activities that support the District Strategic Plan and the North/West Intermediate School Improvement Plan. In our classrooms, 90 percent are equipped with Mimeo devices coupled with projectors, a set-up that allows direct student interaction with any program being used. We have two Mimio Vote systems, which allow students to use remote clickers to answer displayed questions in real time and then provide immediate feedback for the class. We have a new integrated short-throw projector in our revamped library, which allow more interactive lessons in a larger setting. Our staff participated in the STEM fair in the spring, which was a great opportunity for families to engage in a variety of science based activities. We have continued to support and participate in Professional Development activities that strengthen our use of new technology for both teaching and learning, ensuring that our students are provided the skills they need to become 21st Century learners.

In the classrooms, we participated in many activities in addition to our academics. An important goal at the West Intermediate School is to instill in the children a sense of personal achievement and social awareness. The Second Step program has been very successful in teaching empathy and good decision-making skills to our students. We also stage several West PRIDE assemblies throughout the year, including talent shows, where students get to perform in front of the entire student body. These are always fun and contribute greatly to the sense of community we strive for here at the West Intermediate School. We continued with our Explorer Day, Poetry Day and Math Immersion Day, participation in Wilmington's Fire Department, "Toys for Children In Need", collecting food for the local food pantry, the annual winter coat drive sponsored by Anton's cleaners and Box Tops for Education.

Our featured wellness program, "Recess Before Lunch", entered its third year and our before school exercise club, "Movin' in the Mornin", which was open to anyone who chose to participate, continued. The group met four mornings each week in the gym before school and did walking tapes, jump rope and other aerobic activities, all in support of research that makes a positive correlation between vigorous physical activity and strengthening cognitive skills. In Physical Education class, the children participated in the 5 Minute Fitness Run, where every child in the school ran for five full minutes without stopping. In Art, children participated in the Reading Municipal Light Department's T-Shirt contest, made pottery, murals and collages that we displayed throughout the school. In Music, the fifth grade class performed at Wilmington High School for the whole town holiday concert in December. Our Wilmington Education Foundation (WEF) fundraiser walk in October was our most successful yet, raising over $4,000!

The Wilmington CARES program operates daily from the West Intermediate School and is an integral part of our school community. Kerin Ritchie returned as the site coordinator. The Shawsheen/West PAC continues to support grades one to five at both the Shawsheen Elementary and the West Intermediate Schools. They provide Student Planners and t-shirts for every child. They fund enrichment programs, which included Mister Magnet, Techsploration/Simple Machines and Cryogenics. The PAC also organized additional activities such as the Ice Cream Social, Holiday Gift Fair, Grade 5 Student Yearbook, Family Game Night and the grade five Yearbook Signing Party, which is the final farewell to the fifth graders as they prepare for the Middle School. All in all, it was another successful year at the West Intermediate School!

SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School houses students in grades one through three. There are 17 general education classrooms and three special education classrooms. Staying true to our course, the Shawsheen Elementary School remains committed to increased student achievement by using data to drive instruction and to impact student performance outcomes.

With the collection and analysis of data as a driving force, the Shawsheen Elementary School faculty administered several evaluative tools to determine current student performance throughout the school year. At the beginning of the school year, teachers administer benchmark testing in reading and math to ascertain baseline data for each of their students. Then, at predetermined dates outlined in our assessment calendar, benchmark testing is conducted in order to progress monitor student learning. The initial benchmark testing also serves as a means to determine in what area

students have strengths and in what area students may require additional reinforcement. In this way the staff members continue to ensure that all students' needs are being served while working toward increased student achievement as we continue to make strides implementing the Massachusetts Tiered System of Support (MTSS).

In the area of reading, teachers administer tests using AIMSweb. The analysis of the data results from the AIMSweb tests was crucial in helping teachers design reading instruction for their students as well as providing the teachers with an early detection system for students who may be at risk in reading. By progress monitoring students throughout the year, teachers were able to provide custom interventions to assist students in making steady progress. This year, specialists, support staff and special education personnel served as interventionists. They were assigned to certain classrooms to provide support at the start of the school day as well as during the school day.

Additionally, teachers administered the Fountas and Pinnell Reading Leveling Assessment to their students twice (September and April). By having this information, teachers were better able to instruct their students at their reading instructional level and ensured they had reading materials available at their appropriate reading levels. Teachers were able to challenge their students in a way that allowed them to make progress through the leveling system. Both the AIMSweb data and the reading level information were available for teachers to share with parents during parent conferences. All of these activities speak to our commitment to assist students in demonstrating steady strides in their acquisition of reading skills.

Students and staff at the Shawsheen School participated in the Wilmington Education Fund Walk

In the math content area, classroom teachers administered benchmark testing three times a year. The initial testing provides teachers with the current skill level of their students. The midyear assessment gives teachers information about student progress in math. The final assessment demonstrates the progress achieved by all students. As a result of inputting test results in our Scantron machine, teachers receive data on each of their students as well as a comparison view with other students in the same grade level. The facilitation of the benchmark testing and collection of data are achieved under the supervision of the Elementary Math Coordinator. It is clear the significant role data plays in mathematics.

The development of a new specialists' schedule allowed the implementation of several academic initiatives. First, the schedule permitted each classroom teacher to have a 90 minute uninterrupted literacy block. This amount of time for reading and language arts assisted teachers in implementing the Houghton Mifflin Program as it was designed, including providing small guided reading groups on a timeframe recommended by the reading program. Secondly, with the new schedule, a 30 minute school wide intervention block was established. This was a great opportunity to identify need areas for students in which they would benefit from additional reinforcement of skills in either math or reading. Students were grouped by need areas and worked with different staff members during this time block to help them strengthen their reading or math skills. It also allowed for enrichment time for students who were working well above grade level. Finally, the new schedule has allowed for more common planning time for grade level teams.

The Shawsheen Data Team, comprised of administrators, classroom teachers, support staff and special education personnel, stayed their course in analyzing data to better inform them and the faculty how to best adjust the curriculum or instruction to assist with increasing student achievement. With the assistance and guidance of the district's data specialist, the team has become equipped with more informative data charts to better investigate student performance. The team has been concentrating their efforts on the alignment of open response questions with the common core standards in reading.

The Shawsheen Elementary School has good representation on the district's Math and Reading Vertical teams. Both the elementary Math and Literacy Coordinators focused a majority of their work on drawing curriculum maps to ensure that the skills and concepts found in both our math and reading programs cover the adopted Massachusetts Common Core standards. The math program is currently aligned with the standards. A math binder, created and designed by the math coordinator addressing all of the common core standards, is being used by teachers in the implementation of math instruction. The reading team continues to work on the alignment of our current reading program with the common core standards. Work is targeted to be completed by the end of the 2013-2014 school year.

We also have teacher representation on the Science Vertical Team under the direction of the K through 12 STEM Coordinator. After exploring several science programs, the team decided to pilot the FOSS Science program. Three third grade teachers at the Shawsheen Elementary School volunteered to pilot the program. The initial response has been positive. It is the goal of the vertical team to make a recommendation to the superintendent at the conclusion of this piloting year with a targeted adoption date for the 2014-2015 school year.

At the Shawsheen Elementary School character education plays an important role. There are several activities that occur in our school to support this endeavor. To continue to strengthen the building of good student character, the "Keys to a Better Me" program was sponsored again by the assistant principal and the guidance counselor. Each month a new value (i.e. respect, responsibility, kindness, etc.) was presented during a lunch time with a video, reading and student skit. The value was reinforced throughout the month. Teachers also had students participate in classroom activities focused on the monthly value. New this year, parents are now involved as they recognize how their children have exhibited the value of the month at home by sending a note to school, informing the school about acts children demonstrated at home. These slips of paper are recognized during lunches as well as displayed on a bulletin board in the cafeteria. The guidance counselor continued to offer the Second Step Program in second and third grade classrooms. This program also addresses skills to help students build good values. Additionally, the health teacher discussed many topics focused on good character building during his weekly sessions with students. All first grade classrooms now participate in the weekly health lessons. All of these programs demonstrated efforts in promoting anti-bullying awareness in our school.

In order to demonstrate our commitment to school safety, the Shawsheen Elementary School continues to keep all doors locked while school is in session. Staff members have been given new swipe/identification cards to enter the building. Three doors have been equipped with swipe recognition devices. Student safety continues to be a high priority. During the 2013-2014 school year both staff and students will be trained with the ALiCE method as means of reacting to any emergency or violent situation. This method will be replacing the former procedures used during lockdown drills. Rather than shelter-in-place, practiced during the traditional lockdown method, the new procedure provides faculty and students with the knowledge and means to escape when possible or protect themselves when needed. A parent information session was offered last year. A follow-up parent session will be presented during the 2013-2014 school year.

Parents also remained an integral part of the school community. Parent involvement in the Parent Advisory Council (PAC) and the School Advisory Council (SAC) continued to be high. Parent volunteers in the computer lab, the library and the lunch room proved very helpful too. As a result of the hard work and efforts of parents, the school continued to be well supported.

The Wilmington Educational Foundation (WEF) has been supportive of many school initiatives. As a result of their fundraising efforts, they have been truly successful in providing our school with funds to purchase technology and other resources that augmented the curriculum and instruction. The annual Walk for WEF held on or about Halloween, has proven to ascertain a good amount of money for schools while proving to be a fun and healthy activity for all participants. Students seek sponsors as they do several laps around the perimeter of the school donning Halloween costumes. The grant opportunities provided by the WEF give the school the chance to make special purchases to benefit student learning.

The Shawsheen Elementary School remained dedicated to providing meaningful and productive learning experiences for all students. The collection and analysis of data equipped staff members with the necessary information to address changes needed in curriculum and instruction. The administration of benchmark assessments throughout the school year greatly assisted in meeting the individual needs of the students while helping them realize academic progress and achievement. The participation of students during the intervention block helped them to build strength in reading and math skills. We are also committed to assisting students in building a solid foundation in becoming responsible citizens. By addressing the diverse needs of all students, tailoring learning to specific need areas, we are able to provide them with positive learning experiences as well as to help them in maximizing their learning potential.

WOBURN STREET SCHOOL

This year the Woburn Street School has a total enrollment of 421 students in grades one, two and three. There are seven first grade classrooms, seven second grade classrooms, seven third grade classrooms and one special education Language Based Classroom. New staff members this year include Assistant Principal Frank Ferriero. Mr. Ferriero comes to Woburn Street School after spending the past six years as principal of the North Intermediate School in Wilmington. Reading specialist Linda Cornell also joins the Woburn Street School team this year and brings with her an extensive knowledge of reading instruction. Marianne Keith re-joins the Woburn Street School staff as a first grade teacher. She transferred this year from the Wildwood Early Childhood Center. Sheree Morande also joined the first grade teaching team this year after spending the previous year as a Merrimack Fellow here at the Woburn Street School.

With the help of our School Advisory Council, we developed a 2013/2014 School Improvement Plan to guide us in the coming year. The first goal in the School Improvement Plan is to work on improving our students' writing skills. In cooperation with the district's literacy director, teachers and administration will work together to develop a writing rubric to first determine a baseline writing level for the students. We will then utilize resources such as the 6+1 Traits writing program to develop students' writing skills in identified areas. The goal is to then use the same rubric to demonstrate growth in writing for all students.

A second goal for the Woburn Street School is in the area of reading. Data gathered from both the 2013 MCAS test and AIMSweb benchmark and progress monitoring assessments will be used to identify both school-wide areas for improvement as well as individual students requiring reading intervention. With the support of our classroom teachers, reading specialists, special education teachers and district literacy director, we will develop intervention plans specifically designed to meet the needs of individual students. We will evaluate the success of our interventions by utilizing data from the 2014 MCAS test as well as AIMSweb benchmark and progress monitoring assessments.

The third goal for the Woburn Street School targets mathematics instruction. With the support of the district's elementary math coordinator, we will identify specific Massachusetts Common Core State Standards that require attention as well as individual students requiring additional math intervention. We will do this by analyzing 2013 MCAS assessment data, benchmark assessment data, as well as pre and post unit assessment data. Teachers are being provided this year with common planning time to create, implement and analyze assessments in order to provided targeted instruction for their students.

New this year at the Woburn Street School is time built into daily schedules called WIN (What I Need) Time. This is time scheduled outside of the normal ELA and Math blocks that allows teachers to provide additional instruction for students based on individual needs. This could be used as intervention time for students not meeting the benchmark as well as extension time for students exceeding the benchmark. During this time we are also able to use specialist staff to work with small groups of students when needed. We have also begun to develop a math resource library for teachers to use as a resource for providing both intervention and extension activities for students. A generous grant provided to us by the Wilmington Educational Foundation has enabled us to get our resource library up and running.

The fourth goal from the School Improvement Plan is to create a positive data culture. In order to build school-wide data capacity, the school will strategically support the effective use and meaningful, collegial collaboration around data through district and school data teams, departmental data use and teacher data cycle implementation. The district's data specialist and elementary math coordinator have been supporting the staff with creating this positive data culture by facilitating data meetings as well as supporting teachers in classrooms.

At the Woburn Street School we continue to increase our technology capabilities. Through grants and PAC funds we have been able to equip every classroom with a projector. We have also been able to equip many classrooms with Mimio devices. This technology allows teachers to create interactive lessons through the projector and onto the classroom's white board. We will continue to identify funding sources in order to ensure that every classroom receives one.

The annual Reading Incentive Program continues this year to encourage children to read at home. The children have been busy reading each day to complete the program's requirements. In an effort to encourage students to utilize *Study Island* and *Reading Eggs* at home, we will be promoting a whole school goal to increase home/school technology usage.

The Woburn Street School is fortunate to have a long and cooperative association with the Northside PAC. The PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. The PAC regularly provides enrichment programs for our students, as well as providing a variety of materials each year. The Woburn Street School is extremely grateful for the hard work and support of the PAC.

BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is a school dedicated to the education of young children. The Boutwell Early Childhood Center is fully staffed. It is a comprehensive early childhood site that is home to an Integrated Pre-school classroom, a Substantially Separate Pre-school classroom, six Kindergarten classrooms and the Bridge Program. In addition, the Boutwell Early Childhood Center houses an Extended Day Kindergarten Program (CARES).

The Wilmington Public Schools is in its sixth year of Full Day Kindergarten at both Early Childhood sites. The program is five hours and fifteen minutes in duration daily. The children have a morning snack, lunch period and recess each day. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and Computer Lab. There is a Reading, Math and Science Program in place, which carries through to the elementary school. Special Education Services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services. In addition, there is a Reading Specialist on staff at the Boutwell Early Childhood Center. The Reading Specialist focuses on reading support and enrichment to the Kindergarten students.

The Pre-school Program continues to be a half-day program: Monday through Thursday. The Integrated Pre-school Program has adopted the Pre-K component of the Houghton-Mifflin Reading Language Arts Series. It introduces pre-school students to the Alpha Friends, which is the

cornerstone of the Reading Program. The children are also involved in many thematic units of study within the framework of the Pre-school Curriculum. Both the Pre-school and Kindergarten Curriculums are aligned to the Massachusetts Common Core.

The Boutwell and Wildwood Early Childhood Centers have adopted a new report card placing us on a three term report card cycle. Teacher representatives from both Early Childhood Centers developed the report card and aligned it with the Common Core curriculum. The report card was officially adopted by the School Committee in October of 2012 and has been fully implemented by the schools. The Boutwell Early Childhood Center has begun using AIMSweb test of Early Literacy, this screening tool is administered to each Kindergarten student three times a year. The results of this screening assist teachers in differentiating instruction to meet student's individual needs. The Houghton-Mifflin Reading/Language Arts Program and Trailblazer Math Program are firmly established in the Kindergarten Curriculum. The Boutwell Early Childhood Center has added an intervention block for the 2013-2014 school year. The purpose of this intervention time is to give each student the opportunity to refine or enrich specific skills. During this intervention time students work in small groups with various staff members. The goal is to give each student what they need at a particular point in time. The 2013-2014 school year has also seen the addition of weekly meetings to review the data collected from our literacy and math assessments. This data is reviewed and discussed and used to implement changes in instruction. Our Kindergarten classes also maintain book buddies with the West Intermediate School students.

The Boutwell Parent Advisory Council (PAC) has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration. The enrichment programs funded by PAC, which included "Explore the Ocean", "Digging into Dinosaurs" and visiting author Jerry Pallotta, have greatly enhanced our curriculum. The PAC has brought families together with such events as Family Fun Night and the Ice Cream Social. The PAC is responsible for organizing fundraisers for our school. Proceeds from these fundraisers are used to provide all students with enrichment activities. This year the PAC sponsored a Random Acts of Kindness raffle. Parents were encouraged to send in ballots describing their child's act of kindness. Two winners were selected and each student received a prize. Their contributions to the students and families have been instrumental in developing a sense of community at the Boutwell Early Childhood Center.

Our School Advisory Council (SAC) is another opportunity to involve parents. It includes representatives of parents, teachers and administrators from both the Boutwell and Wildwood Early Childhood Centers. Their charge is to develop a School Improvement Plan that is based on safety, security, curriculum and building initiatives. The Boutwell and Wildwood Early Childhood Centers are currently in the process of obtaining accreditation from the National Association for the Education of Young Children.

Two concerts are held during the school year, under the direction of our Music Specialist, with assistance from Pre-school and Kindergarten staff. In February, a winter concert was presented to parents and friends. This year's theme was "Winter Fun". In June, parents and family members were treated to a program that celebrated the end of the Kindergarten year. Our Pre-school classes hosted an "In School Snow Day", when parents and siblings were invited to attend and enjoyed a variety of "snow" day activities and crafts. In June, the Pre-school classes celebrated the end of the year with a performance, "A Year In Review". The students also learn about the Town of Wilmington and the world around us. Activities that the children participate in included visits by the Town Manager, Fire Chief, Police Chief, School Superintendent and Postmaster at a "mini town meeting" held in the Boutwell Early Childhood Center Auditorium.

The Boutwell Early Childhood Center continued to provide a positive and productive learning environment for its students, many of whom are experiencing public school for the first time. Our staff strives to create a balance between each child's social/emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 206 Kindergarten and Pre-school students. The Wildwood Early Childhood Center is presently comprised of seven full-day Kindergarten classrooms as well as our Kindergarten Compass Program for students with special needs. The five hour and fifteen minute Kindergarten full day program allows our students to learn experientially and at a pace that is conducive to in-depth exploration of curriculum. The Wildwood Early Childhood Center also offers three Pre-school programs. The integrated pre-school program is a half-day program with two sessions that run four days a week for two and a half hours a day. In addition, the Wildwood Early Childhood Center offers two full day pre-school programs for students with special needs. Our Pre-school and Kindergarten programs help build a foundation of skills and early social/emotional development for our students. In addition to our early childhood classrooms, the Wildwood Early Childhood Center also houses the Wilmington Public Schools Special Education Department.

The Wildwood Early Childhood Center prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. Central to our Kindergarten curriculum are the Houghton Mifflin English Language Arts Program, which is also utilized in the Pre-school and the Math Trailblazers Program. Both programs lay the foundation for student success across multiple curriculum areas. In addition to the Kindergarten and Pre-school adopted curriculum, we also invite various enrichment programs to visit the Wildwood Early Childhood Center throughout the year to enhance our existing programs. Students at the Wildwood Early Childhood Center are assessed regularly throughout the year to ensure that students are making progress in all areas, that struggling students receive the support they need and that students who need enrichment in various areas have the opportunity to participate in enhanced learning opportunities. Kindergarten students' early literacy skills are assessed three times a year, using a standardized reading assessment designed to gather baseline data on students and assist in the identification of individual student strengths and weaknesses in the area of literacy. Students who struggle with early literacy skills as measured by this assessment are progress monitored monthly. In addition, students' math skills are assessed three times a year using a district developed assessment. With the support of administrators, district curriculum leaders and the district data specialist, staff members meet monthly to review student data, plan/adjust instruction and develop interventions. Social and emotional development is an equally important facet of our curriculum in the Pre-school and Kindergarten programs. Play and positive peer interactions are woven into every child's day.

All Kindergarten students at the Wildwood Early Childhood Center receive weekly art, music, library and computer time. Physical Education classes are offered twice weekly. The inclusion of 30 minutes of designated computer time for every Kindergarten classroom enables early childhood students to interact directly with technology on a weekly basis and has been extremely beneficial to the facilitation of early technology skills for our students. During computer lab time, Kindergarten students work on a web-based early literacy program called *Reading Eggs*. The *Reading Eggs* program has been a wonderful enhancement to the existing Kindergarten English Language Arts curriculum and allows students to practice early literacy skills at their own pace.

The Wildwood Early Childhood Center values input from all our families and encourage parents/guardians to get involved in our school. Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to provide input for the creation of a School Improvement Plan and monitor the progress of outlined goals for the year. Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). PAC sponsors enrichment opportunities for our students that include field trips, materials for classrooms and the school, presentations and family fun nights that help bring together the Wildwood Early Childhood Center community.

We are thankful to have such wonderful community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life long love of learning.

PERFORMING ARTS DEPARTMENT

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The nine full-time and one part-time staff members of the Performing Arts Department are a team of highly qualified music educators who guide the students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. During their years in the Wilmington Public Schools performing arts classes, our students are given the tools and skills they need to be lifelong participants in music and theater arts.

At the elementary level, all students in grades K through 5 receive a minimum of one music class per week. In each year of music study, elementary students work on singing, playing instruments, composing, reading and notating music, listening to, analyzing and describing music, improvising within musical forms of melody and accompaniment, evaluating music and music performances and understanding relationships between music and other disciplines as well as in relation to history and other cultures. Students at each grade level are given an opportunity to experience public performance at one school concert per year before an audience of classmates, teachers and parents.

WILMINGTON HIGH SCHOOL

At Wilmington High School students can choose from a variety of performing arts classes for credit, which include String Ensemble, Chorus, Concert & Marching Band, Woodwind Ensemble, Jazz Band, Introduction to Theatre and Theatre Craft and Music Theory. Additionally, there are numerous extra-curricular activities that music students have the opportunity to perform in such as pit orchestra, pep band and an *a capella* ensemble, *SoundScape.*

WILMINGTON MIDDLE SCHOOL

During the middle school years, students in the general music classes are required to apply the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either an ensemble such as string orchestra, chorus or band or during an elective of guitar or piano/keyboard class. It is during these classes that the students have the opportunity to not only refine their technical music skills, but also further develop the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in chorus, band and strings at the elementary school level have the opportunity to take classes in these areas during middle school and increase the performance aspect of studying vocal or instrumental music. The middle school strings, band, jazz band and chorus rehearse weekly during school and perform at numerous concerts and functions throughout the school year.

NORTH INTERMEDIATE SCHOOL

"Music Rocks!" at the North Intermediate School. Students are involved weekly in intense musical training: vocal, recorder, music appreciation and music literacy. Special units of study include Instruments of the Orchestra, World Percussion, Jazz and Rock and Composition. Technology based lessons and assignments are part of many of these units.

This year, many performance opportunities have and will be available: Veterans' Day Program, 2013 Winter Music Concert, Music In Our School's Lunchtime Recorder Concert Series and Spring concerts featuring the 4th and 5th grade Choruses. A special trip to the Lexington Symphony has been arranged by Superintendent Benton for all fourth grade students. We are also very excited to continue to send selected students to the Boston Symphony Orchestra summer camp, DARTS. The North Intermediate School welcomed new music teacher, Mr. Thaddeus Bell, to their staff in September.

WEST INTERMEDIATE SCHOOL

The West Intermediate School fifth grade chorus will perform their first concert of the year on January 9, 2014 after having been snowed out of their December date. In addition to completing and progressing towards their next recorder karate belt, fifth grade students completed their study of Native American Music. They are now beginning the new year by studying composers and time periods, starting off with the Renaissance. Fourth graders at the West Intermediate School are currently preparing for their upcoming class "informances" which will take place during the first two weeks of February. During this time, parents will be invited into the classroom to observe and participate in what the classes have been working on this year. Fourth graders have also just completed their global music unit in which they have listened to a variety of world music and learned to play and/or sing songs from Japan, Liberia and Indonesia. Students have also completed, and are now working on, achieving their next belt in the recorder karate series.

SHAWSHEEN ELEMENTARY SCHOOL

The music educator at the Shawsheen Elementary School is Mrs. Roxanne Rene. She has been active this year in training members of our music staff on the new evaluation procedures in place as well as leading our department in learning about the newest national standards in Music Education. During weekly music classes, students are engaged in singing, listening, dancing and instrument playing which encompass a wide variety of styles and cultures. The second graders recently performed their winter concert "The Nutcracker" on December 10, 2013. Be on the lookout for "BUGZ!" an insect inspired musical to be presented by the first graders on March 28, 2014. The third grade music students will present a combination vocal and recorder performance of "Rockin' Songs of the '50's" on May 15, 2014.

WOBURN STREET SCHOOL

Students at the Woburn Street School had a very busy year in 2013. Each month a different composer was studied along with the style of music that composer was known for. Students learned about such composers as Gershwin, Vivaldi, Joplin, Beethoven, Mozart, Handel, Bach and Tchaikovsky. Students learned many, many new songs and played percussion instruments in the music classroom. Each grade level performed a concert/integrated arts performance once during the school year. First graders performed a winter concert in December. Second graders presented an integrated arts performance with a focus on weather and third grade students learned how to play the recorder and demonstrated their new skills at a patriotic concert performance in May.

BOUTWELL AND WILDWOOD EARLY CHILDHOOD EDUCATION CENTERS

Ms. Mazzarino (Boutwell) and Mr. Bell (Wildwood) teach weekly half hour music classes for all Kindergarten students at these buildings. They share their love of and joy in music making with our youngest music students and set them on their path to a lifetime of music learning and participation. These students performed adorable songs in their Winter Concerts in December and will be singing about our town in their annual Wilmington Concert in the spring.

Chorus

The middle school and high school choruses will combine to present two stunning evenings of vocal music in early 2014. These concerts will also feature performances by the *a cappella* ensemble from Wilmington High School, *SoundScape*. The Wilmington High School Chorus also performed some community service in December by caroling around the town, with stops at the Buzzell Senior Center, Woodbriar and Wilmington Healthcare Center. The Wilmington High School vocal music department will host New England Voices (a regional High School *A Cappella* festival) in late January and March-a-Pella, featuring local professional and semi-professional *a cappella* ensembles, in March. The Wilmington High School Concert Choir will perform for the first time in the spring of 2014 at the Massachusetts Instrumental and Choral Conductors (MICCA) Festival.

Drama Club

At both the middle and high school level, Drama Club is also offered as an extra-curricular activity. Drama Club is the perfect vehicle for providing students of all interests and abilities the chance to participate in one or more of the four nationally mandated Arts disciplines of music, dance, theatre and visual arts all in one place. Students who like to perform have the opportunity to audition for singing and dancing roles or chorus parts and receive acting coaching as well. Countless other students choose to operate "outside of the spotlight" in these productions by designing and painting sets and scenery, handling the audio/visual equipment and by doing numerous other backstage tasks. The Middle School Drama club will present "*The Wizard of Oz*" in the spring of 2014.

The Lamplighters Theater Guild at Wilmington High School was inducted into the International Thespian Society Troop #7899 at the beginning of this year. Their fall production was Tom Stoppard's powerful drama "Arcadia". The Lamplighters will be presenting George Bernard Shaw's "Misalliance" at the METG One Act Festival in March and "Drood" a musical murder-mystery production in May.

Band

With tremendous parental, administrative and community support, the Band program continues to flourish with approximately 400 students in grades 4 through 12 playing band instruments. At the elementary level, students are permitted to select an instrument in fourth grade and receive small group lessons each week where the basics of tone production, technique and music reading are studied and developed. These students perform, along with the Fifth Grade Advanced Band in the Annual Band Festival held in May, as well as at the Wilmington Memorial Day Parade. There are nearly 175 students at the Middle School who perform in the sixth through eighth grade band. These students were featured at the Winter Concert series in December. Additionally, there are approximately 40 students who have been selected to participate in the Junior Jazz band which is an extra-curricular ensemble that meets after school for two hours a week. The Wilmington High School Wildcat Marching Band begins each school year with their annual band camp held at Camp Nokomis on Lake Winnipesaukee. This fall, the marching band performed before tens of thousands of audience members at the home football games, Woburn Halloween parade and the Wilmington Veterans' Day Ceremony. Volunteers from the band also collected more than 375 bags of groceries this year for the Wilmington Food Pantry during their one-day food drive in November. The High School Concert Band, Honors Jazz Ensemble and Woodwind Ensemble performed a winter concert in December 2013. The Jazz Ensemble at both the middle and high school levels will present a Pops concert (with special guests *SoundScape*) on April 10, 2014 at the Middle School Auditorium.

Strings

The Wilmington Performing Arts Department welcomed our new Strings teacher, Ms. Liz Ehrman, to lead our thriving strings program. This year finds Strings Attached very busy in grades 4 through 12. The High School Strings was asked to join Governor Deval Patrick in the Annual Tree Lighting at the State House and toured several senior citizen facilities during December. The Middle School Strings are preparing for their bi-annual trip to Lake George in May 2014. Over 75 new fourth grade string students will be inducted into Wilmington's String program on February 14th during the Arch of Bows Ceremony.

VISUAL ARTS DEPARTMENT

Over the past few years, the Visual Arts Department has been preparing to reintroduce a district-wide student art show for the Wilmington community. In April 2013, the dream became a reality as the department hosted its first public show in over a decade. Held on April 26th and 27th, the Wilmington Public School District Art Show filled the Middle School cafeteria with artwork from all grades and schools, showcasing the talents and hard work of over 650 individual students. Families, faculty, administrators and community members were invited to enjoy the impressive collection and to create some art of their own. With the help of student volunteers from the Wilmington High School Art Club and the support of the Wilmington Public School administration, the department successfully organized its inaugural district event.

Since last April, the Visual Arts teachers have continued to examine and refine the selection process and develop new ideas for displaying student work. Woburn Street School art teacher Carroll Conquest had overseen the planning process last year as part of her Professional Growth Plan. This year, Wilmington Middle School art teacher Neal Roberts has accepted the challenge of facilitating a Wilmington University workshop to assist the department with planning its next show. Scheduled for Friday, May 9th and Saturday, May 10th in the Wilmington Middle School cafeteria, the second annual Wilmington Public School Student Art Show promises to include work from more students and introduce additional opportunities for visitors to create work on site.

Along with its work on the art show, the Visual Arts teachers have been developing District Determined Measures, much like the other departments. As a previously untested subject area, the visual arts department has focused on establishing rubrics for assessing student portfolios at each grade level. As the revised national standards for the arts are scheduled for release this June, the department has been exploring drafts for these standards as part of the DDM development process. By making connections between the existing state standards and the proposed core standards for the arts, the Visual Arts teachers have been refining these portfolio expectations to reflect the current content while preparing for eventual curriculum shifts needed once the new standards are adopted.

In addition to running a successful art show and preparing to implement DDMs next fall, the department has introduced a tenth staff member. As Lynne Vik became a full-time member at the Shawsheen Elementary School, a .3 position was introduced to cover her share of classes at the West Intermediate School. Kathleen McNamara accepted the position over the summer and has been a welcome addition to the department since.

With many changes and challenges coming up in 2014, the Visual Arts teachers are working hard to keep up with the various transitions facing the department and the district, most notably the announcement of Superintendent Benton's retirement. The department has greatly enjoyed working with Superintendent Benton since her appointment thanks to her vision and support for the arts. We wish her the very best as she leaves Wilmington.

PHYSICAL EDUCATION & HEALTH

The Physical Education & Health Department continued to serve all students (K-12). The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. Health Education at the first, second, third and fourth grade level emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection and rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills.

The Middle School Physical Education & Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. A popular physical education unit includes the traverse climbing wall at Wilmington Middle School gymnasium and the students continue to be extremely excited about using the climbing wall. The climbing wall enhances skills that build strength, endurance and coordination. In the fall, the entire

Middle School students and staff participated in the annual team building activity day that enhances positive relationships among their school community by their participation in team building physical activities. In addition, the staff presented a Second Step lesson this year to the students which include empathy and communication skills. The third activity on this day was a book discussion group related to their summer reading assignment. The day was wonderful and enjoyed by everyone at the Wilmington Middle School.

The Physical Education Curriculum at the high school, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being. During the fall the high school Physical Education Staff taught a three week flag football unit. The unit was designed to teach students who signed up for the activity the sport of football and the individual roles of the players and their positions. Students from each class were chosen by the Physical Education staff to be team captains. Depending on the number of students enrolled in the classes by period, there were four-six teams selected. The Physical Education staff then held a WFL draft in which the captains were able to randomly draw the members of their teams. After the team selections were made, each captain was given a play book that was designed by the Physical Education staff. The teams were given time to look over the plays and to develop additional plays if they chose to with their team. During the first few days of the season, the Physical Education staff instructed the students in a mock training camp in which all the team members were taught how to throw, catch, kick and receive a hand-off, as well as how to play a defensive position. After a successful training camp the league play began with team against team in 30 minute games. The statistics were recorded for each game and team leaders were announced at the end of the three week season. The Physical Education Staff then planned for a school wide interdisciplinary event in which the number one team from all seven period classes and the best ranked number two team would then have the opportunity to play for the first annual WFL Championship trophy. Along with the assistance of our principal, Miss Peters, we planned for the event as to not impose more time than necessary, but allowing our students this exciting and active opportunity. The games were scheduled for the period before and during the double block period. Three other disciplines were also involved in helping to make this new unit a successful and memorable event. Students from a math class who were studying statistics were given the task of keeping and calculating game statistics for tournament results. While students from a business class, who were studying how to develop excel spreadsheets, were asked to take these statistics and record them into excel files. The students in photography class were asked to capture the event on their cameras. These photos have been displayed for everyone to enjoy! After the championship game an awards ceremony was held and a trophy was presented to the winning team by Principal Peters.

ATHLETIC DEPARTMENT

The Health Dynamics Department cited several students for Outstanding Achievement in 2013:

Academic Excellence Awards were presented to the following students:

Class of 2016:	Jaclyn Fraser
Class of 2015:	Amber Peach
Class of 2014:	Drew Foley
Class of 2013:	Holly Niemiec

Academic Achievement Awards were presented to the following students:

Morgan McIntrye
Melissa McNamara
Bridget Sullivan
Nicole Romanzo
Alexandra Bischoff

Athletic Award Recipients

Dr. Gerald Fagan Award "To the most outstanding Wilmington High School Senior Athlete": Michelle Woods and Colin Doherty

Lawrence H. Cushing, Sr. Award "To the senior demonstrating dedication and scholarship at Wilmington High School": Holly Niemiec and Erik Alatalo

Harold "Ding" Driscoll Award "To the senior athlete demonstrating dedication to athletics while attending Wilmington High School": Brian Priem and Lauren McKenna

Joseph H. Woods, Jr. Memorial Scholarship "To the senior athlete demonstrating courage, discipline and tenacity while attending Wilmington High School": Michelle Woods and Kim Woods

Jack Wolfe Memorial Scholarship "To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics": Holly Niemiec and Colin Doherty

Dick Scanlon Scholarship: Tim Woods and Michelle Woods

Hugh Wiberg Scholarship: Katelyn Richardson and David Caira

The Wildcat Distinguished Service Award: Chuck and Denise DePasquale

Athletic Department Highlights of Winter 2013

The Girls Basketball team coached by Jay Keane finished second in the Freedom Division of the Middlesex League. Christa Brent and Michelle Woods were Middlesex League All Stars. Michelle Woods was also named to the Lowell Sun All Star Team.

The Boys Ice Hockey team coached by Stephen Scanlon finished first in the Freedom Division of the Middlesex League with league record of 13-2-1 and an overall record of 21-3-2. The team was the Division II State Champions for the second consecutive year. Middlesex League All Stars were Cam Owens, Brian Pickett, Drew Foley and Brendan McDonough. Cam Owens and Brendan McDonough were also named Lowell Sun All Stars. Cam Owens was also named the Middlesex League Freedom Division MVP and to the Boston Globe and Boston Herald All Scholastic Team. Coach Scanlon was named the Lowell Sun Coach of the year.

The Girls Ice Hockey Team coached by Jeff Covelluzzi had Shelby McHugh named to the Middlesex League All Star Team.

The Wrestling Team was coached by Mike Pimental. Cody Halliday was named to the Lowell Sun All Star Team.

The Girls Winter Track team was coached by Thomas Bradley. The following girls were Middlesex League All Stars: Savannah Hubbard, Callie O'Connell, Alex Bischoff, Cassie Grasso, Rachel Alatalo, Kelly Hartsough and Katie Richardson.

Our Boys Winter Track Team was coached by Mike Kinney. The team finished in second place with a record of 4-1. Eli Jennings (Shot) and Steve Halas (1000) were Middlesex League Champions and Lowell Sun All Stars. All Stars from the Middlesex League included Eli Jennings, Steve Halas, Pat Barry, Erik Alatalo and Colin Chase. The 4 x 40 Relay Team of Colin Chase, Andrew Sears, Steve Halas and Patrick Barry were Division III State Champions.

Spring 2013 Highlights

The Baseball Team, coached by Aldo Caira, had Tim Woods and Jackson Gillis named to the Middlesex League All Star Team.

Our Softball Team, coached by Audrey Cabral-Pini, had Kim Woods named to the Middlesex League All Star Team.

The Boys Spring Track Team was coached by Michael Kinney. Middlesex League All Stars were Eli Jennings (Shot Put and Discus), Steve Halas (800), Killian Smith (Javelin) and Patrick Barry (400 Hurdles).

The Girls Spring Track Team was coached by Brie Karow. Named to the Middlesex League All Star Team were Kelly Hartsough (800M), Michelle Barnes (400M), Kate Cowden (Discus), Savannah Hubbard (400H), Callie O'Connell (2 Mile) and the 4 x 400 Relay Team made up of Kelly Hartsough, Michelle Barnes, Rachel Alatalo and Julia Gake.

Boys Lacrosse was coached by Kieran Kavanaugh. The team won its first Middlesex League Championship. Brian Priem was named to the Middlesex League All Star Team.

The Girls Lacrosse Team coached by Sarah Simpson finished second in the Middlesex Freedom Division. Ryan Gautreau, Holly Niemiec and Rachael Mara were named to the Middlesex League All Star Team.

Fall 2013 Highlights

Our Golf Team was coached by Steve Lynch. The team finished second in the Freedom Division. Ryan McEvoy was named to the Middlesex League All Star Team.

The Girls Cross Country Team, coached by Thomas Bradley, had Callie O'Connell named to the Middlesex League All Star Team. Callie also finished fourth in the Middlesex League Meet.

The Boys Cross Country Team, coached by Thomas Bradley, had Alexander Pizette named as Middlesex League All Star.

Boys Soccer Team, coached by Steve Scanlon, finished in first place for the second consecutive year. Middlesex League All Stars were Drew Foley, Luke Foley, Kory McGilvary and Austin O'Neal. Drew Foley was also named to the Boston Globe and Herald All Scholastic Teams and the All State Team.

Girls Soccer, coached by Sue Hendee, finished first for the third consecutive year. They were the Division II State Finalists. Middlesex League All Stars were Devyn Malatesta, Kaitlyn Curley, Rachael Mara, Cassie Grasso and Christina Spinos. Kaitlyn Curley was also named to the Boston Globe and Herald All Scholastic Team.

Field Hockey finished second in the Freedom Division of the Middlesex League. They were coached by Leanne Ebert. All Stars were Amanda Richards, Katherine McKenna, Jocelyn Cornish and Jessica Marciello.

The Football Team was coached by Mike Barry. James O'Regan, Austin Ferreira and James Hill were named to the Middlesex League All Star Team.

Nicole Minghella-French coached our Cheering Team and finished third in the Middlesex League Competition.

SPECIAL EDUCATION DEPARTMENT

During the last academic year the Special Education Department received 128 referrals for initial evaluations and provided special education and related services to 616 eligible students.

During March 2012, Wilmington Public Schools Special Education Department was visited by Program Quality Assurance from the Department of Elementary and Secondary Education as part of the Coordinated Program Review. The final report in June 2012 included one commendable area and 56 of 59 criterion areas to be fully implemented. During the 2012-2013 school year the Special Education Department completed the required corrective action plan on the three criterion that were rated partially implemented.

Also, during the year, Special Education staff members participated in professional development activities related to brain-based learning for Math at the middle and high school level, 6+1 writing traits, Orton-Gillingham reading, Foundations program, early literacy and social thinking. The Special Education Parents Advisory Council had a busy year with three business meetings, three parent workshops: Basic Rights, An IEP for my Child and Understand my Child's Learning Style, a workshop for students called Celebrating Yourself and sponsoring a workshop for Special Education and Physical Education teachers on adaptive physical education strategies. They were also represented at multiple school based committee meetings.

SCHOOL FOOD SERVICE DEPARTMENT

Wilmington School Food Service employs 16 full-time and 25 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies, are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A & C, iron and calcium. Lunch prices for the 2013/2014 school year are as follows: $2.10 at the elementary schools. The middle school is $2.35 and the high school is $2.35-2.55. A total of 336,805 student meals were served last school year. Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 63 percent district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home. A variety of fruits and vegetables are served daily, up to 14 different choices, many of which are fresh fruits and vegetables.

Allergy and other health concerns continue to be addressed. Full-time food service employees are trained annually in EPI-PEN administration. Cafeteria managers at each school and the food services administrator work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 37 ServSafe certified sanitarians on staff including the Administrator and food service secretary. All staff have been trained on kitchen safety issues, such as lifting, slips and falls. All middle school and high school staff members were ALiCE trained.

The food service program continually conducts promotions to increase students' participation in lunch, including "fourth grade corn shucking day", "Superbowl", "Opening Day", "Cultural Week", "Chinese New Year" and "Gobble Gobble Day".

Computerized Point-of-Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and on-line services are now available. From July 2012 through June 2013, the senior citizen home-delivered meals program at the West Intermediate School served 11,193 lunches.

WILMINGTON CARES

Children's Art, Recreation and Enrichment Services

The CARES Program continues its commitment to providing a safe, fun and enriching environment for Wilmington children before and after regular school hours. In addition, we offer vacation programs for children in grades K through 5 from 7 a.m. to 5:45 p.m. during the February and April breaks as well as approximately seven weeks during the summer months. These programs continue to grow as the need for our services increases and the word gets out that CARES is the place to be!

While we cannot include all of the highlights from our programs at each school, it is noteworthy to mention that when I did request highlights, I was overwhelmed by the fact that just about all of those submitted included both community engagement and giving. These are our Wilmington children and the staff of the Wilmington CARES Programs.

Highlights from the North Intermediate School CARES Program include the "Generous Jewelry" Project that the children entering grades five and six operated for the fourth year. What started off as jewelry making for fun, turned into a lucrative way to raise funds for charity. The children make all of the products that they sell. This year they focused on bracelets and even branched out to include a lemonade stand. They raised $500 that they chose to donate to The Boston One Fund.

The North Intermediate School CARES also celebrated Kindness Week by making handmade flower arrangements and decorated vases. They traveled around town delivering them to the fine folks at the police and fire station, the Roman House, the senior center and a nursing home in our community. They also created a Kindness Quilt this summer that is currently on display in the CARES office located on the ground floor of the North Intermediate School.

The West Intermediate School CARES children recently visited the Wilmington Healthcare Center to bring some holiday cheer to the residents. They decorated small Christmas tree shaped ornaments with the residents, sang some Christmas carols and heard some great Christmas stories from when the residents were growing up. It was interesting to hear how some traditions have continued and some are very different. There were lots of smiles all around!

They also participated in a wonderful anti-bullying program with Angela Caira and her students from the Shawsheen Valley Vocational/Technical School (SVTHS). Each week for six weeks in the fall, the SVTHS students brought us activities that encouraged both inclusion and tolerance. The children at the West Intermediate School couldn't wait for these visits and learned so much while having fun with their new mentors!

Shawsheen Elementary School CARES was another hotbed of community involvement during the recent holiday season. Children from the Shawsheen Elementary School CARES program decorated wooden spoons in an effort to raise money for hungry families through the organization Project Bread.

We are currently gearing up for February break at the Woburn Street School, during which our qualified staff will enjoy the company of approximately 100 of our local youth each day. There are always special trips and activities planned during vacations. In addition, we can all look forward to some good 'ole American fun, including sledding (if we have snow), basketball and a good game of Crazy 8's. The activities are diverse so as to appeal to children of all age levels and interests. We strive for a balance of physical activities, the arts and cognitive challenges. We will be playing team sports, designing our own crafts and exploring the computers.

CONCLUSION

Wilmington Public Schools had several retirees this past year, many who gave the school system over 25 years of service: Joyce Beckwith, Ward Dilmore, Vita Marie Graham, Diane Crowley, Joanne Miles, Jim Megysey, Alan Chasse, Beryl Lynch, Karen Dolan, Deb Parziale, Sue Rowe, Nancy Iorio, Christine Bucuvalas, Deb Stolar, Gerry LaPointe and Janet Everson. These staff members have been an integral part of Wilmington Public Schools. They have given of themselves to support, nurture and teach our students. We would like to wish them many happy and healthful retirement years.

Superintendent Joanne Benton

On a personal note, I have been an educator for almost forty years. But the pinnacle of my career has been the opportunity to serve as Superintendent of the Wilmington Public Schools. I am deeply grateful for the chance to work among the most committed and invested students, teachers, administrators and support staff that I have encountered anywhere. As I have written and stated many times in many forums, the Wilmington community is a very special place. The students, their families and the residents of Wilmington have inspired me and affected me in ways I cannot adequately express. I wish to thank the Town Manager Jeffrey M. Hull, his staff and former Town Manager Michael A. Caira for their support, cooperation and collaboration. It has been an honor and a privilege to serve this community.

SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2013 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 43rd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10 member Regional School Committee that governs the District are: Deborah Kostas and Glenn McIntyre from Bedford; Kenneth L. Buffum, Vice Chairman, and Paula McShane Lambert, Treasurer, from Billerica; Paul V. Gedick and Robert Gallagher, Secretary, from Burlington; Patricia W. Meuse and Michael Kelley from Tewksbury; and James M. Gillis and Robert G. Peterson, Chairman, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred ninety-seven (1,397) high school students were enrolled in SVTHS's day school programs in October of 2013 and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2013, SVTHS graduated 322 seniors. Over 70 percent of the graduates planned to attend college or other post secondary schooling in the fall. Twenty-four percent of the students intended to continue working in their trade with another two percent working in another field after graduation. In addition, three percent entered the armed forces.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 144 full-time teachers as well as 13 paraprofessionals. Of those full-time teachers, 13 are department chairs and 16 are lead teachers. All SVTHS teachers exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Composite Performance Index (CPI) Scores: The Composite Performance Index Score is a measure of achievement by performance level. Students who score in either the Advanced or Proficient range are awarded 100 points. Those who score in the upper half of the Needs Improvement range receive 75 points; in the lower half of the Needs Improvement range, 50 points. Students who take the test and fail are awarded 25 points. Those who do not test and are not medically excused receive zero points.

In the spring of 2013, the 339 sophomores comprising SVTHS' Class of 2015 outperformed all other vocational/technical sophomores in English Language Arts (ELA) with a CPI of 99.7; they ranked fourth in Mathematics (94.2) and second in Science (96.3). Within the District, SVTHS ranked second in ELA, fourth in Mathematics and first in Science.

MCAS Growth Scores: The Median Student Growth Percentiles (MSGP) is a statistical measure of student growth between grades eight and ten, arguably the most important single score in the MCAS analysis. The Massachusetts Department of Elementary and Secondary Education (DESE) collect MSGP scores in ELA and Mathematics. In the spring of 2013, SVTHS ranked second in ELA and 37th in Mathematics among the 353 schools for which the DESE reported tenth grade growth scores. In response to these extraordinary achievements SVTHS was recognized as a "Dream School" by the Boston Globe in September of 2013.

Curriculum Revision: In compliance with course content changes promulgated by the Massachusetts Common Core Curriculum and in anticipation of specific modifications in state-mandated testing aligned with those changes, SVTHS implemented College Preparatory (CP) Grade 9 Algebra 1 courses at three developmental levels in the fall of 2013. SVTHS will also implement CP Grade 10 Geometry at three levels and CP Grade 11 Algebra 2 at two levels in the fall of 2014.

The ELA curriculum has been revised to include a greater emphasis on persuasive writing in response to informational text. In parallel fashion, the Social Studies Department has implemented a strong writing across the curriculum component that requires persuasive written response to primary source and other documents.

New Staff: In the fall of 2013, Katherine Marshall and Jessica Brierley joined SVTHS' English Department. Mrs. Brierley is a third year teacher who previously taught at Keefe Technical High School. Ms. Marshall is a recent graduate of Roger Williams University. Providing additional strength to an already formidable academic faculty, Max Reich and Joel Brierley joined the Mathematics Departments. Mr. Reich, a fourth year teacher, arrived via Lower Cape Cod Technical High School and Mr. Brierley is a second year professional who previously taught at Keefe Technical High School.

Summer School: In the summer of 2013, the SVTHS Summer Program enrolled 98 students from ten surrounding school systems in 22 courses offered to students in grades seven through ten. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary and predictable for students attempting to recover credit for courses that they previously failed, or to earn College Preparatory credit by upgrading courses in which they were enrolled during the regular school year. Individuals seeking summer school information should contact Mr. Kevin Bloom, Summer Coordinator, at 978-671-3631.

Technology Improvements: As a component of a thoughtfully planned capital budget process that pays close attention to academic resources and evolving needs, the installation of ceiling mounted LED projectors, interactive white boards and mimio technology continued throughout the building.

Clubs and Organizations

Classes: Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their advisor, Marygrace Ferrari, the senior class planned and enjoyed an elegant senior prom at the Danversport Yacht Club. Junior class advisors Jay Tildsley and Greg Bendel held a gala prom at the Crestview in Woburn. The sophomore class, advised by Angela Caira and Celeste Joudrey, collaborated with the freshman class, advised by Stacy LaBella and Catherine Peterson, on the annual Spring Fling semi-formal, which was held at the school.

The Fourteenth Annual Shawsheen Turkey Bowl, the much anticipated flag football game between the junior and senior girls, was once again a successful holiday event, which raised donations of cash and food for the Billerica Food Pantry. Once again, the Class of 2014 earned bragging rights for the next school year.

Literary Magazine: For the sixth consecutive year, SVTHS's literary magazine, Ramblings, received awards for excellence by a major educational organization, including the New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication, the National Council of Teachers of English and the Columbia University Scholastic Press Association. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

School Newspaper: In a model school-wide collaborative effort, Ms. Kerry O'Brien of the English Department, Mr. Michael Azevedo of the Design and Visual Communication Shop and Mr. Tom Struthers of the Graphic Arts shop produced six editions of the Rampage that presented the school year's major events in artistic design and thoughtful narrative.

National Honor Society: Under the advisorship of Ms. Gail Poulten and Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 33 eleventh and twelfth graders in March of 2013. Decorated Army Veteran and former Congressional Aide, Joseph Kearns Goodwin, was the guest speaker at the induction ceremony. Throughout the year, members of the Honor Society thoughtfully and enthusiastically participated in a broad array of community service and they travelled to New York City and Boston, MA to visit cultural and historic sites.

Student Council: The Student Council continued its energetic paper recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. In 2013, Ms. Mountain continued the Council's recently expanded efforts to recycle plastic, toner cartridges, cell phones and sneakers. In addition, the Council sponsored fundraisers for the American Cancer Society, local animal shelters and other noteworthy causes.

The Traveling Rams: Throughout the year, Ms. Sciacca and her enthusiastic globe trotters raised funds in anticipation of their spring 2014 trip to Italy. Interested world travelers or their parents should contact Ms. Sciacca at 978-667-2111 x577 or ksciacca@shawsheen.tec.ma.us.

Oratory Club: Coached by faculty advisor Kristin Sciacca of the English Department, club members sent three contestants to the Voice of Democracy national championship and two students to SkillsUSA competition. The club's most skilled orator, Kaitlyn Gordon, captured first place awards at the club, zone and district levels of the Lions Club Championship to eventually place at the state level.

Robotics Club: In 2013, the Robotics Club grew to over 30 members under the expert advisorship of Mr. Paul Blanchette of the Electronics Shop and changed league affiliation, moving to VEX from FTC competition. The new league, which consists of an increased number of participant teams, sponsors many more competitions than did the earlier affiliation. The Rams entered four competitions and returned home with diverse accolades. They received the Sportsmanship Award at Boston University and the first place award for Creative Design as well as the Energy Award at Pembroke Academy in New Hampshire. SVTHS captured second place in the annual Trebuchet contest, also held in New Hampshire, against teams from throughout New England. The Rams returned to Massachusetts to capture a Best Modern Design award at the annual Higgins Museum Trebuchet Tournament in Worcester, an impressive finish against a host of post secondary competitors including Plymouth State College. The team concluded its season in national competition at the Verizon Arena in Manchester, New Hampshire. Two team members participated at the SkillsUSA competition for mobile robotics and captured the bronze medal for their creative efforts.

Mathematics Club and Science Club: The Mathematics Club, advised by Mrs. Debra Dew of the Mathematics Department, and the Science Club, advised by Mrs. Angel Hardy of the Science Department, continued to engage participants in co-curricular activities complementing their advanced study of those disciplines. The Mathematics Club practiced for, and participated in, not only a series of competitions hosted by district schools, but also a special invitational competition sponsored and hosted by Worcester Polytechnic Institute. The Science Club participated in after school activities that broadened participants' understanding of scientific theory and applications.

Outdoor Club and Ski Club: Introduced in 2010 to SVTHS to fill the conspicuous void in recreational, extra-curricular options, the Outdoor Club and the Ski Club enjoyed immediate and broad popularity. Throughout three New England seasons, the Outdoor Club, advised by Jessica Cook of the Social Studies Department, planned six overnight climbs of Mount Washington in New Hampshire. The Ski Club, co-advised by Kelly McFadden of the Guidance Department and Doug Michaud of the Technical Illustration Shop, planned a series of after school ski trips to the Nashoba Valley Ski Area in Westford, MA. Interested mountain climbers should contact Ms. Cook at jcook@shawsheen.tec.ma.us and interested skiers or boarders of any experience level should contact Mr. William Lannon, the club's new advisor, at wlannon@shawsheen.tec.ma.us.

Parent Advisory Council: The SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its co-chairs, JoAnn Brace and Cathy Carlin, sponsored another successful all-night graduation party, which throughout the years, has kept the newest Rams alums safe and entertained during the night following the commencement ceremony. Parents interested in assisting with this year's traditional fete should contact party chair Linda Tedford (lindatedford@verizon.net).

Alumni Association: Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association vetted nominations, selected honorees and hosted an Alumni Hall of Fame induction at the Tewksbury Country Club. Any SVTHS alumni interested in planning future events with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or Mr. Jason Tildsley at jtildsley@shawsheen.tec.ma.us.

Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in vocational education within Massachusetts, approximately 355 students and comprising about 26.1 percent of our student body. The most frequently occurring area of need is the category of Specific Learning Disability which reflects that many students have a history of academic difficulties upon their arrival at SVTHS. Nevertheless, SVTHS has had a strong graduation rate of this group of students with 96.2 percent of seniors graduating in June 2013, among the highest of any high school in Massachusetts. This compares to a state average of 68.6 percent for special needs students.

SVTHS's special education students also demonstrated outstanding success on the spring, 2013 MCAS examinations. These results have occurred as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high on each of the three examinations: English Language Arts (96%), Mathematics (63%) and Biology (73%). These percentages are all improvements from the previous year.

On August 6, 2013, SVTHS received results of the DESE Mid-Cycle Coordinated Program Review which was conducted during the 2012-2013 academic year. This procedural audit is more limited than the comprehensive audit which occurs every six years. In the mid-cycle review, seven programmatic elements were examined. SVTHS was judged to be in full implementation for five of the elements and in partial implementation for two of the elements.

The two elements identified for improvement involve the following:

1) Providing two complete copies to parents of proposed Individualized Educational Plans (IEP's). They will be expected to sign and return one of the copies. Prior practice was to send one complete copy and only an additional copy of the signature pages to be returned to the District.

2) Develop a tracking and oversight system for those parents who decide to revoke their student's special education services. This procedure was requested even though SVTHS had yet to encounter this situation.

Progress reports will be submitted to DESE on improvement in these two areas on October 11, 2013 and January 24, 2014.

Athletics

The three seasons comprising the 2013 athletic year were memorable and unique for SVTHS Athletics. Over 450 SVTHS students participated in interscholastic athletics, earning ten league championships and five state vocational titles.

The overall winning percentage of the varsity teams ranked among the highest in school history. Thirteen teams qualified for post-season play. Dozens of students were honored with All Star recognition by the Commonwealth Athletic Conference and the Lowell Sun. Wrestler Dustin Thibeault was a Division 1 North Sectional Champion.

For an unprecedented 11 out of the last 12 years, SVTHS earned the Markham Award from the Boston Globe in recognition of its status as the most outstanding vocational/technical high school athletic program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding 500 adult learners during the past year. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator, at (978) 671-3788 for information and/or a brochure.

Billerica House of Correction: The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through Workforce Development and Community Services Coordinator, Russ Eckel, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Veterans' Training Program: Twelve area veterans participated in an intensive machining training program in March of 2013 leading to employment with local manufacturing companies. This program was offered through the Adult Education program in partnership with the Massachusetts Manufacturing Extension Partnership. Modeled after similar veterans' training programs, this important job training initiative will likely be replicated in the coming year.

Advanced Manufacturing Training: The Shawsheen Technical Institute (STI) is now an active member of the recently formed Northeast Advanced Manufacturing Consortia, a coalition of workforce development and educational providers working to train the next generation of employees for the advanced manufacturing sector in the Merrimack Valley and the North Shore. The Consortia was recently awarded a grant from the Commonwealth Corporation to provide extensive training in machining and electronics technology for 75 qualified adult students between 2013 and 2015. STI has taken the lead along with Greater Lowell RVTHS and Middlesex Community College in the first round of training which began in the fall of 2013. This innovative collaborative training program will benefit qualified job seekers and manufacturing companies for years to come.

Job Training for the Most in Need: The Shawsheen Technical Institute is currently providing a small but motivated group of needy adults lacking permanent housing with intensive training in welding and electronics technology toward the goal of facilitating successful re-entry into the labor market. This program is organized and administered by Community Teamwork Inc. and is currently funded by a grant from a private foundation. This program could be a pilot for a larger job training initiative serving adults with limited work experience or job skills.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College (MCC) to deliver four courses at SVTHS as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2013 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Workforce Development and Community Services Coordinator, Mr. Russ Eckel.

School of Practical Nursing: The 2012-2013 year graduated 39 Practical Nurses (PN). Since its inception, a total of 638 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 425 middle school students from the District participated in after school career awareness activities during the 2013 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

Swim Program: SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during the 2012-2013 year. The SVTHS pool also continues to serve as the home site for interscholastic high school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Computer Services

During the 2013 year, Computer Services completed all DESE data collection requirements. These reports included Student Information Management System (SIMS) data, Education Personnel Information Management System (EPIMS) data, Student Course Schedule (SCS) data, School Safety and Discipline Report (SSDR) data, the Annual Technology Report data and the Vocational Technical Competency Tracking System (VTCTS) data. In addition to these required state reports, SVTHS submitted the results of a district Technology Readiness Survey mandated by PARCC. The purpose of this report is to identify the status of school districts participating in online assessment in 2014.

In the fall, Computer Services added the current ninth grade population (class of 2017) to the Parent Access Manager System, bringing parent participation to approximately 86 percent. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, Rankbook, schedules and discipline information. Parents can also view the teacher's iPass Rankbook which includes more detail on the students' progress.

After assessing the district's current Student Information System (iPass), it has been determined a new system would be beneficial. Computer Services will be implementing a new Student Information System/Learning Management System (SIS/LMS) for making informed data decision through data collection. The new integrated system will provide enhanced features to our users while improving overall efficiency of data flow within the district. The delivery of data directly to its users provides immense educational support. Teaching staff can make data-driven decisions with real time information which will improve the instructional practice and result in improved student outcomes. The district will implement a new SIS by the end of 2013-2014 school year and begin migrating data throughout the summer. Initial staff training will be conducted by June and professional development will continue for the start of the new school year.

As part of Computer Services five year Computer Replacement Plan, computer labs in Graphics, Drafting, Internet and Business Tech all received upgrades with the latest computer models during the summer of 2013. One of the Internet labs was reconfigured as we go forward in expanding our IT shop to include Programming and Web Design.

Computer Services continues to maintain its virtualized server solution to run a more energy efficient infrastructure. A SAN Storage upgrade solution was installed in August 2013. This replaced a five year old Hitachi SMS 100 unit and as a result, we were able to double our Server disk space. VMware, the software that runs our virtual environment, was upgraded to VSphere 5.1.

In 2012, Wireless network infrastructure was implemented within the building. In order to transition our staff towards a more mobile workforce, the Social Studies Teachers were provided with eight laptops as computer replacements for their desktops as part of our five year Computer Replacement Plan. Also, a laptop cart with 15 laptops was purchased for the English Department as a pilot for future mobile computer labs.

In July of 2013, with our ever increasing need for network bandwidth, our secondary Internet Service Provider was upgraded from AT&T's T1 line speed of 1.5 MB/second to a dedicated fiber solution provided by Comcast where our speed has increased to 30 MB/second. Also, in order to provide our students with the latest in industry technology standards, Computer Services upgraded software packages in Drafting, Dental, Machine Shop, Business Tech and Automotive.

Guidance

Admissions: Applications once again exceeded 600 for 350 seats in the class of 2017. This year, presentations occurred in all the Billerica, Wilmington, Tewksbury, Bedford and Burlington middle schools. Students, parents and community members were invited to events on site including the Community Open House on November 3rd and the 8th Grade Career Night in January.

9th Grade Orientation: The Class of 2017 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff through an interactive and fun day of events. Since the Guidance Department implemented the freshman transition program in 2006 with the support of the superintendent and school committee, attendance has continued to improve and withdrawals have decreased substantially. A mentoring program to help with transition was implemented using the same student leaders who helped during the orientation day.

College and Career Planning: SVTHS students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and remain at four year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college exams. Over 75 percent of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that have this requirement. The course is offered after school and evenings. Last year's college fair hosted over 70 colleges, universities, technical schools, military representatives and financial institutions. There were over 300 attendees and each received a copy of our annual College & Career Planning Guide. There was a special education workshop facilitated by Dr. Scott regarding college information. All senior guidance counselors were on hand to answer any questions our students or parents had.

Scholarships and Awards: SVTHS students were awarded over $112,400 in scholarship funds. Amanda Angelo, a health assisting student, received the Massachusetts Association of Vocational Administrators Outstanding Vocational/Technical Student of the Year Award presented to her at Mechanics Hall in Worcester.

Cooperative Education Program: Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement by 50 percent or more. The trend continues as the Placement office had 198 seniors out on co-op positions and 90 juniors out on co-op at the end of June, 2013.

Student Health: SVTHS complied with the state mandate to conduct BMI testing on all 10th graders.

School Council

An important agency of school governance, the 2012-2013 SVTHS School Council, was made up of parents Susan Berry, Dawn Pfaff and Gayle Razzaboni from Billerica; community members Bob Lazott of Billerica and Jean Perry and Cosmo Ciccariello of Burlington; two SVTHS students, Jennie Galante and John Robinson; and faculty members Robert Roach and Jason Tildsley. Until his retirement in December, the Council was co-chaired by Dr. Robert Cunningham, Assistant Superintendent-Director/Principal. Dr. Cunningham was succeeded in that role by SVTHS new principal, Dr. Robert J. Kanellas. The three primary functions of the school council are to meet with the Superintendent/Director when he presents the school budget, make additions and revisions to the SVTHS Student Handbook and develop the annual School Improvement Plan.

Vocational/Technical Programs

Skills USA: Skills USA is a national non-profit organization preparing students for careers in trade, technology and skilled-service occupations. SVTHS earned an unprecedented 76 medals at the 2013 district competition and 26 medals at the state competition, including three gold medals. Three students represented Massachusetts at the National competition in Kansas City, Missouri. Graphic Communication student Bryan Young finished fifth in his competition and the Electronics team of Adam Rovinelli and Caitlin Kelley placed in the top 20 for their performance in mechatronics.

National Accreditation: SVTHS has 20 vocational programs, eight of which are nationally accredited by their respective industries. The programs include: Automotive Technology; Auto Collision; Machine Technology; Metal Fabrication; Culinary Arts; Graphic Communication; Drafting Technology; and Heating, Ventilation, Air Conditioning and Refrigeration.

Transportation Cluster

Auto Collision: The Auto Collision program maintains its high standards and quality of outstanding work with a plethora of automobiles in need of body work for individuals throughout the District. During the school year, students worked on numerous automobiles, including fire and police vehicles from the Tewksbury Fire Department and the Massachusetts State Police. The program successfully attained reaccreditation in all four areas with the National Automotive Technicians Education Foundation (NATEF) and Automotive Services Excellence (ASE). The students continue to participate in the National Automotive Technicians Education Foundation and the Automotive Service Excellence end of year testing. Two students were recognized at the SkillsUSA regional competition, winning a gold medal in Refinishing and a gold medal in Collision Repair.

Automotive Technology: The Automotive Program continues to perform countless tasks in becoming proficient in standards from the State framework by repairing vehicles from within the SVTHS Community. Ten Automotive Technology upperclassmen took part in the Ford AAA Auto Skills Competition. A large percentage of the upperclassmen also received student certificates from ASE Student Certification and ASE Refrigerant Recovery Programs. The Automotive Technology students participated in several post secondary career days and industry field trips, exposing them to career opportunities and new technologies in the industry. These field experiences included trips to Massachusetts Bay Community College, Universal Technical Institute, New England Institute of Technology and Benjamin Franklin Institute of Technology. Through the capital budget process the Program acquired a new Ammco Brake lathe.

Health Cluster

Medical Lab Assisting: Medical Lab Assisting completed another successful year with their Grade 9 Exploratory program, as well as the addition of their first senior class. The program has a robust new senior curriculum for shop which includes Nutrition, Microbiology and Medical Law and Ethics. Additionally, the program continues to build its partnerships for cooperative education opportunities and has placed a number of students in medical offices and phlebotomy labs.

Health Assisting: Health Assisting successfully certified 25 students via the Department of Public Health as Certified Nursing Assistants (CNA's). The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, Sunny Acres Nursing and Rehabilitation Center, Concord Health Care and Rehabilitation Center and Woodbriar.

Dental Assisting: Dental Assisting successfully completed their second year of Grade 9 Exploratory. The program was oversubscribed with first choice students. Dental Assisting welcomed a third instructor that comes to SVTHS with advanced teaching and industry experience.

Services Cluster

Culinary Arts: The Culinary Arts program completed its five year evaluation and renewal of their national shop accreditation with the American Culinary Federation (ACF). The ACF evaluates the curriculum, equipment and staff standards. The program scored in the top two percent in the state and the ACF recommended other districts use SVTHS's program as a guide for a model program. Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College and Cambridge Culinary Institute. Numerous guest speakers from all aspects of the trade have presented to the seniors with regard to industry expectations. The restaurant and bakery continue to serve the public daily with continued high volume of guests.

Cosmetology: The Cosmetology students served hundreds of patrons from the community in the on-site student clinic that continues to provide the training requisite for student success in the trade. In addition to serving the local community, the students provided community service to local senior centers and assisted-living communities. Catherine Hinds Institute of Esthetics welcomed SVTHS students back this year for tours of their facility and a complimentary service in order to broaden the student interest in pursuing licenses in related fields. Elizabeth Grady, another skin-care institute, offered complimentary services to junior and senior students. One-hundred percent of SVTHS Cosmetology students participated in SkillsUSA. All 18 senior Cosmetology students graduated with a Massachusetts Class 1 Cosmetology license and 12 were successfully placed on co-op within the school year.

Construction Cluster

Carpentry; Plumbing; Electrical; Heating, Ventilation, Air-conditioning & Refrigeration and Masonry: Providing authentic learning opportunities for the construction students continues to be paramount in delivering real world instruction for all five programs. One of these community projects that provided the implementation of work based learning was the completion of the final phase of the Burlington Marion Tavern Farmhouse. This project presented both renovation and new construction and covered all aspects of the construction trades, creating circumstances to encompass many standards of the state frameworks (i.e., solving problems using critical thinking; demonstrate willingness to learn and further develop skills). The construction of the 77' x 36' Soccer Field House is another example of the collaborative efforts of the Construction Cluster. This two-year in-house project will integrate real and relevant opportunities for students to learn their craft in a controlled environment. Due to the tragic loss of Masonry Instructor Ralph Carrozza, James Bonito was hired in January to continue the tradition of preparing students to work at a high level after graduation.

Arts and Communication Cluster

Office Technology: The Office Technology program is in the third year of utilizing its Microsoft Testing Lab. Through this testing lab, students have the opportunity throughout the school year to certify in Microsoft applications that are industry based, enhancing their employability skills. The utilization of this lab is reflected in a 61 percent job placement of the program's seniors. Along with strong co-op placement, ten sophomores have already achieved their PowerPoint certification. The junior class is currently working towards their Excel certification. These certifications not only provide valuable skills but give the students a high level of confidence as they prepare for the next step in their career path. The Business Technology program will look to provide certifications in QuickBooks and Dreamweaver as well. These certifications will continue to enhance the development of students into highly productive professionals in today's ever changing business world.

Informational Support Services & Networking: Last year the Informational Support Services and Networking program developed a new partnership with Plum Choice. One of the principle employees at this company is a graduate of SVTHS. From this partnership, six seniors were hired. Additionally, this program began a training program to prepare students to become certified as a Microsoft Technical Associate in Operating Systems via an examination. Thirty-three students obtained certificates. The program also had two seniors obtain their MTA certificate in networking as well. The program is in the process of adding a programming and web component to augment the current curriculum and offer students more opportunity in the technology field.

Design & Visual Communications: The Design & Visual Communications (DVC) program had a very productive year in 2013 with a few DVC firsts. Students acted as designers in many real world community projects for schools, town governments and non-profit organizations. Students within the DVC program played a key role in conceptualizing and developing professional level corporate identity packages and supporting collateral information for these organizations. Examples include: the Merrimack Valley Superintendents Association Academic Scholars luncheon, Billerica Sweetheart Dance and MAVA, to name a few. Twenty-three DVC students where accepted to many private and public colleges with a DVC first. Two students were accepted to the Kubert School and the California College of the Arts. One DVC student has proudly joined the Air National Guard.

Other schools that accepted our students were: Mass Art, UMass/Dartmouth, Suffolk University, Lasell College, The Art Institute of Boston-Lesley University, Maine College of Art, Northern Essex Community College, Manchester Community College, Becker College, Southern New Hampshire University, Rivier College, Mount Ida College, New Hampshire Institute of Art, Middlesex Community College, Montserrat College of Art, Wentworth Institute of Technology, Nichols College, Colby Sawyer College, UMass/Amherst and ITT Technical Institute. Several students secured co-op positions with various employers including iRobot and Real School of Music.

Graphic Communications: The Graphics program enjoyed a year of great success in the pressroom and in its community partnerships. Graphics produced a record number of live jobs for schools, town governments and nonprofit organizations. Through these endeavors, students had an excellent opportunity to experience the real world pressures and rewards of working in a printing company. The program received a national award for its production of Ramblings, the student literary magazine. The program also expanded its curriculum to include additional vinyl graphics and sign making capabilities, which has opened new avenues for student cooperative education placements.

Electro/Mechanical Cluster

Drafting: During the school year the Drafting program provided help with numerous drawing projects in support of the Construction Cluster, manufacturing projects and the Maintenance department. An example of one of these work based projects includes generating a sprinkler head map, dimensionally locating all the sprinkler heads at the front entrance of the school and on all of SVTHS athletic fields. The Drafting program also was the lead in creating a design for a portable stop sign for the Burlington Police Department and the designing of a library book drop box for the Wilmington Public Library. Through the capital budget process, the Drafting program was able to procure Solidworks software. Solidworks is an industry leader, design and drafting tool that is highly sought after on the drafting market. A Drafting student received a Bronze medal at the SkillsUSA State Competition for Architectural Drafting.

Electronics: The Electronics program has moved forward with great success in training and certifying students to the J-STD-001E IPC Standard. Eight seniors successfully passed the Application Specialist course and received an official certificate from IPC. The Electronics program had 89 percent of its seniors out on co-operative placement. A number of students participated in SkillsUSA with the SVTHS Electronics program competing at the Nationals in Kansas City for Mechatronics. The Department took the first step in introducing the Seven-Step Design Process used by industrial engineers. The design process includes brainstorming, troubleshooting and analyzing problems.

Machine Tool Technology: This has been another great year for Machine Tool Technology. The program was able to recruit a full shop of freshmen who selected this shop as their first choice. This is the second consecutive year that the program successfully recruited 18 first choice students. The latest version of Mastercam X7 has been installed on all 30 of the Program's computers. This year's junior class had a great accomplishment by winning first place at the Lean Manufacturing Competition at the Eastec Tool Show and being awarded a check for $1,000 for the Machine Tool Technology Program. This project was made possible by two of the shop advisors, C.R. Machine and Spincraft, along with instructor Lawrence Retelle as the lead. Through the capital budget process 20-HAAS Control Simulator Modules (CSMD) with dual software, mill and lathe, will be ordered for the classroom to be used by the students to gain an understanding of how these machines work. Co-operative placement numbers continue to be strong. The members of the Advisory Board are active and the number of members continues to grow.

Metal Fabrication and Joining Technologies: Metal Fabrication has worked on various welding and sheet metal projects that supported multiple school clusters and the community at large. This work included duct work for the new related room, new ramps for Auto Collision, a stool repair for the Middlesex House of Correction in Billerica, stop sign stands for the Burlington Police Department, metal building repairs for the Town of Billerica and assisted in the new soccer field house construction. For the second consecutive year, SVTHS hosted the annual Open House for the Boston

Chapter of the American Welding Society (AWS). Through the capital budget process, the program purchased two new swing arm ventilation hoods and two new state-of-the-art welding machines. MITRE Corporation donated various pieces of equipment to our program, including a four foot hydraulic press brake, a large capacity box and pan brake and a vertical band saw. Mr. Patrick Ryan was hired, bringing a strong welding component to the Program.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2013. Those retirees are: Frank Botte, Computer Science & Internet Technology; Robert Cunningham, Assistant Superintendent-Director/Principal; James DeLuca, Science; Richard Flynn, Automotive; Robert McNally, School Psychologist; Gail Poulten, English and Linda Swasey, Business Technology.

COMMUNITY DEVELOPMENT

Planning & Conservation Department

The year 2013 brought slightly more development activity with the submission, at the end of the year, of the first residential subdivision since 2010 and the largest number of site plans submitted for review since 2008. Even with this uptick, the Planning Board and Conservation Commission continued to keep meeting schedules to once a month. Some of the ability to do this is the result of greater efficiency in the application review process. Provision of service to the community in the areas of planning, conservation, housing, transportation and other community development activities continued. The Planning Board remains responsible for administration of the Subdivision Control Act and Site Plan Review, issuance of Special Permits for Conservation Subdivisions, Chapter 81G road improvement projects, Over-55 Housing, multi-family units in the Central Business District, signage and lots having less than 10,000 square feet of land, permits for Stormwater Management, recommendations on zoning amendments, cases before the Board of Appeals and specific planning studies. The Conservation Commission continues to be responsible for wetland protection in accordance with the State Wetlands Protection Act. The Commission is also responsible for management of the Town's Open Space Land and for acquiring additional land for passive recreation. Department staff provides assistance to both the Planning Board and the Conservation Commission.

Carole Hamilton is the Director of Planning and Conservation. She staffs the Planning Board. She chairs the Community Development Technical Review Team and the Property Review Board, coordinating the review of development projects and the disposition of town-owned land. She serves as the point person for review of 40B affordable housing projects and provides input to the Board of Appeals. She participates as a member of the Yentile Farm Development Committee. The Director serves as the representative to the Transportation Improvement Program (TIP), the Metropolitan Area Planning Council (MAPC) and the North Suburban Planning Council (NSPC), acting as the liaison between the town and the state on transportation and planning issues.

Winifred McGowan serves as the Assistant Director of Planning & Conservation and provides technical assistance to the Conservation Commission and the department on wetland and environmental issues. Michael C. Vivaldi serves as Assistant Planner. Senior Clerks Cheryl Licciardi and Elizabeth Lawrenson provide administrative support.

Planning Board Activity

The responsibilities of the Planning Board include review of subdivision and "Approval Not Required" plans; review of commercial and industrial site plans; issuance of special permits for Conservation Design Subdivisions, multi-family units in the Central Business District, Over-55 housing, lots having less than 10,000 square feet, Chapter 81G roadway improvements and signage; permits for Stormwater Management; recommendations to the Board of Appeals on variances and special permits; strategic and comprehensive planning; zoning amendments and implementation of the Master Plan.

The Planning Board members are appointed by the Town Manager for five-year terms. Planning Board members are Michael Sorrentino (Chair), Ann Yurek (Clerk), Randi Holland, Christopher Neville and James Banda, Jr.

Subdivision Control

Under the authority vested in the Planning Board of the Town of Wilmington by M.G.L. Chapter 41, Section 81-Q, the Board reviews subdivisions. The first, since 2010, Conservation Subdivision Design, evolving into a definitive subdivision plan, was submitted to the Board at the end of 2013. This subdivision proposes 36 homes. Two previously approved subdivisions, Cheyenne Estates off Woburn Street and McGrane Woods off McDonald Road, are currently under construction.

Sixteen "Approval Not Required" (ANR) plans were submitted. The Planning Board determined that the subdivision of land did not require approval under the Subdivision Control Law and the plans were endorsed. This means that all of the proposed changes were on lots having frontage on an existing, constructed street. Through these approvals ten new building lots were created. The remaining eight plans changed lot lines and created no new lots.

Site Plan Review

Nine new site plan review applications for commercial and industrial projects were submitted. Six projects were approved with conditions by the Planning Board, the three remaining are pending action by the Board. The approved proposals will allow for the expansion of two industrial buildings and one office building. The remaining approvals created a 20,000 square foot office building, a storage facility, a small mixed use building in the Central Business District and a new restaurant. The pending applications are for the reuse of two industrial facilities, one for indoor lacrosse and an expansion of retail use on Main Street.

Stormwater Management Permits

Full Stormwater Management Permits are required for projects disturbing 20,000 square feet of land or more, while Simple Stormwater Management Permits are issued for projects causing less land disturbance, such as additions of 600 square feet or more. This year, 38 applications for simple permits were received and 15 for full permits. Full permits for projects disturbing 20,000 square feet of land or more require a public hearing. Those projects need to file a Notice of Intent with the Conservation Commission are heard in conjunction with the public hearing for the Notice of Intent. Others are heard by the Planning Board in conjunction with a public hearing for Site Plan Review. Simple Stormwater applications are handled administratively by Planning & Conservation staff.

Of the simple permits submitted two are pending. All of the full permits were approved with conditions.

Zoning

In accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting."

Conservation Commission Activity

The Wilmington Conservation Commission is charged with upholding the interests of the Massachusetts Wetland Protection Act. The Commission received 56 filings for activities under the jurisdiction of the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, §40 and its regulations at 310 CMR 10.00) in 2013.

Alderwood Acres

Wilmington has an abundance of these wetland resource areas, including banks, bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. Activities reviewed by the Commission can include tree removal and landscaping, construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage systems within 100 feet of the above resource areas or 200 feet of a perennial stream. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. Each filing involves one or, in some cases, multiple public hearings before the Commission. The Commission seeks to work through the permitting process with the applicant to provide protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution and protect wildlife habitats. Residents are encouraged to attend and provide comment relative to work near wetland resource areas. The hearings are held on the first Wednesday of each month with a meeting as needed on the third Wednesday of the month. The agenda for hearings can be accessed at www.town.wilmington.ma.us/old/conserve.htm.

When the Wilmington Conservation Commission was originally formed in 1964, its purpose was to inventory, promote, develop and conserve the town's natural resources. Today, the primary responsibility of the Conservation Commission is the administration and enforcement of the Massachusetts Wetlands Protection Act, (310 CMR) leaving little time to actually acquire and manage open space. The Conservation Commission oversees a management plan for the Town Forest. Implementing effective forest management strategies are the Commission's goals. The significant size of the parcel (154 acres) and the fact that most of it is a scenic forested upland make it a very promising site for passive recreational activities such as hiking, horseback riding, picnicking, bicycling, cross-country skiing, birding and photography. With the access road and parking area, the Forest is accessible to residents.

Conservation Commissioners are appointed to three-year terms by the Town Manager. Citizens serving on the Commission in 2013 were: Chairman, Donald Pearson; Vice Chairman, Vincent Licciardi; Lisa Johnson, Sharon Kelley-Parella and Julia Flynn. Frank Ingram and Charles Fiore, Jr. resigned from the Commission. Any questions about wetlands, laws and regulations or filing procedures should be directed to Winifred McGowan, Assistant Director of Planning & Conservation.

Special Projects:

Affordable Housing

The property at 10 Burlington Avenue, formerly known as Crystal Commons and now known as Metro Station in Wilmington, is complete. Certification that the Town has created 10% of its housing units as affordable units was requested from the State and received. The certification will be in effect until the next Census in 2020. During this period the Town expects to entertain additional affordable housing projects to continue to provide residents with housing alternatives. Certification requires that any 40B applications be "friendly" in that the Town is able to reject, without the applicant's ability to appeal, any projects that do not respond to established housing goals and objectives.

Open Space and Recreation Plan Update

The Town's updated Open Space and Recreation Plan was submitted to the Massachusetts Division of Conservation Services at year end for review. The Open Space and Recreation Committee worked with Brown Walker Planners from Newburyport in completing the update.

Statistical Data

Filing Fees Collected	$ 8,685.50
Notices of Intent Filed	28
Requests for Determinations of Applicability	19
Abbreviated Notice of Resource Area Delineation Issued/Pending	3/2
Public Hearings/Meetings Held (including continuances)	91
Extension Permits Issued/Denied	0/0
Enforcement Orders Issued	7
Violation Notices Issued	26
Certificates of Compliance Issued/Denied	29/0
Decisions Appealed/Withdrawn	2/2
Order of Conditions Issued/Denied/Pending	35/0/5
Emergency Certifications Issued	9
Request for Insignificant Change Approved/Denied	10/0
Negative Determination/Pending	19/2
Positive Determination/Withdrawn/Pending	0/0/0
Request for Amendments/Issued/Denied/Pending	0/0/0/0
Acres of Land Acquired	10

Metropolitan Area Planning Council

The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region." Founded in 1963, MAPC celebrated its 50th Anniversary this year.

The past year marked a half-century of promoting smart growth and regional collaboration in Greater Boston. It was also the five-year anniversary of "MetroFuture: Making a Greater Boston Region," our plan for development and preservation through 2030. We have celebrated by breaking ground in diverse, innovative areas of planning.

MAPC continues to lead in environmental, land use and transportation planning. We augment more traditional planning with projects in clean energy, public health, economic development and housing planning. MAPC is well positioned to help our region stay at the forefront of equity and sustainability.

North Suburban Planning Council

The North Suburban Planning Council (NSPC) is composed of eight towns and one city that have formed a voluntary association to facilitate cooperative regional planning. The goals of NSPC are to facilitate communication between member communities on planning topics of interest including issues of growth management and land use and to provide a forum for members to create a shared agenda for action that, if thoughtfully addressed, will allow the region to continue to thrive as a desirable place to live and work.

NSPC held nine meetings in 2013. Elizabeth Ware, Winchester Town Planner, and Kristin Kassner, Burlington Planning Director, served as co-chairs. Jennifer Erickson, MAPC Regional Planner, served in the role of NSPC Subregional Coordinator. NSPC members interacted with guest presenters and MAPC staff around topics of transportation, local and regional development, preservation and infrastructure investment priorities, downtown revitalization, public health and

clean energy. Two forums were co-sponsored by a neighboring subregion, the North Shore Task Force, providing an opportunity for members to network with planners from other municipalities. The subregion also continued the annual activity of identifying priority transportation studies and projects and advocating for their inclusion in the annual Transportation Improvement Program (TIP) and the Unified Work Planning Program (UPWP) development process.

NSPC and its member communities completed a major regional planning effort, the NSPC Priority Mapping Project, a subregional project to identify local and regional priority development and preservation areas and the infrastructure investments needed to support those priorities. The project involved the active participation of eight out of nine member municipalities. The final report was produced during a 1.5 year long process underway since April 2012. Through local meetings with municipal staff and briefings to local boards and subregional meetings and forums, the report identifies locally and regionally significant priorities for development, preservation and transportation investment in the subregion. This project was funded though three sources, the 2012 District Local Technical Assistance Program, the Unified Planning Work Program and funding allocated to subregions through the Metro Boston Sustainable Communities Consortium.

In an on-going effort to provide member communities with better access to information, MAPC upgraded the NSPC webpage on a regular basis and released a monthly Constant Contact newsletter that reached over 290 people in 2013. The page can be accessed at http://www.mapc.org/nspc .

Middlesex Canal Commission

The Middlesex Canal Commission (MCC) is a State Commission consisting of two members from each of the nine Towns (Lowell, Chelmsford, Billerica, Wilmington, Woburn, Winchester, Medford, Charlestown and Boston) through which the Canal traversed. In addition, Representatives of the MassDOT, Conservation Department, State Officials, Representative James R. Miceli and Senator Bruce E. Tarr make up the full commission. Thomas Raphael from Winchester is our Chairman.

Funding for the "Mill Pond Heritage Park" has been delayed. Funds have been allocated but work is now scheduled to begin on the project in 2017. This is disappointing.

The Middlesex Canal Association (MCA) consists of a few hundred members who pay dues and participate in our programs.

These programs consist of the following:

- Our website (middlesexcanal.org): Robert Winters is constantly updating our website and calendar telling of the current activities. This gives the reader multiple opportunities to participate. You can even hear Paul Wiggin sing our ballard "Hauling Down to Boston".
- Canal Walks: We have organized spring and fall walks for those who want a first hand knowledge of the canal. Robert Winters, Russ Silva, Neil Devins and Mike McInnis led the spring walk in Wilmington. There was good publicity and we were pleased that Town Manager Jeffrey M. Hull put the notice into the Town Topics. A Town Crier reporter went on the walk too and put a nice summary in the local paper. We had over 50 attendees. This stretch of canal from the Town Park to Patch's Pond along the famous ox bow curve and the Maple Meadow Brook Aqueduct is one of the our nicest walks. At the end of the walk Mike and Diane McInnis served refreshments. In the fall, we walked in Woburn. We met in the Woburn cinema parking lot and walked along a long stretch of the canal there, then crossed the road and walked behind the Baldwin Mansion and the 1790 house. Robert Winters and Russ Silva led the 25 member group on a windy day.

- Lectures: Three special events are scheduled in the winter, spring and fall. For the winter meeting, Dave Barber, President of the American Canal Society, spoke of "Unusual and Remote Canals". This lecture had to be temporarily postponed because of snow. Dave spoke of four or five short canals in Maine, Vermont and the Adirondacks. In the spring, we invited Dr. Patrick Malone from Brown University to speak. Dr. Malone is the author of "Waterpower in Lowell". He demonstrated how innovative engineering helped make Lowell, Massachusetts a potent symbol of American industrial prowess in the 19th century. Waterpower spurred the industrialization of the early United States and was the principal power for textile manufacturing until well after the Civil War. Dr. Malone explained how the engineers created a complex canal and lock system which harnessed the river and powered mills throughout the city. In the fall, Linda and Bob Barth spoke about the Delaware & Raritan (D&R) and Morris Canals, the two principal canals in New Jersey. The D&R has meandered across the narrow waist of New Jersey for more than 170 years. In 1866 it carried more tonnage than the more famous Erie Canal. The D&R transported men and supplies between New York and Philadelphia during three wars and now provides the people of central New Jersey with both a water supply and a premier recreational facility. Bob Barth provided a virtual tour of the Morris canal, one of six towpath canals built to carry eastern Pennsylvania anthracite coal to market. It over-came more change in elevation than any other canal accomplished through the use of 23 inclined planes on which canal boats were carried by horses and pulleys up or down long and steep ramps that ran on rails. Very interesting lecture.

- Towpath Topics: Bill Gerber organizes three editions (of our publication) each year. There is always an event calendar and an article or two which answers a question or researched a situation which adds to our knowledge. Well worth reading. Our website now lists all past editions, a wonderful resource.

- Museum and Visitor Center: Located in North Billerica, it is open every weekend (not major holidays) from noon to 4 p.m. and is free to the public. Hundreds of people come by to see our exhibits. Staffed by volunteers, it holds the pride of place of our association. The site is the high point of the entire canal. The Concord River, dam and Mill Pond provided most of the water for the entire canal. At the recommendation of our president, J. Jeremiah Breen, we have recently named it the Summit Mill Pond to distinguish its importance and uniqueness.

- Archeology month: Every fall we have a special event at the Museum. This year we highlighted our new exhibit: the towing mast. Recently discovered by Charles Moyer of NH, initially there was some confusion about its purpose. But Charles Moyer, Fred Larson and Bill Gerber finally came to the conclusion that it fit into the center of the scow or working boat to which was attached the rope pulled by a horse. It now can be seen hanging from the ceiling with the oar and pole in our museum.

- Education: Woburn Street School teacher, Traci Jansen, brings her entire school to the Museum over a week's duration. They have well planned events at 9 or 10 spots around the exhibit area. Parents come and it is always a lively event much liked by all. Randomly spaced teaching arrangements occur throughout the year.

- Outreach: This year Russ Silva and President J. Jeremiah Breen attended the Wilmington Farmers Market. This was a new effort to ask two volunteer groups each Sunday to set up booths. In the fall, one thousand invitations to an Open House were sent to homes surrounding the Museum to draw attention to what is in their area. Refreshments were served.

- Bicycle Tours: Each fall, led by Dick Bauer of the Somerville Historic Preservation Commission, a group of bicyclists travel along sections of the canal. This year it was held on Sunday, April 7. They started from Lowell and rode south. It is so well attended that a spring ride on Saturday, October 5, was initiated by Bill Kuttner of Charlestown. This ride began in Sullivan Square and then headed north. J. Jeremiah Breen organized a special bike ride along sections of our canal. Refreshments were served at the Museum.

- Monthly Meetings: The first Wednesday of the month at 3:30 p.m. the Board of Directors of the Middlesex Canal Association meets in the Reardon Room in our Museum. There is a full agenda and planning for the future. Anyone who wishes can attend. We encourage participation, there is much to do.

The MCA has been offered a brick building in much need of roof repair across from the current Museum. We have agreed to accept it and will be fundraising as soon as the legal work is completed. The papers are almost ready and we expect to take ownership within two months. Then the hard work begins! What will we call it? Of course, the New Canal Museum.

We always welcome new members.

Wilmington Middlesex Canal Commission members are: Betty M. Bigwood, Neil P. Devins and Michael J. McInnis

View of Middlesex Canal from Maple Meadow Aqueduct

Walkers cross near the Maple Meadow Aqueduct

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni La Rivee serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call or come and see us.

RESIDENTIAL	2011 No.	2011 Valuation	2012 No.	2012 Valuation	2013 No.	2013 Valuation
Single Family Dwellings	35	5,533,516	30	4,278,580	43	6,892,490
Additions	69	2,485,488	70	2,876,843	51	2,176,134
Remodeling	247	2,649,475	247	3,004,526	273	3,816,437
Utility Buildings	8	193,075	9	78,940	8	134,000
Pools	14	157,045	21	213,299	19	180,024
Miscellaneous	40	582,835	58	393,258	49	292,476
	413	11,601,434	435	10,845,446	443	13,491,561
COMMERCIAL						
New Buildings	3	1,020,000	3	12,564,514	6	13,716,585
Public Buildings	0	0	0	0	1	66,875,000
Additions	2	25,960	0	0	2	262,500
Fitups	47	12,488,296	54	6,490,153	48	6,816,584
Utility Buildings	1	4,800	2	85,000	0	0
Signs	17	594,646	13	57,135	28	121,787
Miscellaneous	26	1,300,830	27	3,630,294	21	727,436
	96	15,434,532	99	22,827,096	106	88,519,892
TOTAL	509	27,035,966	534	33,672,542	549	102,011,453

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	509	299,056.00	535	369,950.00	549	390,687.00
Wiring Permits	539	77,027.00	561	76,934.00	592	67,520.00
Gas Permits	280	19,240.00	251	21,940.00	286	20,155.00
Plumbing Permits	331	33,265.00	283	28,914.00	362	34,025.00
Sheet Metal	19	5,880.00	31	10,520.00	39	8,670.00
Cert. of Inspection	24	1,065.00	29	1,419.00	34	2,593.00
Occupancy	76	3,750.00	68	3,400.00	89	4,450.00
Copies		378.25		27.00		154.40
Court	0	0	0	0	0	0
Industrial Elec. Permits	46	6,900.00	55	8,700.00	43	6,450.00
Board of Appeals Fees	26	3,100.00	22	2,300.00	21	2,300.00
	1,850	449,661.25	1,835	524,104.00	2,015	537,004.40

Board of Appeals

Case 1-13 Devair Alves c/o A. Crawley, Esq. Map 55 Parcel 184

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 for a front porch to be 20.6 feet from the front yard setback when 30 feet is allowed for property located on 22 Lloyd Road.

Withdrawn – without prejudice.

Case 2-13 Devair Alves c/o A. Crawley, Esq. Map 55 Parcel 184

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second floor addition) for property located on 22 Lloyd Road.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 3-13 Pamela Lecesse Map 40 Parcel 143A

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct an addition 25.2 feet from the front lot line when 30 feet is required) for property located on 48 Lowell Street.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 4-13 Pamela Lecesse Map 40 Parcel 143A

To acquire a Special Permit in accordance with §6.6.6.7 Ground Water Protection District for property located on 48 Lowell Street.

Granted – meets the criteria of the Zoning By-law.

Case 5-13 Stephen Wright Map 57 Parcel 41

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct a porch 24.9 feet from the front yard lot line when 30 feet is required) for property located on 5 Ridge Road.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 7-13 C. & N. Lepore Map 25 Parcel 28

To acquire a Special Permit in accordance with §3.6.5 Limited Manufacturing, (screening and firewood cutting) for property located at 937 Main Street.

Granted – meets the criteria of the Zoning By-law.

Case 8-13 Marc & Ashley Ferchak Map 31 Parcel 21

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second story dormer) for property located on 1 Canal Street.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 9-13 Michael Welch Map 53 Parcel 35

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (demolish and reconstruct a dwelling on a lot having 3,162 square feet of area) for property located on 102 Glen Road.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 10-13 4th of July Committee Map 66 Parcel 1

To acquire a Special Permit in accordance with §4.1.9 for a Carnival to run during the Fun on the Fourth Celebration for property located at 140 Middlesex Avenue.

Denied

Case 11-13 Ronald Gundersen Map 22 Parcel 8

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct an addition 10.1 feet from the side yard lot line) for property located on 16 Manning Street.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 12-13 Lorraine Chase c/o J. Warford Map 40 Parcel 134

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (remove and replace roof and change pitch) for property located on 5 Laurel Avenue.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 13-13 Lorraine Chase c/o J. Warford Map 40 Parcel 134

To acquire a Special Permit in accordance with §6.6.7.7 Ground Water Protection District for property located at 5 Laurel Avenue.

Granted – meets the criteria of the Zoning By-law.

Case 14-13 Robert & Patricia McCann Map 54 Parcel 77

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct an addition 14.2 feet from the front lot line when 30 feet is required) for property located on 24 King Street.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 15-13 John J. Lamb Map 81 Parcel 14A

To acquire a variance from Standard Dimensional Regulation Table II, §5.2.4 to replace a 4' x 4' landing and construct a covered 6' x 9' front porch 18.3 feet from the front lot line when 30 feet is required for property located on 21 Birchwood Road.

Withdrawn – without prejudice.

Case 16-13 BGP Tavern LLC c/o R. Peterson Map 72 Parcel 2C

To acquire a Special Permit in accordance with §3.5.5 to operate a General Service Restaurant for property located on 300 Lowell Street.

Granted – meets the criteria of the Zoning By-law.

Case 17-13 Joseph Belanger Map 91 Parcel 131

To acquire a Special Permit in accordance with §4.1.12 Company Store-Accessory Use for property located on 40 Fordham Road.

Granted – meets the criteria of the Zoning By-law.

Case 18-13 William F. Restuccia, Jr. Map 32 Parcel 121

To acquire a Special Permit in accordance with § 6.1.6.4 for an 11' x 12' addition 30 feet from the front lot line when 40 feet is required for property located on 99 Shawsheen Avenue.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 19-13 Blackdog Builders Inc. Map 90A Parcel 35

To acquire a Special Permit from § 6.6.7.7 Ground Water Protection District, § 10.5, Special Permit criteria for property located on 5 Franklin Avenue.

Granted – meets the criteria of the Zoning By-law.

Case 20-13 David G. Newhouse Map 6 Parcel 129

To acquire a Special Permit in accordance with § 6.1.6.4 to construct a 6.5' x 14' front porch 15.2 feet from the front lot line when 30 feet is required for property located on 237 Burlington Avenue.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 21-13 Debra Ann Goldberg Map 6 Parcel 129

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to demolish an existing nonconforming structure and construct a new dwelling 10 feet from the side yard lot lines when 20 feet is required) for property located on 85 Aldrich Road.

Granted – no more detrimental to the neighborhood than existing nonconforming structure.

Case 22-13 Richard & Theresa Patterson Map 1 Parcel 1

To appeal the Inspector of Buildings decision stating that the Special Permit issued by the Board of Appeals back in 1998 has lapsed and to acquire a variance from Standard Dimensional Regulations (Table II) § 5.3.4.4, Minimum width shall be 40 feet at all points between the sideline of the street along which the frontage of the lot is measured and the nearest point of the 150 foot dwelling location circle for property located on 398 Chestnut Street.

Pending

Case 23-13 James K. Cain Map 41 Parcel 135C

To appeal the Decision of the Inspector of Buildings in accordance with § 5.3.2 Pre-existing Lot for property located on 0 Naples Road.

Pending

Case 24-13 Michael Welch Map 27 Parcel 4A

To acquire a Special Permit in accordance with §6.2.5b, to construct a new dwelling in the Flood Plain for property located on 9 Factory Road.

Pending

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Special State Primary	March 29, 2013
Annual Town Election & Meeting	March 29, 2013
Special State Election	June 14, 2013
Special Town Meeting	October 22, 2013

Division II Eastern Massachusetts Champions
Wilmington Pop Warner C Team was recognized by the Board of Selectmen

SPECIAL STATE PRIMARY - APRIL 30, 2013
WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - Precincts 5 and 6 on Tuesday, April 30, 2013 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Special State Primary for the candidates of the political parties for the following officers:

Senator in Congress

Democratic Party

Stephen F. Lynch	1,325
Edward Markey	1,054
All Others	3
Blanks	0
Total	2,382

For the Commonwealth

Republican Party

Gabriel E. Gomez	627
Michael J. Sullivan	388
Daniel B. Winslow	114
All Others	7
Blanks	0
Total	1,136

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 3,518 registered voters cast ballots on April 30, 2013, which represents approximately 22.6% of 15,345 registered voters.

ANNUAL TOWN ELECTION – APRIL 30, 2013
WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Tuesday the thirtieth day of April, A.D. 2013. The polls are to be opened at 7:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectmen for the term of three years; three members of the School Committee for the term of three years; one member of the Housing Authority for the term of five years and one member of the Regional Vocational Technical School Committee for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and Town affairs therein to assemble subsequently and meet in the Town Meeting at the Middle School Auditorium, Carter Lane, in said Town of Wilmington on Saturday the fourth day of May, A.D. 2013 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall, Assistant Town Clerk, Linda Golden, at the Boutwell School and Board of Registrar Member Alice Hooper at the Wildwood School.

All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 7:00 a.m. and the polls were declared open.

The results were as follows:

BOARD OF SELECTMEN for three years (vote for two)	Voted
Louis Cimaglia, IV	2,697
Michael J. Newhouse	2,692
Kevin F. MacDonald	574
Daniel Murphy	513
Write-in	14
Blanks	644
Total	7,134

SCHOOL COMMITTEE for threes year (vote for three)	
Kathleen M. Carroll	2,054
Margaret A. Kane	2,278
Julie Broussard	1,769
Donna R. Leone	868
Jennifer M. Spear	1,232
Michael Bodnar (write in candidate)	40
Write-in	18
Blanks	2,442
Total	10,701

HOUSING AUTHORITY for five years (vote for one)	
Robert C. DiPasquale	2,710
Write-in	27
Blanks	830
Total	3,567

REGIONAL VOCATIONAL SCHOOL COMMITTEE for three years (vote for one)	
Robert G. Peterson	2,282
Write-in	26
Blanks	713
Total	3,567

The results of this election were ready at 8:30 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 3,567 which represented 23% of Wilmington's 15,503 registered voters.

ANNUAL TOWN MEETING – MAY 4, 2013
WITH ACTION TAKEN THEREON

With a quorum present at 11:12 a.m. (150 by the Town of Wilmington By-Laws) James Stewart, Town Moderator, opened the meeting with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen. The Moderator then read the names of departed town workers, members of committees and boards that had passed away during the previous year. Those present paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials.

MOTION: On motion of Chairman Michael Newhouse and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

MOTION: On motion of Selectman Michael McCoy and duly seconded, the Town of Wilmington voted UNANIMOUSLY that no action be taken.

ARTICLE 3. To see if the town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

MOTION: On motion of Selectman Louis Cimaglia and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington not to adopt Article 3.

ARTICLE 4. To see if the town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2014 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

MOTION: On motion of Selectman Michael Champoux and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2014 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

ARTICLE 5. To see how much money the town will appropriate for the expenses of the town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

MOTION: On motion of Ms. Theresa Manganelli, Vice Chairman of the Finance Committee, and duly seconded, the Town of Wilmington voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-14 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department;

Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment and each budget category not be open for reconsideration until the entire budget is voted.

The Moderator recognized Finance Committee Vice Chairman, Theresa Manganelli, for comments. Ms. Manganelli stated that the Finance Committee has four motions (5A, 5B, 5C, 5D) that will be voted on during the budget. Each motion will be voted during the part of the budget it refers to.

GENERAL GOVERNMENT

Selectmen – Legislative	
Salaries	4,712
Expenses	15,000
Furnishings & Equipment	0
TOTAL	19,712
Selectmen – Elections	
Salaries	10,363
Expenses	8,175
Total	18,538
Registrars of Voters	
Salaries	1,875
Expenses	6,390
Total	8,265
Finance Committee	
Salaries	1,400
Expenses	8,500
Total	9,900
Town Manager	
Salary – Town Manager	135,698
Other Salaries	291,856
Expenses	70,300
Furnishings & Equipment	8,500
Total	506,354
Town Accountant	
Salary –Town Accountant	108,475
Other Salaries	246,068
Expenses	12,560
Furnishings & Equipment	0
Total	367,103
Treasurer/Collector	
Salary – Treasurer/Collector	95,290
Other Salaries	153,837
Expenses	34,767
Amt. Cert. Tax Title	15,000
Furnishings & Equipment	400
Total	299,294
Town Clerk	
Salary – Town Clerk	77,126
Other Salaries	94,873
Expenses	3,945
Furnishings & Equipment	0
Total	175,944

Board of Assessors	
Salary – Principal Assessor	92,792
Other Salaries	101,141
Expenses	82,450
Appraisals & Inventory	20,000
ATB Costs	20,000
Furnishings & Equipment	3,090
Total	320,223
Town Counsel	
Legal Services	227,300
Expenses	7,500
Total	235,130
Permanent Building Committee	
Salaries	0
Expenses	0
Total	0
TOTAL GENERAL GOVERNMENT	1,960,463
PUBLIC SAFETY	
Police	
Salary – Chief	117,153
Salary – Deputy Chief	100,440
Salary – Lieutenants	315,926
Salary – Sergeants	406,723
Salary – Patrolmen	2,017,790
Salary – Clerks	94,212
Salary – IT Admin	64,101
Salary – Overtime	475,000
Salary – Paid Holidays	90,000
Salary – Specialists	13,800
Salary – Night Differential	43,056
Salary – Incentive	406,302
Sick Leave Buyback	27,700
Expenses	256,335
Furnishings & Equipment	34,100
Total	4,462,638
Fire	
Salary – Chief	117,153
Salary – Deputy Chief	80,495
Salary – Lieutenants	446,533
Salary – Privates	1,854,148
Salary – Clerk	54,724
Salary – Part Time	19,500
Salary – Overtime	550,000
Salary – Paid Holidays	134,900
Salary – EMT & Incentive Pay	9,625
Salary – Sick Leave Buyback	25,425
Expenses	173,100
Furnishing & Equipment	7,500
Total	3,473,103

Public Safety Central Dispatch	
Personnel Services	564,162
Contractual Services	28,000
Material & Supplies	3,750
Furnishings & Equipment	4,000
Total	599,912
Animal Control	
Salaries	42,122
Expenses	4,695
Total	46,817
TOTAL PUBLIC SAFETY	8,582,470
PUBLIC WORKS	
Personnel Services	
Superintendent	121,208
Engineer – Full Time	236,937
Engineer – Part Time	12,480
Highway – Full Time	1,204,771
Highway – Overtime	62,210
Highway – Seasonal	13,600
Stream Maintenance – Seasonal	13,600
Tree – Full Time	194,259
Tree – Overtime	9,000
Parks/Grounds – Full Time	357,220
Parks/Grounds – Overtime	19,210
Cemetery – Full Time	140,916
Cemetery – Part Time	7,020
Cemetery - Overtime	10,580
Snow/Ice – Extra Help – Overtime	171,720
Total	2,574,731
Contractual Services	
Engineer	7,700
Engineer – Training/Conference	2,000
Highway	88,090
Highway – Repairs/Town Vehicles	120,900
Highway – Training/Conference	2,000
Tree	9,000
Parks/Grounds	19,000
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	185,000
Rubbish Collection & Disposal	1,656,301
Snow & Ice – Repairs	18,730
Snow & Ice – Miscellaneous Services	160,000
Total	2,352,821
Materials & Supplies	
Engineer	4,800
Highway	39,000
Highway – Construction Supplies & Road Improvements	82,000
Highway – Gas, Oil, Tires (Other)	234,396
Highway – Gas, Oil, Tires (DPW)	148,714
Stream Maintenance – Expenses	1,000
Tree	6,500
Parks/Grounds	92,350

Cemetery	13,650
Drainage Projects	65,000
Snow & Ice – Salt & Sand	191,570
Snow & Ice – Tools & Equipment	6,000
Total	884,980
Furnishings & Equipment	31,800
Sewer	
Personnel Services	78,680
Maintenance/Operations	64,820
Total	143,500
TOTAL PUBLIC WORKS	5,987,832

5A
MOTION: On motion of Ms. Manganelli and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Five Million Nine Hundred Eighty-Seven Thousand Eight Hundred Thirty-Two Dollars ($5,987,832) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars ($20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars ($20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Five Million Nine Hundred Forty-Seven Thousand Eight Hundred Thirty-Two Dollars ($5,947,832) be raised from the FY-14 tax levy and other general revenues of the Town.

COMMUNITY DEVELOPMENT

Board of Health	
Salary – Director	81,619
Other Salaries	94,408
Expenses	13,000
Mental Health	25,000
Total	218,027
Sealer of Weights/Measures	
Expenses	5,000
Total	5,000
Planning & Conservation	
Salary – Director	83,904
Other Salaries	218,435
Expenses	10,175
Furnishings & Equipment	1,950
Total	314,464
Building Inspector/Board of Appeals	
Salary – Building Inspector	77,126
Other Salaries	110,449
Expenses	3,450
Furnishings/Equipment	800
Total	191,825
TOTAL COMMUNITY DEVELOPMENT	729,316

PUBLIC BUILDINGS

Salary – Superintendent	102,415
Other Salaries	2,542,413
Overtime	48,000
Part Time Seasonal	13,600
Heating	1,294,000

Electricity	190,000
Utilities	110,000
Expenses	565,400
Furnishings & Equipment	0
TOTAL PUBLIC BUILDINGS	4,865,828
HUMAN SERVICES	
Veterans' Aid/Benefits	
Salary – Veterans' Agent	61,224
Other Salaries Part Time	9,360
Expenses	1,950
Assistance – Veterans	310,000
Total	382,534
Library	
Salary – Director	86,111
Other Salaries	745,432
Merrimack Valley Library Consortium	35,540
Expenses	159,776
Furnishings & Equipment	12,000
Total	1,038,859
Recreation	
Salary – Director	75,572
Other Salaries	50,441
Expenses	4,700
Furnishings & Equipment	0
Total	130,713
Elderly Services	
Salary – Director	69,973
Other Salaries	129,172
Expenses	40,970
Furnishings & Equipment	0
Total	240,115
Historical Commission	
Salaries	21,958
Expenses	6,750
Total	28,708
TOTAL HUMAN SERVICES	1,820,929
SCHOOLS	
Wilmington School Department	33,628,350
Shawsheen Valley Regional Vocational Technical High School District	3,612,275
TOTAL SCHOOLS	37,240,625
MATURING DEBT & INTEREST	
Schools	3,585,312
Public Safety	128,700
General Government	0
Sewer	150,578
Water	130,520
Interest on Anticipation of Notes & Authorization Fees & Miscellaneous Debt	20,000
TOTAL MATURING DEBT & INTEREST	4,015,110

5B

MOTION: On motion of Ms. Manganelli and duly seconded, the Town of Wilmington voted in the affirmative that that the sum of Four Million Fifteen Thousand One Hundred Ten Dollars ($4,015,110) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of One Hundred Thirty Thousand Five Hundred Twenty Dollars ($130,520) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Two Thousand Dollars ($2,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Eight Hundred Eighty-Two Thousand Five Hundred Ninety Dollars ($3,882,590) be raised from the FY-14 tax levy and other general revenues of the Town.

UNCLASSIFIED & RESERVE	
Insurance	714,011
Employee Health & Life Insurance	11,513,600
Employee Retirement Unused Sick Leave	50,000
Medicare Employer's Contribution	620,000
Salary Adjustments & Additional Costs	300,000
Local Transportation & Training Conferences	5,000
Out-of-State Travel	1,500
Computer Maintenance Expenses	70,000
Annual Audit	32,000
Ambulance Billing	30,000
Town Report & Calendar	10,000
Professional & Technical Services	110,000
Reserve Fund	450,000
TOTAL UNCLASSIFIED & RESERVE	13,906,111

5C

MOTION: On motion Ms. Manganelli and duly seconded, the Town of Wilmington voted in the affirmative move that the sum of Thirteen Million Nine Hundred Six Thousand One Hundred Eleven Dollars ($13,906,111) be appropriated for Unclassified and Reserve of which the sum of One Hundred Four Thousand Three Hundred Ninety-Five Dollars ($104,395) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Two Hundred Ninety-Nine Thousand Nine Hundred Eighty-Three Dollars ($299,983) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Twenty-Four Thousand Three Hundred Ninety-Two Dollars ($24,392) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the remaining balance of Thirteen Million Four Hundred Seventy-Seven Thousand Three Hundred Forty-One Dollars ($13,477,341) be raised from the FY-14 tax levy and other general revenues of the Town.

TOTAL MUNICIPAL GOVERNMENT	41,868,059
STATUTORY CHARGES	
Current Year Overlay	700,000
Retirement Contributions	4,634,534
Offset Items	42,423
Special Education	6,101
Mass. Bay Transportation Authority	487,528
MAPC (Ch. 688 of 1963)	7,209
RMV Non-Renewal Surcharge	6,260
Metro Air Pollution Control District	7,377
Mosquito Control Program	53,075
M.W.R.A. Sewer Assessment	2,297,609

School Choice	5,000
Charter Schools	107,263
Essex County Technical Institute	74,850
TOTAL STATUTORY CHARGES	8,429,229

5D
MOTION: On motion of Ms. Manganelli and duly seconded, the Town of Wilmington voted in the affirmative that the sum of Eight Million Four Hundred Twenty-Nine Thousand Two Hundred Twenty-Nine Dollars ($8,429,229) be appropriated for Statutory Charges of which the sum of Four Hundred Twenty-Five Thousand Four Hundred Fifty-Six Dollars ($425,456) be transferred from Water Department Available Funds and be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Eight Million Three Thousand Seven Hundred Seventy-Three Dollars ($8,003,773) be raised from the FY-14 tax levy and other general revenues of the Town.

TOTAL	87,537,913
PROPOSED CAPITAL OUTLAY & WARRANT ARTICLES	2,311,665
TOTAL PROPOSED BUDGET	89,849,578
ESTIMATED AVAILABLE FUNDS	
Tax Levy	65,946,732
Local Receipts	6,879,803
Local Receipts – Sewer	2,474,309
Local Aid	13,184,146
Free Cash	337,842
Water Dept. Available Funds	986,746
Sale of Cemetery Lots	20,000
Cemetery Trust Fund – Interest	20,000
Capital Stabilization Fund	0
Provision for Abates Surplus	0
Capital Project Closeouts	0
TOTAL ESTIMATED FY 2014 AVAILABLE FUNDS	89,849,578

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from any available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager, and to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department
Purchase of four (4) replacement police cruisers

MOTION: On motion of Selectman Judith O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that One Hundred Fifty-Six Thousand Dollars ($156,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of four (4) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized

Fire Department
Purchase of one (1) ambulance

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that Two Hundred Sixty Thousand Dollars ($260,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement ambulance for the Fire Department and further, the sale, trade in or other disposition, if any, of said replaced vehicle is hereby authorized.

Public Buildings Department
Purchase of one (1) one ton cargo van

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that Twenty-Nine Thousand Five Hundred Seventy Dollars ($29,570) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) one ton cargo van for the Public Buildings Department and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Department of Public Works
Purchase of one (1) heavy duty dump truck to be assigned to the Highway Division

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that One Hundred Forty-Eight Thousand Dollars ($148,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty dump truck for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Purchase of one (1) pick-up truck to be assigned to the Highway Division

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that Twenty-Five Thousand Dollars ($25,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) pick-up truck for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Purchase of one (1) multi-use tractor to be assigned to the Parks and Grounds Division

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that Forty-Three Thousand Five Hundred Dollars ($43,500) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) multi-use tractor for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Purchase of one (1) skid steer to be assigned to the Cemetery Division

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington that Forty-Five Thousand Eight Hundred Dollars ($45,800) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) skid steer for the Department of Public Works and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

School Department
Purchase of one (1) student transport van

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that Twenty-Three Thousand One Hundred Ninety Dollars ($23,190) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) student transport van for the School Department and further the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized.

Finance Committee recommended approval of this article.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money for the preparation of conceptual and schematic designs and cost estimates for development of the proposed recreational complex at the former Yentile Farm property identified as 9 Cross Street on Assessors Map 39 Parcel 5; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that Fifty Thousand Dollars ($50,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the preparation of conceptual and schematic designs and cost estimates for development of the proposed recreational complex at the former Yentile Farm property identified as 9 Cross Street on Assessors Map 39 Parcel 5.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money for removal of the existing two (2) oil fired boilers and the purchase and installation of two (2) high efficiency gas boilers at the North Intermediate School; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that Four Hundred Thousand Dollars ($400,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the Town to be spent by the Town Manager to replace two (2) boilers at the North Intermediate School.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute an amount of money to be expended under the direction of the Town Manager for the purpose of paying the cost to replace all single pane windows and exterior doors with energy efficient units throughout the North Intermediate School located at 320 Salem Street, Wilmington which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant under the accelerated repair grant program from the Massachusetts School Building Authority (MSBA). This request is intended to supplement the authorization approved at the May 5, 2012 Annual Town Meeting of $804,640 by authorizing full funding of the project in the amount of $1,478,019. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). Any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the project shall not exceed the lesser of (1) Forty-Nine and Ninety-Four hundredths percent (49.94%) of eligible, approved project costs, as determined by MSBA or (2) the total maximum grant amount of MSBA; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that the Town appropriate the amount of Six Hundred Seventy-Three Thousand Three Hundred Seventy-Nine Dollars ($673,379) of which Three Hundred Thirty-Seven Thousand Eight Hundred Forty-Two ($337,842) shall be taken from available funds "free cash" for the purpose of supplementing the appropriation of Eight Hundred Four Thousand Six Hundred Forty Dollars ($804,640) approved at the May 5, 2012 Annual Town Meeting to establish a combined amount of One Million Four Hundred Seventy-Eight Thousand Nineteen Dollars ($1,478,019) to pay for costs to replace all single pane windows and exterior doors with energy efficient units throughout the North Intermediate School located at 320 Salem Street, Wilmington, including the payment of all costs incidental or related thereto, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program; and for which the Town may be eligible for grant funding from the Massachusetts School Building Authority ("MSBA"), under the Accelerated Repair Program, said amount to be expended under the direction of the Town Manager and the School Building Committee. The Town acknowledges that the MSBA's grant is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved and received from the MSBA shall be the sole responsibility of the Town, provided further that the grant the Town may receive from the MSBA for the Project shall not exceed the lesser of Forty-Nine and Ninety-Four Hundredths Percent (49.94%) of eligible approved project costs as determined by MSBA or the total maximum grant amount determined by the MSBA.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 9,820 square feet of roof area at the West Intermediate School, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that One Hundred Eighty-Five Thousand Dollars (185,000) be raised and appropriated from FY-14 tax levy and other general revenues of the Town to be spent by the Town Manager for the replacement of approximately 9,820 square feet of roof area at the West Intermediate School.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance, such funds to be spent by the Public Buildings Department with the approval of the Town Manager; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that One Hundred Twenty-Five Thousand Dollars ($125,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager to undertake various improvements and repairs to municipal and school facilities including but not limited to addressing energy efficiencies, plant operations, mechanical systems, structural issues and code compliance.

ARTICLE 12. To see what sum the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money to make improvements to school and recreation play areas including the replacement of fencing at the North Intermediate School tennis courts and perform preventative maintenance repairs including resealing of the tennis and basketball courts located at the Shawsheen School; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that Sixty-One Thousand One Hundred Dollars ($61,100) be transferred from available funds of the Town to be spent by the Town Manager to make improvements to school and recreational play areas including the replacement of fencing at the North Intermediate school tennis courts and perform preventative maintenance repairs including resealing of the tennis and basketball courts located at the Shawsheen School.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from any available funds a sum of money to purchase a base communication radio to replace the existing base communication radio for the Fire Department; or take any other action related thereto.

Mr. MacDonald requested the cost of $24,000 to come from Free Cash in the form of a motion. Motion failed due to lack of second.

Finance Committee recommended approval of the article.

MOTION: On motion of Mr. Champoux and duly seconded, the Town of Wilmington voted in the affirmative that Twenty-Four Thousand Dollars ($24,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager to replace the base communication radio for the Fire Department.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from any available funds or borrow pursuant to any applicable statute a sum of money to replace the Self Contained Breathing Apparatus (SCBA) fill station for the Fire Department; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Ms. O'Connell, and duly seconded, the Town of Wilmington voted in the that Thirty-Nine Thousand Eight Hundred Dollars ($39,800) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager to replace the Self Contained Breathing Apparatus (SCBA) fill station for the Fire Department.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to make certain technology improvements including, but not limited to, the installation of wireless networks in the Boutwell, Wildwood, Shawsheen, Woburn Street, North Intermediate and West Intermediate Schools; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse, seconded by Selectmen Cimaglia, the Town of Wilmington voted in the affirmative that One Hundred Sixty-Six Thousand Dollars ($166,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make certain technology improvements in the Wilmington Public Schools including but not limited to the installation of wireless networks.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from any available funds a sum of money for the purchase of sixty (60) personal computers at the North Intermediate and West Intermediate Schools; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. McCoy seconded by Selectmen O'Connell, the Town of Wilmington voted in the affirmative that Forty-Two Thousand Dollars ($42,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to purchase sixty (60) personal computers at the North Intermediate and West Intermediate Schools.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to make certain technology improvements in the Middle School including, but not limited to, the replacement of core and Intermediate Distribution Frame (IDF) switches; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that Forty-One Thousand Five Hundred Dollars ($41,500) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to make certain technology improvements in the Middle School including, but not limited to, the replacement of core and Intermediate Distribution Frame (IDF) switches.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from any available funds a sum of money for the purchase of fifty-five (55) interactive smart boards for the Wilmington Middle School; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Champoux, seconded by Mr. Marchese, the Town of Wilmington voted in the affirmative that Forty-Four Thousand Five Hundred Dollars ($44,500) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Superintendent of Schools with the approval of the School Committee to purchase fifty-five (55) interactive smart boards for the Wilmington Middle School.

ARTICLE 19. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2013 budget from other line items of said budget and from other available funds; or take any other action related thereto.

MOTION: On motion of Ms. O'Connell, seconded by Selectman Cimaglia, the Town of Wilmington voted in the affirmative that Five Hundred Forty Thousand Dollars ($540,000) be transferred from the following fiscal year 2013 accounts:

Police Salary – Lieutenants	$	50,000
Fire Salary – Privates		230,000
Public Works, Contractual Services – Public Street Lights		50,000
Public Works, Contractual Services – Rubbish Collection & Disposal		190,000
Library – Other Salaries		20,000

the entire amount of available funds being $540,000 to the following fiscal year 2013 accounts:

Fire Salary – Overtime Costs	$	285,000
Public Works, Materials and Supplies, Highway – Gas, Oil, Tires (Other)		30,000
Public Works, Materials and Supplies, Highway – Gas, Oil, Tires (DPW)		30,000
Public Works, Contractual Services – Snow & Ice, Miscellaneous		50,000
Public Works, Contractual Services – Snow & Ice, Salt & Sand		5,000
Veterans – Assistance – Veterans		125,000
Unclassified – Bonds & Insurance, Workers' Compensation		15,000
Total	$	540,000

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that Fifteen Thousand Three Hundred Sixty Dollars ($15,360) be raised and appropriated from the FY-14 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. McCoy, seconded by Selectman Cimaglia, the Town of Wilmington voted in the affirmative that Six Thousand Dollars ($6,000) be raised and appropriated from the FY-14 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of $750.00 for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.
or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Mr. Cimaglia and duly seconded, the Town of Wilmington voted in the affirmative that Seven Hundred Fifty Dollars ($750.00) be raised and appropriated from the FY-14 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of the Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States.

ARTICLE 23. To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto.

Finance Committee recommended approval of this article.

MOTION: On motion of Ms. O'Connell and duly seconded, the Town of Wilmington voted in the affirmative that the Town vote to reauthorize the following revolving accounts pursuant to M. G. L. Chapter 44, Section 53 E ½ as follows:

First, a Compost Bin Revolving Fund with an established spending limit of $4,500, with the source of revenues being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of $200,000, with the source of revenues being betterment receipts and other loan

repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 24. (drawn 25) To see if the Town will vote to amend the Zoning By-laws and associated Table 1 Principal Use Regulations as follows; or take any other action related thereto.

1. By adding a new Line 3.5.19 entitled "Pet Care Facility" to read as follows:

R10	R20	R60	055	NB	GB	CB	GI	HI	LI/O	Site Plan Review	GW PD
NO	NO	NO	NO	NO	SP	NO	SP	NO	NO	R	*

2. By adding a new Section 3.5.19 under "Classification of Business Uses" by adding the following definition:

   3.5.19 Pet Care Facility – A facility for the care of domestic pets, including, but not limited to, boarding, grooming, retail sales, veterinary services, pet day care and pet training classes. Uses under this section shall be allowed only after Site Plan Approval from the Town of Wilmington Planning Board, and shall also require a Special Permit from Planning Board under Section 3.8.14 of the Zoning By-Laws of the Town of Wilmington.

3. By adding a new Section 3.8.14 to read as follows:

   3.8.14 Pet Care Facilities in a General Business District or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

   Use to be allowed in General Business District and General Industrial Districts only.

   Pet Care Facilities shall be allowed in free standing buildings only having a minimum square footage of 15,000 square feet, inclusive of all floors dedicated to any use allowed by this Section.

   Any proposed Pet Care Facility shall contain a minimum of three (3) of the following uses:

   - Boarding
   - Grooming
   - Retail sales related to pet products
   - Veterinary care services
   - Pet day care
   - Pet training classes
   - Any other use related to pet care not specifically delineated in this section which, in the opinion of the Planning Board, complies with the intent and purpose of this By-Law

   Rules and Regulations as may from time to time be promulgated by the Board of Health.

   Approval of the Health Director.

4. By amending Section 3.7.1 of the Zoning By-Laws of the Town of Wilmington "Prohibited Uses" by adding the following phrase after the word "kennels" in line 5 thereof:

   , except as otherwise may be allowed in a Pet Care Facility as contemplated by Section 3.5.19, of this By-Law and which use shall be subject to the Special Permit and Site Plan Review requirements of the Planning Board as authorized by Section 3.8.14.

5. By amending Section 3.5.9, "Veterinary Care" by revising the definition of veterinary care to read as follows:

   3.5.9 Veterinary Care – A fully enclosed facility for the boarding, treatment and care of domestic animals which is staffed by at least one (1) full time veterinarian.

Finance Committee and Planning Board recommend approval.

Attorney Robert Peterson stated this would be the first of three motions.

MOTION: On motion of Planning Board Chairman Michael Sorrentino and duly seconded the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington and associated Table 1 Principal Use Regulations be amended as follows:

1. By adding a new Line 3.5.19 entitled "Pet Care Facility" to read as follows:

R10	R20	R60	055	NB	GB	CB	GI	HI	LI/O	Site Plan Review	GW PD
NO	NO	NO	NO	NO	SP	NO	SP	NO	NO	R	*

2. By adding a new Section 3.5.19 under "Classification of Business Uses" by adding the following definition:

   3.5.19 Pet Care Facility – A facility for the care of domestic pets, including, but not limited to, boarding, grooming, retail sales, veterinary services, pet day care and pet training classes. Uses under this section shall be allowed only after Site Plan Approval from the Town of Wilmington Planning Board, and shall also require a Special Permit from Planning Board under Section 3.8.14 of the Zoning By-Laws of the Town of Wilmington.

3. By adding a new Section 3.8.14 to read as follows:

3.8.14 Pet Care Facilities in a General Business District or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in General Business District and General Industrial Districts only.

Pet Care Facilities shall be allowed in free standing buildings only having a minimum square footage of 15,000 square feet, inclusive of all floors dedicated to any use allowed by this Section.

Any proposed Pet Care Facility shall contain a minimum of three (3) of the following uses:

- Boarding
- Grooming
- Retail sales related to pet products
- Veterinary care services
- Pet day care
- Pet training classes
- Any other use related to pet care not specifically delineated in this section which, in the opinion of the Planning Board, complies with the intent and purpose of this By-Law

Rules and Regulations as may from time to time be promulgated by the Board of Health.

Approval of the Health Director.

4. By amending Section 3.7.1 of the Zoning By-Laws of the Town of Wilmington "Prohibited Uses" by adding the following phrase after the word "kennels" in line 5 thereof:

   , except as otherwise may be allowed in a Pet Care Facility as contemplated by Section 3.5.19, of this By-Law and which use shall be subject to the Special Permit and Site Plan Review requirements of the Planning Board as authorized by Section 3.8.14.

5. By amending Section 3.5.9, "Veterinary Care" by revising the definition of veterinary care to read as follows:

   3.5.9 Veterinary Care – A fully enclosed facility for the boarding, treatment and care of domestic animals which is staffed by at least one (1) full time veterinarian.

ARTICLE 25. (drawn #24) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington Revised by amending Section 29 by adding a new Subsection D to read as follows; or take any other action related thereto.

D. Kennel License Fee – The fee for any kennel licenses as may be permitted under the Zoning By-Laws of the Town of Wilmington or any Regulations of the Town of Wilmington Board of Health shall be in accordance with Chapter 1, Section 3.

Finance Committee and Planning Board recommend approval.

MOTION: On motion of Mr. Newhouse and duly seconded, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by adding a new Subsection D of Section 29 as follows:

D. Kennel License Fee – The fee for any kennel licenses as may be permitted under the Zoning By-Laws of the Town of Wilmington or any Regulations of the Town of Wilmington Board of Health shall be in accordance with Chapter 1, Section 3.

ARTICLE 26. (drawn #32) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from General Industrial (GI) to General Business (GB) the following described parcel of land; or take any other action related thereto.

A certain parcel of land situated at 203 Lowell Street in the Town of Wilmington, County of Middlesex, Commonwealth of Massachusetts, shown as Lot 6A on Plan Book 9616 Page 94, described as follows: .

Beginning at the easterly corner of the premises herein described at a point on the westerly sideline of Woburn Street; thence running

S 23°58'09" W a distance of 340.86 feet; thence running

N 68°25'30" W a distance of 125.11 feet; thence running

S 23°58'09" W a distance of 64.95 feet; thence running

N 68°25'30" W a distance of 177.98 feet; thence running

N 28°50'19" W a distance of 347.80 feet; thence running

N 60°21'17" E a distance of 292.69 feet; thence running

S 65°16'35" E a distance of 56.85 feet; thence running

S 71°51'11" E a distance of 78.11 feet; thence running

with a curve turning to the right with an arc length of 130.54 feet, and a radius of 1221.54', thence running

S 65°43'29" E a distance of 101.48'; thence running

with a curve turning to the right with an arc length of 63.04', and a radius of 40.00', to the point of beginning, having an area of 202,167 square feet, or 4.6 acres.

Reference is made to Assessors Map 48, Parcel 73 at the office of the Board of Assessors, Town Hall, Wilmington, MA, also to which reference is made for a more particular description.

Being a portion of the premises conveyed to the Petitioner by Deed of Avco Corporation dated July 7, 1997 and recorded at the Middlesex North District Registry of Deeds at Book 8666, Page 080, and also recorded at the Middlesex North District Registry of Deeds Land Registration Office as Document No. 170517, as noted on Certificate of Title No. 33150 at Book 168, Page 299.

Finance Committee and Planning Board recommended approval of this article.

Attorney Peterson stated that Article 26 goes along with the two previous articles for the Pet Facility.

George Lingenfelter, 11 Concord Street, stated this was put forth by a private person to the Planning Board. Mr. Sorrentino stated that the Planning Board works with everyone.

Attorney Peterson stated this was the best use of the property.

MOTION: On motion of Mr. Sorrentino and duly seconded, the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington and associated Zoning Map be amended by rezoning from General Industrial (GI) to General Business (GB) a specific parcel of land as follows:

A certain parcel of land situated at 203 Lowell Street in the Town of Wilmington, County of Middlesex, Commonwealth of Massachusetts, shown as Lot 6A on Plan Book 9616 Page 94, described as follows:

Beginning at the easterly corner of the premises herein described at a point on the westerly sideline of Woburn Street; thence running

S 23°58'09" W a distance of 340.86 feet; thence running

N 68°25'30" W a distance of 125.11 feet; thence running

S 23°58'09" W a distance of 64.95 feet; thence running

N 68°25'30" W a distance of 177.98 feet; thence running

N 28°50'19" W a distance of 347.80 feet; thence running

N 60°21'17" E a distance of 292.69 feet; thence running

S 65°16'35" E a distance of 56.85 feet; thence running

S 71°51'11" E a distance of 78.11 feet; thence running

with a curve turning to the right with an arc length of 130.54 feet, and a radius of 1221.54', thence running

S 65°43'29" E a distance of 101.48'; thence running

with a curve turning to the right with an arc length of 63.04', and a radius of 40.00', to the point of beginning, having an area of 202,167 square feet, or 4.6 acres.

Reference is made to Assessors Map 48, Parcel 73 at the office of the Board of Assessors, Town Hall, Wilmington, MA, also to which reference is made for a more particular description.

Being a portion of the premises conveyed to the Petitioner by Deed of Avco Corporation dated July 7, 1997 and recorded at the Middlesex North District Registry of Deeds at Book 8666, Page 080, and also recorded at the Middlesex North District Registry of Deeds Land Registration Office as Document No. 170517, as noted on Certificate of Title No. 33150 at Book 168, Page 299.

ARTICLE 27. (drawn #34) To see of the Town will vote to adopt the following new section in the Zoning By-laws:

3.9 Interim Regulations for Medical Marijuana Uses

3.9.1 Purpose - This section is intended to provide restrictions that will allow the Town adequate time to consider whether to allow facilities associated with the medical use of marijuana, to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the medical use of marijuana in the Commonwealth of Massachusetts is in effect beginning January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities in the Town shall provide the opportunity to study their potential impacts on adjacent uses and on general public health, safety and welfare, and to develop zoning and other applicable regulations that appropriately address these considerations consistent with the statewide regulations and permitting procedures.

3.9.2 Definition - A Medical Marijuana Treatment Center shall mean any medical marijuana treatment center, as defined under state law as a Massachusetts not-for-profit entity that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

3.9.3 Exclusion of Other Marijuana Uses - Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

3.9.4 Exclusion of Accessory Uses - In no case shall the acquisition, cultivation, possession, processing, transference, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products, be considered accessory to any use.

3.9.5 Interim Restrictions - Medical Marijuana Treatment Centers shall not be permitted in any zoning district in the Town so long as this Section 3.9 is effective, as set forth in Section 3.9.6 below. Use variances shall be strictly prohibited.

3.9.6 Expiration - This Section 3.9 shall be in effect for a period of twelve (12) months beginning the date of the session of the Annual Town Meeting in 2013 which votes on this by-law provision.

and to amend section 3.5.2 of the Zoning By-Laws by adding the following sentence:

"The foregoing definition shall not include any Medical Marijuana Treatment Center, as defined in section 3.9.2 of these by-laws."

or take any other action related thereto.

Finance Committee and Planning Board recommended approval.

MOTION: On motion of Mr. McCoy and duly seconded the Town of Wilmington voted unanimously that the Zoning By-Laws of the Town of Wilmington be amended by adding a new Section 3.9 as follows:

3.9 Interim Regulations for Medical Marijuana Uses

3.9.1 Purpose - This section is intended to provide restrictions that will allow the Town adequate time to consider whether to allow facilities associated with the medical use of marijuana, to the extent that such facilities are permitted under state laws and regulations, and, if so, where and under what conditions. Given that a law permitting the medical use of marijuana in the Commonwealth of Massachusetts is in effect beginning January 1, 2013, and that the Massachusetts Department of Public Health has yet to promulgate the regulations by which facilities that produce or dispense medical marijuana shall be registered and administered, a restriction on the establishment of such facilities in the Town shall provide the opportunity to study their potential impacts on adjacent uses and on general public health, safety and welfare, and to develop zoning and other applicable regulations that appropriately address these considerations consistent with the statewide regulations and permitting procedures.

3.9.2 Definition - A Medical Marijuana Treatment Center shall mean any medical marijuana treatment center, as defined under state law as a Massachusetts not-for-profit entity that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

3.9.3 Exclusion of Other Marijuana Uses - Any establishment that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers shall not be permitted if such establishment has not been properly registered and licensed in accordance with applicable state and local laws and regulations, or is not operated as a not-for-profit entity, or otherwise fails to meet the definition of a Medical Marijuana Treatment Center.

3.9.4 Exclusion of Accessory Uses - In no case shall the acquisition, cultivation, possession, processing, transference, transportation, sale, distribution, dispensing, or administration of marijuana, products containing or derived from marijuana, or related products, be considered accessory to any use.

3.9.5 Interim Restrictions - Medical Marijuana Treatment Centers shall not be permitted in any zoning district in the Town so long as this Section 3.9 is effective, as set forth in Section 3.9.6 below. Use variances shall be strictly prohibited.

3.9.6 Expiration - This Section 3.9 shall be in effect for a period beginning the date of the session of the Annual Town Meeting in 2013 which votes on this by-law provision and continuing through 11:59:59 p.m. on June 30, 2014 at which time this section shall expire.

and to amend section 3.5.2 of the Zoning By-Laws by adding the following sentence: "The foregoing definition shall not include any Medical Marijuana Treatment Center, as defined in section 3.9.2 of these by-laws."

ARTICLE 28. (drawn #35) To see of the Town will vote to amend the By-laws of the Inhabitants of the Town of Wilmington Revised, by adding a new Section 53 to Chapter 5 as follows:

53. Criminal History Check Authorization

53.1 Fingerprint Based Criminal History Checks. The Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172 B 1/2, conduct State and Federal Fingerprint Based Criminal History checks for individuals applying for the following licenses:

- Hawking and Peddling or other Door-to- Door Salespeople, (Police Chief)
- Manager of Alcoholic Beverage License (Board of Selectmen)
- Owner or Operator of Public Conveyance (Board of Selectmen)
- Dealer of Second-hand Articles (Board of Selectmen)
- Hackney Drivers, (Board of Selectmen)
- Ice Cream Truck Vendors (Board of Health)

53.1.1 Notification. At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's criminal history records. The Police Chief shall periodically check with the Executive Office of Public Safety and Security ("EOPSS") which has issued an Informational Bulletin which explains the requirements for town by-laws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

53.1.2 State and National Criminal Records Background Checks. Upon receipt of the fingerprints and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this by-law to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS) and/or the Federal Bureau of Investigation (FBI) or the successors of such agencies as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in this by-law.

53.1.3 Authorization to Conduct Fingerprint-Based State and National Criminal Record Background Checks. The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS) and the Federal Bureau of Investigation (FBI), and their successors as may be applicable, to conduct fingerprint-based state and national criminal record background checks, including of FBI records, consistent with this by-law. The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law. The State and FBI criminal history will not be disseminated to unauthorized entities. Upon receipt of a report from the FBI or other appropriate criminal justice agency, a record subject may request and receive a copy of his/her criminal history record from the Police Department. Should the record subject seek to amend or correct his/her record, he/she must take appropriate action to correct said record, which action currently includes contacting the Massachusetts Department of Criminal Justice Information Services (DCJIS) for a state record or the FBI for records from other jurisdictions maintained in its file. An applicant that wants to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct or update the record are set

forth in Title 28 CFR 16.34. The Police Department shall not utilize and/or transmit the results of the fingerprint-based criminal record background check to any licensing authority pursuant to this by-law until it has taken the steps detailed in this paragraph.

53.1.4 Municipal officials should not deny an applicant the license based on information in the record until the applicant has been afforded a reasonable time to correct or complete the information, or has declined to do so. The Police Department shall communicate the results of fingerprint-based criminal record background checks to the appropriate governmental licensing authority within the Town as listed. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

53.1.5 Regulations. The Board of Selectmen is authorized to promulgate regulations for the implementation of the proposed by-law, but in doing so it is recommended that they consult with the Chief of Police, Town Counsel and the Massachusetts Executive Office of Public Safety and Security (or its successor agency) to ensure that such regulations are consistent with the statute, the FBI's requirements for access to the national database and other applicable state laws.

53.2 Use of Criminal Record by Licensing Authorities. Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this by-law. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

The Town or any of its officers, departments, boards, committees or other licensing authorities is hereby authorized to deny any application, including renewals and transfers thereof, for any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law.

53.3 Fees. The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be determined by the Board of Selectmen and shall not exceed one hundred dollars ($100.00). The Town Treasurer shall periodically consult with Town Counsel and the Department of Revenue, Division of Local Services regarding the proper municipal accounting of those fees. A portion of the fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

53.4 Effective Date. This by-law shall take effect May 4, 2013, so long as the requirements of G.L. Chapter 40 Section 32 are satisfied.

or take any other action related thereto.

Finance Committee recommended approval of this article.

Discussion began with Mr. James Burnham, 406 Woburn Street, stated he would like to make an amendment to this article. He said he would like to see this by-law start a year from now.

MOTION: On motion of James Burnham, seconded by Karl Sagal, the Town of Wilmington voted to defeat the amendment regarding Section 53.4 "Effective Date".

Chief Begonis stated the realty is the law was brought forward by the Legislature.

Amendment fails.

Back to Main Motion:

Mr. Wallace, Finance Committee, asked about a company receiving a license would everyone need to be vetted. Chief Begonis stated yes, if they are working for a parent company and going door to door.

Mr. Burnham once again stated that he is in opposition to this article. He feels it is bad for business and fingerprints are not necessary. He feels this law is unlawful.

MOTION: On motion of Mr. McCoy and duly seconded, the Town of Wilmington voted in the affirmative that the By-Laws of the Inhabitants of the Town of Wilmington be amended by adding a new Section 53 to Chapter 5 as follows:

53. Criminal History Check Authorization

53.1 Fingerprint Based Criminal History Checks. The Police Department shall, as authorized by Massachusetts General Laws Chapter 6, Section 172 B 1/2, conduct State and Federal Fingerprint Based Criminal History checks for individuals applying for the following licenses:

- Hawking and Peddling or other Door-to- Door Salespeople, (Police Chief)
- Manager of Alcoholic Beverage License (Board of Selectmen)
- Owner or Operator of Public Conveyance (Board of Selectmen)
- Dealer of Second-hand Articles (Board of Selectmen)
- Hackney Drivers, (Board of Selectmen)
- Ice Cream Truck Vendors (Board of Health)

53.1.1 Notification. At the time of fingerprinting, the Police Department shall notify the individual fingerprinted that the fingerprints will be used to check the individual's criminal history records. The Police Chief shall periodically check with the Executive Office of Public Safety and Security ("EOPSS") which has issued an Informational Bulletin which explains the requirements for town by-laws and the procedures for obtaining criminal history information, to see if there have been any updates to be sure the Town remains in compliance.

53.1.2 State and National Criminal Records Background Checks. Upon receipt of the fingerprints and the appropriate fee, the Police Department shall transmit the fingerprints it has obtained pursuant to this by-law to the Identification Section of the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Services (DCJIS) and/or the Federal Bureau of Investigation (FBI) or the successors of such agencies as may be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in this by-law.

53.1.3 Authorization to Conduct Fingerprint-Based State and National Criminal Record Background Checks. The Town authorizes the Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS) and the Federal Bureau of Investigation (FBI), and their successors as may be applicable, to conduct fingerprint-based state and

national criminal record background checks, including of FBI records, consistent with this by-law. The Town authorizes the Police Department to receive and utilize State and FBI records in connection with such background checks, consistent with this by-law. The State and FBI criminal history will not be disseminated to unauthorized entities. Upon receipt of a report from the FBI or other appropriate criminal justice agency, a record subject may request and receive a copy of his/her criminal history record from the Police Department. Should the record subject seek to amend or correct his/her record, he/she must take appropriate action to correct said record, which action currently includes contacting the Massachusetts Department of Criminal Justice Information Services (DCJIS) for a state record or the FBI for records from other jurisdictions maintained in its file. An applicant that wants to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct or update the record are set forth in Title 28 CFR 16.34. The Police Department shall not utilize and/or transmit the results of the fingerprint-based criminal record background check to any licensing authority pursuant to this by-law until it has taken the steps detailed in this paragraph.

53.1.4 Municipal officials should not deny an applicant the license based on information in the record until the applicant has been afforded a reasonable time to correct or complete the information, or has declined to do so. The Police Department shall communicate the results of fingerprint-based criminal record background checks to the appropriate governmental licensing authority within the Town as listed. The Police Department shall indicate whether the applicant has been convicted of, or is awaiting final adjudication for, a crime that bears upon his or her suitability or any felony or misdemeanor that involved force or threat of force, controlled substances or a sex-related offense.

53.1.5 Regulations. The Board of Selectmen is authorized to promulgate regulations for the implementation of the proposed by-law, but in doing so it is recommended that they consult with the Chief of Police, Town Counsel and the Massachusetts Executive Office of Public Safety and Security (or its successor agency) to ensure that such regulations are consistent with the statute, the FBI's requirements for access to the national database and other applicable state laws.

53.2 Use of Criminal Record by Licensing Authorities. Licensing authorities of the Town shall utilize the results of fingerprint-based criminal record background checks for the sole purpose of determining the suitability of the subjects of the checks in connection with the license applications specified in this by-law. A Town licensing authority may deny an application for a license on the basis of the results of a fingerprint-based criminal record background check if it determines that the results of the check render the subject unsuitable for the proposed occupational activity. The licensing authority shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

The Town or any of its officers, departments, boards, committees or other licensing authorities is hereby authorized to deny any application, including renewals and transfers thereof, for any person who is determined unfit for the license, as determined by the licensing authority, due to information obtained pursuant to this by-law.

53.3 Fees. The fee charged by the Police Department for the purpose of conducting fingerprint-based criminal record background checks shall be determined by the Board of Selectmen and shall not exceed one hundred dollars ($100.00). The Town Treasurer shall periodically consult with Town Counsel and the Department of

Revenue, Division of Local Services regarding the proper municipal accounting of those fees. A portion of the fee, as specified in Mass. Gen. Laws Chapter 6, Section 172B 1/2, shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, and the remainder of the fee may be retained by the Town for costs associated with the administration of the fingerprinting system.

53.4 Effective Date. This by-law shall take effect May 4, 2013, so long as the requirements of G.L. Chapter 40 Section 32 are satisfied.

ARTICLE 29. (drawn #31) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcel and interest is described as a portion of Map 6, Parcel 18; more particularly described as lots 180, 181, 182 and 183 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 11,700 square feet of land; or take any other action related thereto.

Finance Committee recommended disapproval. Planning Board took no action.

Town owned property found not to be surplus. Passed over.

Mark Nelson, petitioner, 6 Polk Street, asked Mr. Stewart if he could ask a question of the Town Manager. He asked the Town Manager to reconsider his determination. Mr. Hull stated his original decision stands.

Mr. Nelson also stated that it is uncertain if the 1991 Article 21 passed Town Meeting or Attorney General's approval. In his research of the Annual Reports, the 1991 Article 21 was not in the minutes. Mr. Nelson continued that he went to the Town Clerk's office and the Town Clerk showed him Article 21 of the 1991 Town Meeting, which showed it passed. He requested a copy of the Attorney General's from the Clerk's office and has not received it.

Mr. Hull stated the Town Clerk called the Attorney General's office for clarification and was told that Article 21 of the 1991 Town Meeting was approved.

Mr. Stewart stated again this article will be passed over.

ARTICLE 30. (drawn #37) To see if the Town will vote to authorize the transfer of the care, custody, management and control of a certain parcel of land owned by the Town of Wilmington hereafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with Massachusetts General Laws Chapter 30B; and further that the Selectmen be and hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcel and interest is described as a portion of Map 6, Parcel 18; more particularly described as lots 177, 178 and 179 as shown on a plan of land entitled "Wilmington Gardens Addition" recorded with the Middlesex North Registry of Deeds Plan Book 26, Plan 36 and containing approximately 9,688 square feet of land; or take any other action related thereto.

This article was not declared surplus by the Town Manager. Passed over.

ARTICLE 31. (drawn #28) To see if the Town will vote to sell the parcel of town-owned land located on the Town's Assessor's Map as Map 6, Parcel 16. This parcel is further bounded and described as follows: westerly by Page Street; southerly and easterly by Parcel 17 (also known as 4 Page Street, owned by the petitioners) and northerly by town-owned land; or take any other action related thereto.

Article 31was not declared surplus by the Town Manager. Article was passed over.

ARTICLE 32. (drawn #27) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Residential 20 (R20) the following described parcels of land:

Parcel One: (Registered)

That certain parcel of land situated in Wilmington, in the County of Middlesex and said Commonwealth of Massachusetts, bounded and described as follows:

NORTHWESTERLY	by land now or formerly of John D. Cooke, five hundred sixty-eight and 87/100 (568.87) feet;
EASTERLY	by a curved line by a wood road by land now or formerly of Elmer B. Chase, seven hundred three and 18/100 (703.18) feet;
SOUTHERLY and SOUTHWESTERLY	by Lubbers Brook; and
SOUTHWESTERLY	by two lines by land now or formerly of Mary C. Alexander, five hundred ten and 97/100 (510.97) feet.

All of said boundaries, except the brook line, are determined by the Land Court to be located as shown on subdivision plan 8478-F, drawn by C. B. Humphrey, Engineer for Court, dated June 21, 1945, as approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 6718 and said land is shown as Lot B2 on said plan.

The above land is subject to a right of way over the easterly side thereof, located approximately as shown on said plan, in favor of all those lawfully entitled thereto.

For Petitioner's title, see deed recorded at the Middlesex North District Registry of Deeds Land Registration Office as Document No. 177247 as further noted on Certificate of Title No. 33771 at Book 00171, Page 341.

The above-referenced property is also shown as Parcel 5A on Assessor's Map 10.

Parcel Two: (Registered)

That certain parcel of land situated in Wilmington in the County of Middlesex and said Commonwealth, bounded and described as follows:

NORTHERLY	by Hopkins Street, one hundred twenty-five and 95/100 (125.95) feet;
EASTERLY	by lots 1 to 6 inclusive, as shown on subdivision plan 8478C filed with Certificate of Title 5302, one hundred sixty-two and 94/100 (162.94) feet;
NORTHERLY	by Lot 6 and by the end of Arlington Street, as shown on said plan, one hundred forty (140) feet;
NORTHEASTERLY	by Lot B3, three hundred thirty and 47/100 (330.47) feet;
SOUTHEASTERLY	by Lot B2, four hundred forty-three and 44/100 (443.44) feet;
SOUTHWESTERLY	by two hundred seventy-seven and 90/100 (277.90) feet;
NORTHWESTERLY	by two lines, four hundred sixty-six and 18/100 (466.18) feet, by land now or formerly of Mary C. Alexander.

All of said boundaries are determined by the Land Court to be located as shown on subdivision plan 8478 G, drawn by C. B. Humphrey, Engineer for Court, dated May 6, 1946, as approved by the court, filed in the Land Registration Office, a copy of a portion of which is filed with Certificate of Title 7532, and said land is shown as Lot B4 on said plan.

The above-referenced property is also shown as Parcel 5 on Assessor's Map 10

Parcel Three: (Unregistered)

The land in Wilmington bounded and described as follows:

NORTHERLY	by the 1972 Layout of Hopkins Street, in four courses, 191 feet, 57.40 feet, 119.44 feet and 2 feet;
WESTERLY	by the Wilmington-Billerica town line, 318 feet;
EASTERLY	by Lot B on L. C. 8478B, in two courses 5 feet and 445 feet.

Containing 1.3 acres.

Reference is made to Assessors Map 10, Parcel 6 at the office of the Board of Assessors, Town Hall, Wilmington, MA, also to which reference is made for a more particular description.

For Petitioner's title relative to Parcel 2, see deed recorded at the Middlesex North District Registry of Deeds Land Registration Office as Document NO. 263294 as further noted on Certificate of Title no. 40611 at Book 00206, Page 16. For Petitioner's title relative to Parcel 3, see deed recorded at the Middlesex North District Registry of Deeds at book 25074, page 60.

The above-referenced property is also shown as Parcel 6 on Assessor's Map 10.

Finance Committee and Planning Board took no action on this article.

Discussion with positive comments from Mario Marchese, 5 Somerset Place, and Paul Chalifour, 48 Hopkins Street

MOTION: On motion of James Castellano, duly seconded, the Town of Wilmington voted 101 in favor, 12 opposed to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by the adoption of Article 32.

ARTICLE 33. (drawn #38) To see if the Town will vote to authorize transfer of the care, custody, management and control of certain parcels of land owned by the Town of Wilmington hereinafter described to the Selectmen of the Town of Wilmington, said land having been determined to be no longer needed for any municipal purpose, and for the express purpose of conveying the same, all in accordance with the General Laws Chapter 30B; and further that the Selectmen be and are hereby authorized to grant and convey such interest in the land as is owned by the Town of Wilmington and upon such terms and conditions as shall be determined by the Selectmen in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised. Said parcels and interest are described as Map 80, Parcel 42B (not declared surplus); or take any other action related thereto.

Town owned land determined surplus by the Town Manager.

MOTION: On motion of Rina Watne and duly second, the Town of Wilmington voted unanimously to the Adoption of Article 33 with the Assessor setting the value at $13,700 and the Petitioner agreed to the value.

ARTICLE 34. (drawn #33) To see if the Town will vote to amend the By-Laws of the Inhabitants of the Town of Wilmington Revised, by adding the following new Chapter 5, Public Regulations, Section, Fencing, as follows:

FENCING

Fencing constructed on residential or commercial zoned property within the Town of Wilmington shall comply with the following:

1. All fencing shall be constructed in compliance with Massachusetts General Laws and Building Codes.
2. All fencing along a property boundary line shall be installed with finished side facing the abutting property, unless written consent is obtained from abutting property owner at the time of installation.
3. Fences may be installed up to a property boundary line, but no portion of any holes excavated for the installation of fence posts shall be located on an abutting property and no portion of a fence may overhang an abutting property without written permission from abutting property owner.

4. All fencing shall be compatible with property use and the scenic character of the Town. All fences shall be maintained so that they do not constitute a hazard or blight.

or take any other action related thereto.

Finance Committee recommended disapproval of this article.

Discussion began with George Lingenfelter, 11 Concord Street, read his motion as a new Section 54. He asked the Finance Committee Vice Chairperson, Theresa Manganelli, why the Finance Committee did not vote on this article. Ms. Manganelli stated that Finance Committee did not feel it was up to them to make a determination. Member, Robert Palmer, stated the vote was not unanimous.

Continuing with further questions by Mr. Sagal, 7 Lawrence Court, stated that this article was voted down two years ago and how can it come up again.

Town Counsel stated that only applied to zoning articles.

Mr. Marchese read the MGL regarding fencing.

Mr. Newhouse stated this is the third year in a row this article has come before the body.

Mr. Champoux stated he did not like the blue tarp fence on Concord Street, but it was not up to this body to make that decision.

MOTION: It was moved and seconded to end debate. So voted.

MOTION: On motion of Mr. Lingenfelter to adopt Article 34 which was duly seconded, the Town of Wilmington voted to defeat the adoption of Article 34.

ARTICLE 35. (drawn #30) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows; or take any other action related thereto.

By rezoning from Residential 60 (R60) to Residential 10 (R10) the following described parcels of land: 3, 5 and 7 Dorchester Street and 52 Hopkins Street. Such parcels are listed on the Assessor's Records as Map 11, Parcels 42, 55, 44-A and 41

MOTION: On motion of Lisa Esposito and duly seconded, the Town of Wilmington voted unanimously to amend the Zoning By-law and associated Zoning Map by adopting Article 35 as written above.

ARTICLE 36. (drawn #29) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20), the following described parcels of land:
Parcel 1:

The land at and known 10 Royal Street, Wilmington, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 23490, Page 165, said premises containing 57,923 square feet of land on Assessors Map, Map 84, Lot 15.

Said property bounded and described as follows:

SOUTHEASTERLY	by said Royal Street by two courses, 117.17 feet and 68.17;
SOUTHWESTERLY	by other land shown on said plan now or formerly of R. J. Reagan, 185.56 feet;
NORTHWESTERLY	by other land shown on said plan now or formerly of Boleslaw Jasilewicz, 265.03 feet;
NORTHEASTERLY	by Lot #9 on said plan, 195 feet;
SOUTHEASTERLY	by other land shown on said plan now or formerly of Mary Fleming, 146.88 feet

Parcel 2

The land at and known 19 Royal Street, Wilmington, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 25613, Page 82, said premises containing 81,000 +/- square feet of land on Assessors Map, Map 84, Lot 10.

The land at and known as 19 Royal Street, Wilmington, Middlesex County, MA with the buildings thereon shown as Parcel 84-10, remaining land of Mary T. Fleming, on a plan of land entitled McGrane Woods Definitive Subdivison, Wilmington, Massachusetts, GCG Associates, Inc., Wilmington, Massachusetts, dated May 8, 2009, and recorded in Plan Book 230, Plan number 75. Containing 81,000 square feet according to said Plan.

Being a portion of the same premises conveyed to the grantor by deed dated March 26, 2010 and recorded with Middlesex North District Registry of Deeds in Book 23838, Page 80.

Finance Committee and Planning Board recommended approval of this article.

Douglas Marsoobian, 19 Royal Street, discussed his article saying he wants to build a new house for his family and have his parents stay in his current house. He said he doesn't want to leave Wilmington.

Charles Fleming, 12 Royal Street, stated that he is directly attached to the property in question. He doesn't want to oppose the article, but he has to because the building of another house will increase the water table in his yard negatively. He said if the area is rezoned then he will have to sell his house.

Mr. Fleming continued that he would like to make an amendment to the article that it includes his house and other houses on the street. Mr. Stewart explained that would increase the scope of the article and he would not be able to accept his amendment. Another article would need to come back next year.

Christopher Neville, member of the Planning Board but speaking for himself, stated he did not vote favorably on this article as it is very close to a subdivision going in and he knew there was already a high water level.

Erin Korbak, 1 Royal Street, stated she signed the petition but feels it was misrepresented. Mr. Marsoobian stated that he did not lie to the woman and it is not his fault if she did not read the petition.

MOTION: On motion of Mr. Marsoobian and duly seconded, the Town of Wilmington voted 38 in favor, 46 opposed to amend the Zoning By-laws and Zoning map. Motion fails for lack of 2/3.

ARTICLE 37. (drawn #39) To see if the Town will vote to authorize the Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of, all or part of, the following described parcels, following a determinate made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-laws of the Inhabitants of the Town of Wilmington Revised, and other applicable law. The parcel is located on Central Street, described in the Assessor's records as Map 52, Parcel 34; or take any other action related thereto.

Town owned property not considered surplus by the Town Manager. Article is Passed over.

ARTICLE 38. (drawn #26) To see if the Town will vote to amend the Zoning By-law, Section 3.8.9 (Minimum Special Permit Criteria – Retail uses under 30,000 s.f. in the GI District), as follows; or take any other action related thereto.

By amending Section 3.8.9 which currently reads:

3.8.9 Retail uses less than 30,000 sq. ft. in the GI district shall be subject to the following minimum special permit criteria.

The maximum gross floor area used for retail or personal service uses shall not exceed 8,000 sq. ft. on any one lot.

In any one contiguous district zoned GI the total maximum gross floor area used for retail or personal service uses shall not exceed 24,000 sq. ft. as a total for all lots in the district.

And adding a third subparagraph which reads as follows:

Notwithstanding any limitation on square footage for retail or personal service used on a lot, or within the GI District, to the contrary in this Section 3.8.9, the maximum gross floor area used for retail or personal service uses shall be no greater than 24,000 sq. ft. on any one lot which abuts the northerly side of state highway Route 125.

Scott Garant, attorney for Aerio Realty, stated the article was drafted with residents in mind.

MOTION: On motion of Scott Garant and duly seconded, the Town of Wilmington voted 103 in favor 3 opposed to amend the Zoning By-law, Section 3.8.9 by adding a third paragraph as above.

ARTICLE 39. (drawn #36) To see if the Town will vote to amend the Zoning By-laws and Associated Zoning Map of the Town of Wilmington by voting to rezone from General Business (GB) to Residential (R-20), the following described parcel of land; or take any other action related thereto.

The land at and known as 1 Dublin Avenue, Wilmington, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 162, Page 95, said premises containing 29,450 square feet of land on Assessors Map 41, Parcels 128, 128A, 128B and 130F.

Description of the property are as follows located in Wilmington, MA 01887 known as 1 Dublin Avenue.

NORTHERLY by Dublin Avenue, 210 feet on Dublin Avenue;

EASTERLY 88 feet on Main Street, also known as Route 38;

WESTERLY 184 feet, abuts Parcel 127, also known as 3 Dublin Avenue also by Zoning By-law R-20;

SOUTHERLY 100 feet on Montrose Avenue

Finance Committee and Planning Board recommended approval of this article.

Ms. Mary Krikorian, petitioner, stated that 1 Dublin Avenue is a single family house that a business has taken over the house and are parking trucks everywhere. It is very rundown. She would like to see it returned to residential zoning.

MOTION: On motion of Ms. Krikorian, duly seconded, the Town of Wilmington voted unanimously to amend the Zoning By-laws and Associated Zoning Map of to rezone from General Business (GB) to Residential (R-20) the property at 1 Dublin Ave.

With no further business, it was moved and seconded to adjourn the May 4, 2013 Annual Town Meeting at 3:15.

Total number of registered voters 197. Non-voters 42.

SPECIAL STATE ELECTION - JUNE 25, 2013
WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Elections at the Boutwell School - Precincts 1 and 2; Wildwood School - Precincts 3 and 4; and Town Hall - 121 Glen Road Precincts 5 and 6 on Tuesday, June 25, 2013 from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Special State Election for the following office:

Senator in Congress For the Commonwealth

Senator in Congress

Gabriel Gomez	2,668
Edward Markey	1,715
Richard Heos	13
All Others	14
Blanks	0
Total	4,410

All polling places were opened at 7:00 a.m. and closed at 8:00 p.m. A total of 4,410 registered voters cast ballots on June 25, 2013, which represents approximately 28.2% of 15,402 registered voters.

SPECIAL TOWN MEETING – NOVEMBER 13, 2013
WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Wilmington Middle School Auditorium, 25 Carter Lane, in said Town of Wilmington, on Wednesday the thirteenth of November 2013 at 7:00 p.m., then and there to act on the following articles:

> MOTION: On motion of Selectman Cimaglia and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Moderator dispense with the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 1. (drawn #2) To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain pursuant to G.L. c.40 and G.L. c. 79 six parcels of real property known as 120 Main Street, located off Glen Road and Main Street, Wilmington, Massachusetts, containing approximately 7.86 acres and being more particularly show as Lots 1, 3, 4, 5, 6 and 7 on that certain plan entitled "Subdivision Plan of Land in Wilmington," dated February 7, 2008, prepared by Cuoco & Cormier Engineering Associates, Inc. and filed with the Middlesex County

Registry District of the Land Court as Plan #24246B and the Town's Planning and Conservation Department; and further to see if the Town will vote to appropriate , borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; or take any other action related thereto.

MOTION: On motion of Chairman Michael V. McCoy and duly seconded, the Town of Wilmington voted 197 in favor, and 9 in opposition that the Board of Selectmen be authorized to acquire by purchase and by eminent domain pursuant to G.L. c. 40 and G.L. c.79 six parcels of real property known as 120 Main Street, located off Glen Road and Main Street, Wilmington, Massachusetts, containing approximately 7.86 acres and being more particularly shown as Lots 1, 2, 3, 4, 5, 6 and 7 on that certain plan entitled "Subdivision Plan of Land in Wilmington," dated February 7, 2008, prepared by Cuoco & Cormier Engineering Associates, Inc. and filed with the Middlesex County Registry District of the Land Court as Plan #24246B; and further appropriate from available funds "free cash" the amount of <u>One Million Seven Hundred Twenty-Five Thousand Dollars ($1,725,000)</u> for such purposes.

ARTICLE 2. (drawn #1) To see if the Town will vote to amend the Zoning By-laws and associated Table 1 Principal Use Regulations as follows:

1. By allowing Personal Service Shop 3.5.10 to be permitted within the Highway Industrial to read as follows:

R10	R20	R60	055	NB	GB	CB	GI	HI	LI/O	Site Plan Review	GW
No	No	No		Yes	Yes	Yes	No	Yes	No	R	*

or take any other action related thereto.

MOTION: On motion of Michael Sorrentino, Chairman, Planning Board, and duly seconded the Town of Wilmington voted unanimously to amend the Zoning By-laws of the Town of Wilmington and associated Table 1 Principal Use Regulations as follows:

1. By allowing Personal Service Shop 3.5.10 to be permitted within the Highway Industrial to read as follows:

R10	R20	R60	055	NB	GB	CB	GI	HI	LI/O	Site Plan Review	GW
No	No	No		Yes	Yes	Yes	No	Yes	No	R	*

ARTICLE 3. (drawn #3) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 20 (R-20) to General Business (GB) the following described parcel of land; or take any other action related thereto.

The land known as 276 Lowell Street, Wilmington, MA Assessors' Map 72, Lot 1 more particularly described as follows:

The land with the intersection of the southeastern boundary of the land of Harley Junior and Eleanor Towle with Lowell Street in said Wilmington; hence

NORTHERLY by land of said Towle, one hundred eighty and 12/100 (180.12) feet;

EASTERLY by land of John R. Marshall, et ux, one hundred thirty one and 63/100 (131.63) feet;

SOUTHERLY by land of John R. Marshall, one hundred eighty and 00/100 (180.00) feet to and

WESTERLY by said Lowell Street, one hundred twenty five and 00/100 (125.00) feet to the point of beginning.

Said premises containing 23,097 square feet of land as shown on a plan entitled "Plan of Land in Wilmington surveyed for John R. Marshall and Delores Marshall," December 1961, H. Kingman Abbott, Surveyor, said plan being recorded in the Middlesex North District Registry of Deeds in Plan Book 96, Plan 79A.

Discussion ensued with several abutters speaking against the passage of this article. They stated there was enough traffic in the area. Mr. Brennan stated that he was trying to see the property and all other property near him are general business.

> MOTION: On motion of Mr. Kevin Brennan and duly seconded to adopt Article 3, the Town of Wilmington voted 126 in favor, 64 in opposition to defeat the adoption of Article 3. Motion fails lack of 2/3.

It is moved and seconded to adjourn the meeting at 8:15 p.m. 231 registered voters and 21 non-voters attended the meeting.

Representative Kenneth I. Gordon

Senator Bruce E. Tarr

Directory of Officials - January 1, 2014

Board of Selectmen	Michael V. McCoy, Chairman	2014
	Judith L. O'Connell	2014
	Michael L. Champoux	2015
	Louis Cimaglia, IV	2016
	Michael J. Newhouse	2016
Town Manager	Jeffrey M. Hull	
Moderator	James C. Stewart	2015
School Committee	Margaret A. Kane, Chairman	2016
	Robert L. Hayes, Vice Chairman	2013
	Virginia M. Bonish, Secretary	2014
	Kathleen M. Carroll	2013
	Leslee A. Quick	2014
	Mary Jane Byrnes	2015
	Manny L. Mulas	2015
Superintendent of Schools	Joanne M. Benton	
Finance Committee	John F. Doherty, III, Chairman	2014
	Theresa M. Manganelli, Vice Chairman	2014
	Victoria L. Ellsworth, Secretary	2016
	Robert P. Palmer	2014
	Richard K. Hayden	2015
	Bernard P. Nally, Jr.	2015
	William J. Wallace	2015
	Jonathan R. Eaton	2016
	Jordan H. Weiner	2016

Margaret Kane, School Committee Chairman, speaking at ground-breaking ceremony for new Wilmington High School

Boards, Committees & Commissions - January 1, 2014

	Term Expires
Appeals, Board of	
Charles E. Boyle, Chairman	2016
Anthony J. Barletta, Jr.	2014
Edward P. Loud	2015
Thomas W. Siracusa	2017
Daniel J. Veerman	2018
Assessors, Board of	
Karen L. Rassias, Principal Assessor	
Anthony E. Krzeminski	
Roger J. Lessard	
By-Law Study Committee	
Robert H. Spencer, Chairman	
James F. Banda	
Scott C. Garrant	
Walter J. Kaminski	
Joan D. Searfoss	
Selectman Liaison	
Sharon A. George, Ex-Officio	
Cable TV Advisory Task Force	
Jeffrey M. Hull, Chairman	
Sandra S. Curtin	
Neil Ellis	
Carter Lecture Fund Committee	
Adele C. Passmore, Chairman	2016
Ann H. Berghaus, Rec. Sec.	2015
Andrea B. Houser, Corr. Sec.	2014
Margaret A. St. Onge	2015
Julia E. Doten	2016
Cemetery Commission	
Cynthia A. McCue, Chairman	2016
Pasquale D'Antonio	2014
Judith A. Simmons	2015
Conservation Commission	
Donald J. Pearson, Chairman	2016
Julie A. Flynn	2014
Sharon M. Kelley Parrella	2014
Vincent Licciardi	2015
Michael McInnis	2016

	Term Expires
Disabilities, Commission on	
Phyllis P. Genetti, Chairman	2014
Frank A. Botte	2016
Joseph P. Franceschi, Jr.	2016
Selectman Liaison	
Elderly Services Commission	
Mary S. D'Eon, Chairman	2015
Gayle A. Regan, Vice Chairman	2015
Stanley Dancewicz, Jr.	2014
John Wallace	2014
Jeannette E. Albert	2016
John J. King	2016
Thomas F. Mills	2016
Emergency Management Committee	
Jeffrey M. Hull	
Kendra L. Amaral	
Michael R. Begonis	
Edward G. Bradbury, Jr.	
George W. Hooper, II	
Michael Morris	
Shelly M. Newhouse	
John T. Spaulding	
Michael J. Woods	
Health, Board of	
Elizabeth E. Sabounjian, Chairman	2014
James A. Ficociello, V. Chairman	2016
Jane A. Williams-Vale	2015
Historical Commission	
Kathleen Black-Reynolds, Chairman	2015
Gerald R. Duggan	2014
Robert Mallett	2014
Kimberly L. Nguyen	2014
Diane T. Harvey	2015
Stephen Lawrenson	2016
Bonny A. Smith	2016
Housing Authority	
Stacie A. Murphy, Chairman	2017
Robert C. DiPasquale, Vice Chairman	2018
Leona C. Bombard, Treasurer	2015
Gregory B. Bendel	2016
Vacancy (State Appointee)	

Boards, Committees & Commissions - January 1, 2014

	Term Expires
Library Trustees	
James M. Lemay, Chairman	2014
Eileen L. MacDougall, Vice Chairman	2014
Karen E. Campbell	2015
Joan S. Grady	2015
Charlotte M. Stewart	2015
Jeffrey H. Nussbaum	2016
Donald J. Pearson	2016
James Banda, Sr., Trustee Emeritus	
Anne Buzzell, Trustee Emeritus	
Permanent Building Committee	
George W. Hooper, II, Chairman	2014
John C. Holloway	2014
Diane M. Allan	2015
Paul J. Melaragni	2015
Joseph J. Parrella, Jr.	2016
Planning Board	
Michael A. Sorrentino, Chairman	2017
Ann L. Yurek, Clerk	2014
Randi R. Holland	2015
J. Christopher Neville	2016
James F. Banda, Jr.	2018
Recreation Commission	
C. Michael Burns, Chairman	2014
Sheila Burke, Vice Chairman	2015
Laurie Robarge	2015
Charles Biondo	2016
Mark Kennedy	2016
Regional Vocational Technical School Committee	
Robert G. Peterson, Chairman	2016
James M. Gillis	2015

	Term Expires
Registrars, Board of	
Priscilla R. Ward, Chairman	2016
Edward L. Sousa	2014
Alice M. Hooper	2015
Sharon A. George, Clerk	
Scholarship Fund Committee	
Joanne M. Benton, Chairman	2014
Susanne L. Clarkin	2014
Carol A. King	2014
Michele Caira Nortonen	2014
Robert G. Peterson	2014
Lisa A. Troy	2014
Trustees of Trust Funds	
Michael Morris, Chairman	2015
Michelle L. Gomes	2015
Pamela L. MacKenzie	2015
Water and Sewer Commissioners	
Joseph J. Balliro, Jr., Chairman	2016
George R. Allan	2014
Robert W. LaVita	2015
Wilmington Arts Council	
Jean A. Chang, Co-Chairman	2014
Linda Molloy, Co-Chairman	2015
Jane M. Crane*	2014
Sara E. Brook	2014
Marguerite Elia	2014
Diane L. Giamberardino	2015
Louise A. Anderson	2016
Stephen S. Greco	2016

* Advisory Board Member

Boards, Committees & Commissions - January 1, 2014

Wilmington Election Officers – Term Expires Annually

Precinct 1

Mary D'Eon, Warden
Sarah H. Cosman, Precinct Clerk
Mary Schultz, Deputy Clerk
Wendy Diecidue, Inspector
Carolyn Kenney, Inspector
Ann Peters, Inspector
Clarice J. Ross, Inspector
Linda Costantino, Alternate
Kim Mytych, Alternate

Precinct 2

Alfred Antinarelli, Warden
Jeanne Buck, Deputy Warden
Elizabeth Roberts, Deputy Clerk
Helen Brady, Inspector
Andrea Houser, Inspector
Gayle Regan, Inspector
Robert J. Sweet, Inspector
Carol Dwyer, Alternate
Rosalie McConologue, Alternate
Audrey E. Riddle, Alternate

Precinct 3

Georgia Arbo, Warden
Patricia McKenna, Precinct Clerk
Shirley Brush, Inspector
Loretta R. Caira, Inspector
Carol King, Inspector
Janice Quandt, Inspector
Alma D'Antonio, Alternate
Irene Hoffman, Alternate
Ruth Holbrook, Alternate
Medora Miller, Alternate
Michele Nortonen, Alternate

Precinct 4

Susan McNamara, Warden
Gail Gass, Inspector
Donna Giannantonio, Inspector
Phyllis Hailey, Inspector
Mary Lunetta, Inspector
Barbara Bishop, Alternate
Joanna E. Clayton, Alternate
Lorraine A. Hermann, Alternate
Rosemary Russo, Alternate
Deborah Steen, Alternate
Marilyn West, Alternate

Precinct 5

Cynthia McCue, Warden
Maureen Fiorenza, Deputy Warden
Joan Searfoss, Precinct Clerk
Nita Beals, Inspector
Claire D'Entremont, Inspector
Jeanne Grant, Inspector
Gail Protopapas, Inspector
Robert Beals, Alternate
Jane Crane, Alternate
Beverly Dalton, Alternate
Elizabeth Lawrenson, Alternate
Paige Miller, Alternate
Kathleen Scanlon, Alternate

Precinct 6

Donald Armstrong, Warden
Rosemary Greco, Inspector
Jean C. Lefavour, Inspector
Julie Murphy, Inspector
Mary F. Kiesinger, Inspector
James Buckley, Alternate
Karen Campbell, Alternate
Lillian Gigliotti, Alternate
Jean Mazzocca, Alternate
Sharon McLaughlin, Alternate
Mary Ann Steen, Alternate
Margaret White, Alternate

Officers and Department Heads - January 1, 2014

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control/Inspector	Ellen G. Davis Sawyer	658-5071
Assistant Town Manager	Kendra L. Amaral	658-3311
Assessor, Principal	Karen L. Rassias	658-3675
Community Development Program Director	Carole S. Hamilton	658-9843
Constable	Charles E. Rooney, Jr.	658-6140
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Edward G. Bradbury	658-3346
Engineering Director	Anthony Pronski	658-4499
Fence Viewer	Anthony Pronski	658-4499
	John T. Spaulding	658-4531
Fire Chief	Edward G. Bradbury	658-3346
Housing Authority Executive Director	Maureen Hickey	658-8531
Inspector of Buildings	John T. Spaulding	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Carole S. Hamilton	658-8238
Middlesex Canal Commission	Betty M. Bigwood	657-7870
	Michael J. McInnis	
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Carole S. Hamilton	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	George W. Hooper, II	658-3017
Public Health Director	Shelly M. Newhouse	658-4298
Public Health Nurse	Traci A. Mello	694-2041
Public Works Director	Michael J. Woods	658-4481
Reading Municipal Light Dept.	George W. Hooper, II	658-3017
Advisory Board	Thomas A. Ollila	658-4858
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	Charles H. Carroll	(617) 727-3480 x 21131
Town Clerk	Sharon A. George	658-2030
Town Counsel	John C. Foskett	(617) 951-2300
Town Manager	Jeffrey M. Hull	658-3311
Treasurer/Collector	Pamela L. MacKenzie	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531

TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Michael V. McCoy, Chairman
Michael L. Champoux
Louis Cimaglia, IV
Michael J. Newhouse
Judith L. O'Connell

Town Manager - Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager – Kendra L. Amaral – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Sharon A. George – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Town Accountant - Michael Morris – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978-658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Carole S. Hamilton – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – Edward G. Bradbury – 978 - 658-3346 -- Emergency Number - **9-1-1**

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Michael R. Begonis – 978 - 658-5071 -- Emergency Number - **9-1-1**

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – April E. Kingston – 978 - 658-5071 -- Emergency Number - **9-1-1**

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director - Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director - Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Deborah E. Cipriani – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2nd Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1ST Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2ND Thursday	2	Town Hall	10:00 a.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4TH Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1ST & 3RD Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3RD Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2ND Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1ST & 3RD Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2ND Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	1ST Thursday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	As Needed		Town Hall	
LIBRARY TRUSTEES	3RD Tuesday		Library	7:00 p.m.
OPEN SPACE AND RECREATION	As Needed		Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1ST & 3RD Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1ST Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	1ST Monday	12	Town Hall	12:00p.m.
SCHOOL COMMITTEE	2ND & 4TH Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2ND & 4TH Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3RD Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998		
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908		
Adelaide Street	from Church Street to Middlesex Avenue	666	1976		
Agostino Drive	from Gandalf Way	999	1979		
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996		
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894		
Allgrove Lane	from Woburn Street	470	1993		
Allgrove Lane	from Allgrove Lane to dead-end	430	1996		
Allenhurst Way	from Woburn Street	1,161	1994		
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984	
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996		
Andover Street	from Salem Street	180	1894		
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970	
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985		
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966		
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998		
Apollo Drive	from Charlotte Road to Draper Drive	300	1971		
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990		
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978	
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998		
Aspen Drive	from Russell Road thru cul-de-sac	320	1999		
Auburn Avenue	from Shawsheen Avenue	755	1945		
Avon Street	from Avery Street thru cul-de-sac	320	1999		
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947		
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998		
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999		
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945		
Baker Street	from Existing Baker Street	135	2001		
Baland Road	from Ballardvale Street	540	1972		
Ballardvale St.	from Salem Street to Route 125	965	1894		
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985	
Bancroft Street	from Liberty Street	400	1952		
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966		
Beacon Street	from Church Street to Belmont Avenue	970	1915		
Beech Street	from Burlington Avenue to Byron Street	1,005	1947		
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959		
Belmont Avenue	from Columbia Street to State Street	980	1933		
Benson Road	from Radcliff Road to Tewksbury Line	616	1971		
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975		
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999		
Birchwood Road	from Shady Lane Drive	1,197	1952		
Birchwood Road	from Judith Road	400	1953		
Blanchard Road	from Kendall Road	625	1989		
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998		
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960	1971
Brand Avenue	from Bridge Lane	510	1933	1943	
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943	
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945		
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938		
Bridge Lane	from Shawsheen Avenue	455	1894		
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Broad Street	from King Street	1,377	1954		
Burlington Avenue	from Main Street to Burlington Line	8,588	1894		
Burnap Street	from Grove Avenue	1,145	1953		
Burnap Street	from Winchell Road	484	1945		
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946	
Butters Row	from Main Street to Chestnut Street	3,577	1894		
Buzzell Drive	from Draper Drive to Evans Drive	600	1971		
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955	
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971	
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961		
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957		
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997		
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966		
Cedar Street	from Burt Road to Harris Street	687	1945		
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963		
Central Street	from Church Street to Middlesex Avenue	552	1950		
Chandler Road	from Adams Street to Kelley Road	400	1957		
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971	
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971		
Chase Road	from Hathaway Road	297	1953		
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999		
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894		
Chisholm Way	from Mink Run to end of cul-de-sac	427	2008		
Church Street	from Main Street to Middlesex Avenue	4,285	1894		
Clark Street	from Main Street to Church Street	2,470	1894	1969	
Clorinda Road	from Agostino Drive	887	1979		
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997		
Cochrane Road	from Forest Street to Wabash Road	800	1947		
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933	
Concord Street	from Federal Street to North Reading Line	5,803	1894		
Congress Street	from Forest Street to Burlington Line	977	1939		
Cook Avenue	from Main Street	813	1946		
Coolidge Road	from Hathaway Road	270	1951		
Corey Avenue	from Canal Street to Grand Street	366	1951		
Cornell Place	from Fordham Road	747	1982		
Cottage Street	from Main Street	927	1954		
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998		
Crest Avenue	from Ayotte Street	558	1947		
Cross Street	from Main Street to Lowell Street	697	1894		
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996		
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952	1953
Cushing Drive	from Shawsheen Avenue	990	1993		
Cypress Street	from Glen Road	260	1951		
Dadant Drive	from North Street to North Street	1,760	1964		
Davis Road	from Main Street	500	1952		
Dayton Road	from Hathaway Road	170	1951		
Dell Drive	from Burlington Avenue	1,794	1958	1971	
Dexter Street	from Main Street	480	1979		
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954		
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997		
Dorchester Street	from Billerica Line	1,214	1951		
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960		
Douglas Avenue	from Palmer Way	1,017	1989		
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Drury Lane	from Glen Road to School Street	633	1963	
Dublin Avenue	from Main Street	500	1951	
Dunton Road	from Nassau Avenue	649	1956	
Eames Street	from Main Street to Woburn Street	3,200	1894	
Earles Row	from Route 62	820	1994	
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947	
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999	
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978	
Elwood Road	from Forest Street	642	1968	
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951	
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000	
Englewood Drive	from Kenwood Drive	455	1971	
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971	
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979	
Fairfield Road	from Main Street	1,299	1946	
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958	
Fairmont Avenue	from Molloy Road	952	1971	
Fairview Avenue	from State Street	648	1933	
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950	
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944	1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999	
Fay Street	from Glen Road to Garden Avenue	714	1938	1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894	
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004	
Ferguson Road	from Shawsheen Avenue	1,073	1967	
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996	
Fiorenza Drive	from Andover Street	4,087	2012	
Flagstaff Road	from Nichols Street	587	1989	
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977	
Floradale Avenue	from Burlington Avenue	627	1970	
Flynn Way	from Federal Street to end of cul-de-sac	680	1996	
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004	
Fordham Road	from North Reading Line	3,714	1971	
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894	1976
Fox Run Drive	from High Street	975	1989	
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978	
Frederick Drive	from Salem Street	1,070	1966	
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979	
Gandalf Way	from Glen Road to Agostino Drive	549	1979	
Gatehouse Lane	from Towpath Road	380	1994	
Gearty Street	from Ring Avenue	627	1989	
Glen Road	from Middlesex Avenue to Main Street	6,870	1894	
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952	
Glenview Road	from Suncrest Avenue	365	1959	
Gloria Way	from Broad Street	770	1989	
Gowing Road	from Park Street to Marcus Road	941	1956	
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966	
Grand Avenue	from Corey Avenue	815	1952	
Grant Street	from Federal Street	780	1943	
Great Neck Drive	from Woburn Street	536	1989	
Grove Avenue	from Main Street to Lake Street	4,147	1910	
Grove Street	from Reading Line	120	1957	
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959	1966

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Hamlin Lane	from Lawrence Street	540	1962		
Hanover Street	from Atlantic Avenue	574	1988		
Hanson Road	from Woodland Road	838	1969		
Hardin Street	from Aldrich Road to Jaquith Road	428	1951		
Harnden Street	from Main Street to Glen Road	600	1895		
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971		
Harris Street	from Burlington Avenue to Cedar Street	806	1945		
Harvard Avenue	from Main Street to River Street	430	1951		
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953	1959
Hawthorne Road	from Woburn Street	230	1956		
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979		
Henry L. Drive	from Woburn Street	651	1993		
High Street	from Middlesex Avenue to Woburn Street	3,585	1894		
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914		
Hilltop Road	from Suncrest Avenue	364	1959		
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951	1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972	1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985		
Industrial Way	from Woburn Street to West Street	4,430	1974		
Isabella Way	from West Street	385	2001		
Jaques Lane	from Lake Street to the end of cul-de-sac	873	2012		
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949	1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968		
Jewel Drive	from Eames Street	1,303	1985		
Jones Avenue	from Glen Road	717	1940		
Jonspin Road	from Andover Street	3,800	1993		
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953		
Kajin Way	from Woburn Street	455	1989		
Kelley Road	from Chandler Road	923	1957		
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945		
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971	
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958		
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894		
King Street	from Glen Road to Broad Street	2,400	1940	1945	
King Street Ext.	from Glen Road	487	1979		
Kirk Street	from Main Street	575	1951		
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894		
Lang Street	from Bancroft Street	409	1952		
Laurel Avenue	from Parker Street to Molloy Road	659	1950		
Lawrence Court	from Lawrence Street	728	1956		
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956		
Ledgewood Road	from Suncrest Avenue	383	1959		
Leonard Lane	from Hopkins Street to end of cul-de-sac	540	2011		
Lexington Street	from Cunningham St. to Morningside Drive	714	1974		
Liberty Street	from Federal Street	740	1943		
Lincoln Street	from Federal Street	720	1943		
Linda Road	from High Street to beyond Pineridge Road	1,760	1950		
Lloyd Road	from Main Street	1,050	1951		
Lockwood Road	from Ballardvale Street	977	1957		
Longview Road	from Middlesex Avenue	650	1959		
Lorin Drive	from Swain Road	560	1992		
Loumac Road	from Drury Lane	510	1963		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Lowell Street	from Main Street to Reading Line	10,152	1894	1978	
Lowell St. Park	from Lowell Street	580	1908	1957	1958
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979		
Mackey Road	from Federal Street	250	1943		
Magazine Road	from Wisser Street	320	1973		
Magazine Street	from Taplin Avenue	190	1973		
Main Street	from Tewksbury Line to Woburn Line	21,387	1894		
Manning Street	from Aldrich Road to Moore Street	970	2002		
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971	
Marcus Road	from Gowing Road	2,315	1958		
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966	
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945		
Marion Street	from Marion St. westerly to Marion St.	975	1995		
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000		
Marion Street	from Marion St. southerly an additional	950	2001		
Marion Street	from Marion St. easterly an additional	715	2012		
Marjorie Road	from Main Street	1,392	1951		
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945		
McDonald Road	from Salem Street	2,621	1944		
Meadow Lane	from Suncrest Avenue	364	1957		
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997		
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966		
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001		
Middlesex Avenue	from Main Street to Salem Street	12,140	1894		
Miles Street	from Main Street to Hobson Avenue	380	1945		
Mill Road Ext.	from Mill Road to end of cul-de-sac	725	2011		
Miller Road	from Glen Road	638	1945		
Molloy Road	from Lowell Street	988	2001		
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967		
Moore Street	from Existing Moore Street	630	2001		
Morgan Road	from Kilmarnock Street	653	1977		
Morningside Drive	from Lexington Street to Fairfield Road	693	1974		
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939		
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988	
My Way Circle	from Fiorenza Drive	341	2012		
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946		
Nathan Road	from Senpek Road	1,057	1971		
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006		
Nelson Way	from High Street thru cul-de-sac	800	2002		
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894		
Nickerson Avenue	from West Street	953	1947		
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954		
North Street	from Middlesex Avenue to Marcia Road	3,515	1945		
N. Washington Ave.	from Agostino Drive	858	1979		
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997		
Nunn Road	from Kelley Road	214	1965		
Oak Street	from Salem Street	355	1951		
Oakdale Road	from Short Street to Judith Road	2,301	1950		
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958		
Oakwood Road	from Main Street to beyond Emerson Street	800	1946		
Olson Street	from Church Street	122	1957		
Oxbow Drive	from Woburn Street	1,751	1994		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED		
Palmer Way	from Middlesex Avenue	1,437	1989		
Park Street	from Woburn Street to No. Reading Line	4,180	1895		
Parker Street	from Lowell Street to Blackstone Street	2,000	1919		
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990		
Patricia Circle	from Dell Drive	595	1958		
Pershing Street	from Federal Street	720	1943		
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946	1954	1981
Pilcher Drive	from the end of Gearty Street	410	1989		
Pilling Road	from Hathaway Road	954	1959		
Pine Avenue	from Main Street to Hobson Avenue	380	1945		
Pineridge Road	from North Street to Linda Road	914	1960		
Pineview Road	from Cobalt Street to Adelman Road	450	1953		
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954		
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962		
Powder House Cir.	from Middlesex Avenue	710	1954		
Presidential Dr.	from Boutwell Street	826	1977		
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998		
Progress Way	from Industrial Way	630	1974		
Quail Run	from Woburn Street	500	1992		
Radcliff Road	from South Street to Benson Road	355	1971		
Railroad Avenue	from Clark Street	650	1909		
Reading Avenue	from Oakwood Road	215	1979		
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997		
Redwood Terrace	from Kenwood Avenue	645	1970		
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971		
Research Drive	from Ballardvale Street	1,817	1989		
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973		
Ridge Road	from Suncrest Avenue	365	1956		
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975		
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962		
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967		
Rollins Road	from Marion Street to Fenway Street	200	1954		
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946		
Route 62	from Middlesex Avenue to Salem Street	3,343	1958		
Royal Street	from Salem Street	1,043	1951		
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005		
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894		
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894		
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995		
Scaltrito Drive	from Salem Street	785	1974		
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915	1963	
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002		
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004		
Senpek Road	from Wildwood Street to Nathan Road	280	1971		
Sequoia Drive	from Cherokee Lane to end of cul-de-sac	1,152	2008		
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999		
Sewell Road	from Hathaway Road	300	1955		
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950	1958	
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894		
Sherburn Place	from Shawsheen Avenue	723	1975		
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951	1971	
Sherwood Road	from Forest Street to Cochrane Road	445	1971		
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954		

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED	
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	

* * For Your Information * *

Department Phone Directory

Department	Telephone Number	
Accountant	694-2029	
Animal Control	658-5071	
Appeals Board	658-4531	
Arts Center	657-3887	
Assessor	658-3675	
Building Inspector	658-4531	
Cemetery Department	658-3901	
Collector of Taxes	658-3531	
Elderly Services	657-7595	
Engineer	658-4499	
Fire Department	658-3346	(Business Phone)
	9-1-1	**(EMERGENCY)**
Fire Prevention	694-2006	
Harnden Tavern Museum	658-5475	
Health, Board of	658-4298	
Housing Authority	658-8531	
Library	658-2967	
Nurse	658-4298	
Planning/Conservation	658-8238	
Plumbing Inspector	658-4531	
Police Department	658-5071	
	9-1-1	**(EMERGENCY)**
	657-8368	(TDD)
Public Buildings Department	658-3017	
Public Works Department	658-4481	
Recreation Department	658-4270	
School Department	694-6000	
Selectmen, Board of	658-3311	
Town Clerk	658-2030	
Town Manager	658-3311	
	694-1417	(TDD)
Treasurer	658-3531	
Tree Department	658-2809	
Veterans' Agent	694-2040	
Water & Sewer	658-4711	
	658-3116	(Billing)
Food Pantry	658-7425	
Shawsheen Tech	667-2111	
WCTV	657-4066	
Comcast	888 - 633-4266	
Keyspan	800 - 548-8000	
Mosquito Control	508 - 393-3055	
Reading Light Dept.	781 - 944-1340	
Transitional Services	800 - 249-2007	
Verizon	888 - 438-3467	

Please Save for Future Reference

A special "thank you" to all those who contributed photographs for the enhancement of our Annual Report.

Education is the most powerful weapon which you can use to change the world.

Nelson Mandela